



**SKYLINE ORGANIZATION
AND CLUB COUNCIL**

**SOCC Minutes
Wednesday, October 1st, 2014
2:00 p.m. Skyline College
Building 6, Room 6202**

The public is invited and encouraged to attend and participate in all meetings of the Skyline Organization and Club Council. Meetings are open to the public and accessible to those with disabilities. The public may address the council on non-agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on the Agenda. Requests for agenda items must be submitted to The Center for Student Life and Leadership Development (Room 6-212) **FOUR** weeks prior to the regularly scheduled meeting. Members of the public, as well as club members who are not the designated club representative, may participate in discussion only when recognized by the chair. Discussion times are limited to ten (10) minutes per topic; unless a motion is made to extend debate and approved by two-thirds (2/3) majority of clubs in attendance.

Chair: Dennis Zheng

I. Call to Order
At 2:05

II. Sign in and Roll Call

III. Approval of Agenda

Trio approved agenda. Unanimous

IV. Approval of Minutes

Deadbeat Writers approves minutes. LASO seconds. Unanimous

V. Announcements and Hearing from the Public. (2 Minutes Each)

VI. Special Presentations (5 Minutes Each)

VII. Confirmation of official Status to new student Clubs and Organizations

A. SOCC Representatives will vote on granting official Club/Organization status on student groups who have completed the Club Packet.

a. Skyline Stock Exchange Club- New club on campus dedicated towards students who are interested in the stock market.

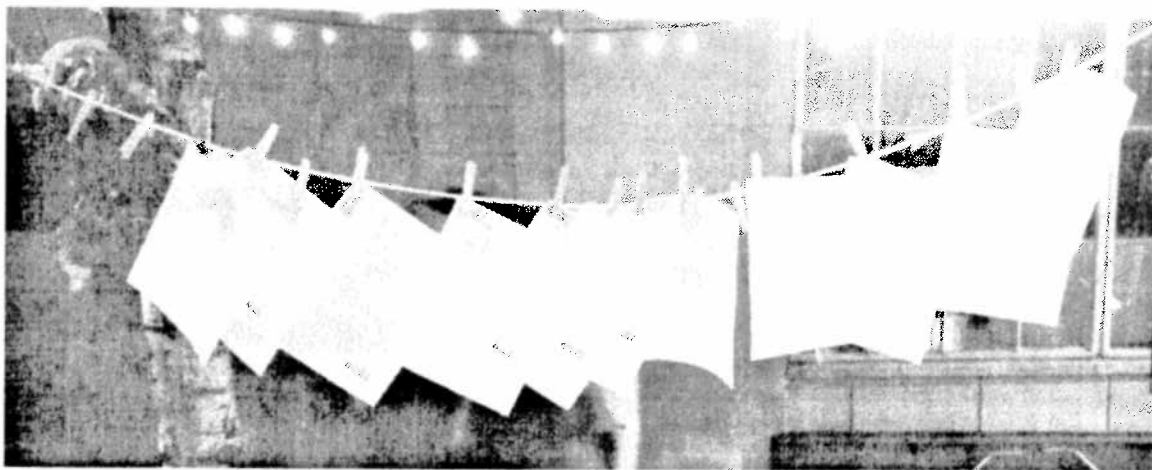
Dead-Beat Writers SOCC Funding Request

The Dead-Beat Writers are one of the newest clubs on campus. We've had some issues with advertising our club, but we figured this upcoming Harvest Festival/Skylloween on 10/30 would be the perfect opportunity to show ourselves off to the campus. To help do this, we wanted to ask the SOCC if they would fund the facilitation and rental of an event/activity themed around writing, an event that would also show off the club's style, intent on campus, and also engage students with what we do.

For the event, we are planning to rent five working typewriters both to display to the skyline campus and for students to use during the event. We will ask students to use the typewriters to type on the index cards, well, anything really. We will have books of poetry and literature available for "inspiration," though we will encourage original short poems, quotes, or commentary. Then, once the student has finished their note card, we will ask them to sign it. Then, using the yarn and clothespins, we will hang the note cards on the yarn so that anyone/everyone may see what the other students have typed (Of course, if students want to keep their note cards, they may do that as well). The end goal is to keep this thread of Skyline index cards and add to the yarn over time, filling it with more and more pieces from the mind of Skyline students.

We are asking SOCC for \$140.00 to cover the expected expenses incurred by rentals and from the purchase of materials for our event. A more detailed outline of where those costs would be going is outlined below.

Description	Cost per	Quantity	Requested
Typewriter rental (via California Typewriter)	\$25	5	\$125
Index Cards (100 pack)	~\$5	1	\$5
8½ x 11 blank paper (100 pack)	\$5	1	\$0
Yarn (100 yards)	~\$2	1	\$2
Clothespins (50 pack)	~\$2	2	\$4
Pens (50 pack)	~\$8	2	\$4
Total Requested:			\$140



Club President Signature: Nick Major

Club Advisor Signature: Rob Williams

The Phi Theta Kappa Beta Theta Omicron chapter of Skyline College will be hosting the induction ceremony for 3 campuses (Skyline, CSM, and Canada). Each year the ceremony is held at a different campus, and November 14th 2014, we are set to receive the torch and keep it burning strong. This will benefit the Skyline community by giving our campus a plethora of students willing to lead and also give Skyline a good standing over the Tri-Sister district. We will need funding as follows:

Speaker	\$300.00
E- Candles	\$125.00
Invitations	\$50.00
Sky-Invitations	\$25.00

Total: \$500.00

The Respiratory Club of Skyline College

Projected revenue and Expenses Summary for Fall 2014

AARC Conference Fee \$3300

Fund Request				
Date	Description		Debt/ Credit	Balance
10/15/14	SOCC fund request		\$500	\$500

September 10, 2014

SOCC

Skyline College

To: Dennis

We are raising funds to go to the American Association of Respiratory Care Conference. The monetary hardships of being a full time student and performing clinical hours leaves very little time for many of us to fund this trip on our own. During this trip, we look to attend many seminars and lectures to further our education. It is also a wonderful opportunity to network with all respiratory care practitioners from all over the nation. With the competitive job market here in the Bay Area, attending this conference and receiving the most up to date news will give us the edge in the workforce when we graduate from Skyline. In closing, we thank you for your time and consideration. We look forward to working amicably in helping our community with quality respiratory care. In closing we wish to request \$500 from you to help pay for the rooms.

Sincerest Regards,

A handwritten signature in black ink, appearing to read 'Michael Bustos', with a long horizontal flourish extending to the right.

Michael Bustos

SOCC Funding Request Form

This form is to request funding from SOCC. By submitting it, you will also be put on the SOCC Agenda for the date you specify below, therefore you will NOT need to additionally fill out the SOCC Agenda Request Form.

This form must be submitted FOUR WEEKS in advance of the meeting you are requesting. For more information, please contact the Center for Student Life and Leadership Development in building 6 room 6212, (650) 738-4275.

* Required

1. Meeting Date *

Meeting date when you wish to present your funding request to SOCC *MUST BE FOURS WEEKS IN ADVANCE

Example: December 15, 2012

2. Club Name *

3. Title of Proposal *

Event Title

4. Amount of Money Requesting *

5. Lead Coordinator *

Name of the person requesting the funding

6. Lead Coordinator Email *

Email of the person requesting the funding

7. Lead Coordinator Phone Number

Phone Number of the person requesting the funding

8. Event Date if applicable

What date do you need the money for?

Example: December 15, 2012

9. Event Description *

Please provide an explanation of the proposal; what will you be doing; the benefits to Skyline students; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other relevant information.

10. **Money Breakdown** *

Please provide a breakdown of the money you are requesting with a description of the items, the cost of each item, and a total cost.

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 Google Forms

