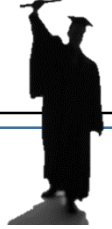




# STUDENT SUCCESS PROGRAM

## 3 STEPS TO SUCCESS

1. Student Success Workshop
2. Counseling
3. Follow up



## GOOD STANDING

A student in good standing is one who meets or exceeds the minimum academic standards. The minimum standard is to have, at least, a 2.0 GPA and to complete at least 50% of your courses with a letter grade.

## PROBATION

### How does Probation happen?

After attempting 12 units, a student will be placed on academic probation if:

1. Their cumulative GPA is below 2.0
2. 50% or more of their cumulative units recorded are one of the following: *W, I, NC, or NP*

## DISMISSAL

### What is dismissal?

A student is dismissed after attempting 12 or more semester units and either or both of the following apply:

1. Student has an accumulated GPA of less than 1.75 after 2 consecutive probation semesters
2. The percentage of all units attempted and for which *W, I, NP, and NC* are recorded reach/exceed 50% after 2 consecutive probation semesters
3. Students on dismissal will have a block on their registration. Student must request to be reinstated.

## WAYS TO IMPROVE GPA

### Course Repetition

A student who has received a grade of *D, F, NC, and NP* in a non-repeatable course may attempt the course up to two additional times. After the third attempt, one additional enrollment may be considered under the following circumstances:

- Recency
- Extenuating circumstances

### Academic Renewal Petition

Up to 36 semester units of substandard coursework within a limit of two semesters and one summer session may be alleviated and excluded from the computation of GPA under the following condition:

- A period of at least 1 year must have elapsed since the coursework to be alleviated was completed
- A student must complete coursework and meet unit/GPA requirements subsequent to the term they are requesting for review

## DROPPING CLASSES

- **DO IT YOURSELF!**  
Don't depend on your professors!
- **CHECK FOR DEADLINE DATES** – don't ignore them!
- **CONTACT YOUR INSTRUCTOR!** Don't walk away from classes without officially dropping them!

## MANAGING TIME IN COLLEGE

### Formula for Success

1 unit = 1 hour class time + 2 hours of study time per week

#### Recommended combination

WORK	SCHOOL
20 hours per week	12 units
30 hours per week	6 – 9 units
40 hours per week	3 – 6 units



## HOW DO I GET REINSTATED?

1. Attend the Student Success Conference. The conference is for students on first time dismissal only.
2. Meet with a counselor to develop a Student Educational Plan (SEP).
3. Submit a mid-semester progress report to your counselor.

