



## ASSC Council Meeting Agenda

**Date: Tuesday, September 6, 2022**

**Time: 4:00 PM - 6:00 PM**

**Location for In-Person: Room 6202-6204-6206**

**Online/Virtual: Link - [smccd.zoom.us/j/6507384275](https://smccd.zoom.us/j/6507384275)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samnr@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Ryan Samn Marcella Escobar  <b><u>SMCCD</u></b> <b><u>Student Trustee:</u></b> Lesly Ta	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee Jonathan Scott Eureka Soriano Sarah Ruiz Thirwai Wai (ChiChi) Win Thiri (Minty) Vacant Vacant Alysia Tanimura X
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<b><u>Senators:</u></b>	Iliana Crisostomo Lorenzo Madrigal Chuyun Wang	Kesha Cromartie
<b><u>Associate Senators:</u></b>	Vacant	Vacant

- I. **Call to Order**
  - A. Meeting was called to order at 4:05 PM.
  
- II. **Roll Call**
  - A. Absent: Alysia
  
- III. **Approval of Agenda**
  - A. Chi Chi made the motion to approve the agenda on September 6.
  - B. Motion seconded by Iliana.
  
- IV. **Approval of Minutes (if applicable)**
  - A. Jonathan made the motion to approve the agenda of August 23.
  - B. Motion seconded by Minty.
  
- V. **Special Presentations**
  1. Zahra Mojtahedi - "PRIE - Student Climate Survey for Fall 2022"
    - a. Planning Research Institutional Effectiveness in Building 4

- b. Background and Purpose of PRIE
    - i. Most universities have an office on campus or in the central district office concerned with student data, student surveys, and accreditation to ensure things are in order as far as plans and looking ahead
      - 1. Responsibilities: Campus surveys including campus climate surveys
      - 2. If you have questions about student enrollment, you can go to the dashboard on their website: [skylinecollege.edu/prie](http://skylinecollege.edu/prie)
  - c. PRIE will be conducting a Campus Climate Survey for employees and student in October
    - i. The survey this semester will focus on climate, diversity, and inclusion- part of the PCI (People's College Initiative)
      - 1. Last time a campus climate survey was conducted for students at Skyline was Spring 2018
    - ii. Survey questions will be finalized in September
      - 1. Draft questions will be posted publicly at the end of the month so people have an opportunity to provide public comments on them
    - iii. Everyone is invited to attend Campus Climate Review Group meetings to focus on the employee campus climate survey questions
    - iv. Next meeting will launch into the student campus climate survey questions
  - d. If interested, check out the PRIE website and look at the previous campus climate survey's questions administered in Spring 2018 titled the "Student Voice Survey"
    - i. Attend the next meeting to give input on what questions should be included in the survey
    - ii. Date is not set yet for next Campus Climate Group meeting, but will be in the next couple of weeks
2. Professor Rika Yonemura-Fabian - "Breathe California"
- a. Technical difficulties regarding the projector screen occurred. This agenda item will be continued after agenda item "Katelyn Rivas - 'Active Minds Club Funding Request'".
  - b. This agenda item will be continued to respect the time of our presenters, report started at 4:18 PM. Presentation slides will be emailed to ASSC.
  - c. SMCCD passed 100% smoke-free campus law
  - d. Been helping with the passing of it in November 2021, and now are working with the implementation with the law this Fall 2022.
  - e. How "Breathe California" is helping SMCCD
    - i. Provided a public testimony to the Board of Trustees meeting in November 2021
    - ii. Conducted over 100 surveys over the summer

- iii. Emailed blasts, educating the community, providing “no-smoking” metal signages, working with the health staff on campus to help individuals quit smoking
  - iv. Smoking qualifies as:
  - v. Benefits of “Breathe California”
    - 1. Reduce exposure of second-hand smoke
    - 2. Change the perspective of tobacco behavior and making sure it’s not normalized or accessible
    - 3. Minimizing exposure of new tobacco products
  - f. Who does this policy affect?
    - i. Students, staff, faculty, visitors
    - ii. There used to be 9 locations at Skyline
    - iii. 21 at CSM
    - iv. 11 at Canada
  - g. How can SMCCD come together to abide by the smoke-free policy
    - i. Getting educated yourself on tobacco control and prevention
    - ii. Provide information on quitting
    - iii. Connecting individuals to “Breathe California” and “Kick it California”
  - h. Check out more information on [Lungsareus.org](http://Lungsareus.org)
    - i. Two events to participate in
      - 1. Ride and drive
        - a. Ride an electric fuel vehicles for free in San Jose
      - 2. Annual Fundraising Walk Promoting Lung Health
        - a. Saturday, October 8
3. Katelyn Rivas - “Active Minds Club Funding Request”
- a. This agenda item was presented earlier than it was scheduled in order to accommodate for the technical difficulties of the projection screen.
  - b. Report started at 4:14 PM.
  - c. Purpose of Active Minds Club is to raise mental health awareness and decrease stigma
  - d. “Stress Less” Week for Midterms and Finals
    - i. Midterm October 3-6
      - 1. 10/3
        - a. Goodie bags
          - i. Play dough
          - ii. Fidget spinners
      - 2. 10/4
        - a. Movie screening
      - 3. 10/5
        - a. Hang out in Fireside Dining
      - 4. 10/6
        - a. Therapy Dogs in the quad
    - ii. Finals

- iii. \$200 fund request for Midterm and Finals “Stress Less” weeks and activities
- iv.

## VI. Reports

### 1. Advisor Reports

#### a. Alvin

- i. If you didn’t schedule an appointment with Alvin, fill out Google form. If you are already scheduled, please don’t miss your appointment.

#### b. Ryan

- i. Ryan needs verbal commitment from each AS member who will join us for the trip to Sacramento on 9/19
  - 1. Picked up at 8 am
  - 2. Straight to California museum in Sacramento
  - 3. Tour the Laotian Refugee Exhibit at the California Museum
  - 4. Eat boxed lunches
  - 5. Money will be coming out of Student Rep Fee, which is used for student elections and trips to the capitol
- ii. Very unhappy with meeting room setup
  - 1. Media said the only way to hold hybrid meetings is to have it across the hall, but the room only holds a small number amount of people
  - 2. Win and Alvin are to write a joint email to Media to fix this current meeting room as a media flex installed with cameras and microphones

#### c. Marcy

- i. Not present

### 2. Student Trustee

- I. The topic of what the minimum students per class should be will be on the agenda for tomorrow’s board meeting
  - A. Board will be seeing how to accommodate for more in-person classes
- II. Tomorrow, they will be adopting the budget for packet, which is for the entire year

### 3. Executive Council

#### a. President’s Report

- i. Win wants to remind everyone that there is Filipinx Month in October
  - 1. Eureka will be giving more details on it during her report
- ii. Began planning on LGBTQ+ History Month and Coming Out Day
- iii. Will be doing a Southeast Asian Refugee Exhibit at Skyline College in 2023

- iv. Monthly meeting appointments with president and administration will be at the end of the month, so Win will have more to report on by then
- b. Vice President's Report
  - i. First SOCC meeting was held on Wednesday, August 31
    - 1. Meeting went well
    - 2. 11 individuals who were not part of ASSC attended
    - 3. Ryan gave information to the clubs on how to set up payments
    - 4. Got to know more about the
  - ii. Next meeting will be on Wednesday, September 21
- c. Commissioner Reports
  - i. Commissioner of Activities
    - 1. Latinx/Hispanic Heritage Month
      - a. 9/15-10/15
      - b. Holding events every week on Thursdays
        - i. Film screenings
        - ii. Speakers
        - iii. Celebration in the quad
    - 2. Filipinx History Month
      - a. October
      - b. Met with guest speakers: Marnell and Brandon
        - i. They are planning on having a festival event
          - 1. Performances
    - 3. LGBTQ+ History Month
      - a. October
      - b. Two big events
        - i. Speaker/fish bowl event
          - 1. Speaker not decided yet
        - ii. Coming Out Event
          - 1. Inviting clubs to table and show their support
          - 2. Giving out free goodie bags
          - 3. Health Center tabling
          - 4. Food & drinks
          - 5. Photobooth
      - 4. Skyloveen
        - a. October 31
        - b. Making it a Club Rush kind of event
    - ii. Commissioner of Publicity
      - 1. Approve lanyard designs
      - 2. Asked to be excused at 5:30 pm

- iii. Commissioner of Public Records
  - 1. Sparkpage Presentations reminder
- d. Senators & Associate Senators
  - a. N/A
  - 5. Committees
    - a. State Level
      - i. N/A
    - b. District Level
      - i. N/A
    - c. Compendium of Committees (Campus Level)
      - i. N/A
    - d. Sub-Committees/Other (ASSC Level)
      - i. N/A

## VII. New Business Items

- 1. Calendars/Programming
- 2. Vote on Appointments + Inductions for Clubs or Officers
  - a. Chuyun Wang for Commissioner of Communications
    - i. Qualifications:
      - 1. Easygoing person and easy for other people to reach out to
      - 2. Understands the responsibilities and duties of a Commissioner of Communications
      - 3. Not confident in writing skills, but will reach out for help when needed
    - ii. Questions/Comments:
      - 1. Ryan tells Chuyun that the Student Life staff needs help with her always being logged into her laptop, as there is a demand for hybrid options. He needs Chuyun to be logged onto Zoom on her laptop in the ASSC room to let folks in the meeting if they're there, and correspond through chat.
        - a. Chuyun says she will fulfill this duty.
      - 2. Ryan bought a webcam, but the tripod has not come in yet. The webcam will be hooked up to Chuyun's computer for attendees to see if there are guests in the meeting.
      - 3. Chuyun will be paired up with Minty, Commissioner of Publicity, to write captions for posts on Instagram. Will be writing articles, but will have a template to follow to help her.
    - iii. Lorenzo made a motion to appoint Chuyun as Commissioner of Communications.
    - iv. Motion seconded by Jonathan

1. **Yay:** 9
2. **Nay:** (0)
3. **Abstain:** (0)

Anthony Tran for Senator then Parliamentarian

- v. Qualifications:
    1. Was President of ASSC last school year
    2. Was a Senator the school year before that
    3. At Balboa High School, he served in the student government
    4. Served on the student advisory council for SFUSD
    5. 4 years of student government experience
    6. 4 years of parliamentary experience
    7. Believes he can impart his knowledge on his fellow ASSC members
  - vi. Jonathan made a motion to appoint Anthony Tran as Senator.
  - vii. Motion seconded by Eureka
    1. **Yay:** 9
    2. **Nay:** (0)
    3. **Abstain:** (0)
  - viii. Motion was passed.
  - ix. Eureka made a motion to appoint Anthony Tran as Parliamentarian.
  - x. Motion seconded by Minty
    1. **Yay:** 9
    2. **Nay:** (0)
    3. **Abstain:** (0)
  - xi. Motion was passed
- b. Kenneth Tam for Senator
- i. Qualifications:
    1. ASB in high school
    2. Joined to get involved and improve public speaking
    3. Wants to break the stigma
  - ii. Questions:
    1. What can Kenneth bring to the table as a senator?
      - a. Kenneth says he will give his time.
    2. Does Kenneth feel confident?
      - a. Kenneth says it doesn't matter, and he will not always be confident because he will do his role regardless.
    3. Can Kenneth be the voice for fellow students?
      - a. Yes
    4. What is the one thing Kenneth wants out of this semester and his term as Senator?

- a. Improve his public speaking
    - 5. What is something you think he could improve on or what we could help him improve on?
      - a. Change the stigma of community college
    - 6. What does he mean he wants to prove the stigma of community college?
      - a. Chi Chi made a motion to appoint.
  - iii. Chi Chi made a motion to appoint.
  - iv. Motion seconded by Minty
    - 1. **Yay:** (2)
    - 2. **Nay:** (1)
    - 3. **Abstain:** (7)
  - v. Motion was not approved.
- c. Yash Tandel for Senator
  - i. Background / Qualifications:
    - 1. Born in India, parents moved to the U.S. to further his education and opportunities
    - 2. Has done food distribution at Skyline
    - 3. Was part of Interact Club in high school
    - 4. Is adaptable
  - ii. Questions and Comments:
    - 1. What programs is he trying to get into?
      - a. Already part of PSP and Honors Research Seminar
      - b. Is looking into creating a Business/Economics Programs
    - 2. Yash has been in touch with Ryan from summer until now
    - 3. Ryan received two anonymous tips saying that Yash will be a good member to ASSC
    - 4. Do you have any prior leadership positions or experience?
      - a. Try to stay organized
      - b. Communication
    - 5. Chi Chi made a motion to appoint.
    - 6. Motion seconded by Jonathan
      - a. **Yay:** (10)
      - b. **Nay:** (0)
      - c. **Abstain:** (1)
    - 7. Motion was approved
- d. Julio Lau for Associate Senator
  - i. Qualifications:
    - 1. Tutor at The Learning Center
    - 2. Will be VP
  - ii. Reason for Associate Senator Choice
    - 1. Has work he has to go to
  - iii. Role of Associate Senator



1. Would not have voting power
2. Does not have to go to meetings if he does not want to
- iv. Questions and Comments:
  1. Experience with organizing events?
    - a. No, but he tries to be present at events
    - b. Is willing to call off class
  2. Anthony vouches for Julio because he's a tutor at The Learning Center
  3. Eureka vouches for Julio
  4. Win vouches for Julio
  5. Improvements on yourself?
    - a. Asks a lot of questions and for clarity, but it means he's corresponding with who he needs to
- v. Anthony made a motion to appoint.
- vi. Motion seconded by Kesha
  1. **Yay:** (12)
  2. **Nay:** (0)
  3. **Abstain:** (0)
- vii. Have room for 4 senators and 1 more associate senator
- viii. Has had Associate Senator become ASSC President, and another Associate Senator become Commissioner of Activities and plan events at UC Davis
- e. Student Representative for People's College Climate Review Work Group (CRWG)
  - i. Win is currently serving as the Student Representative for the People's College Climate Review Work Group, but clashes with the District Student Council meeting and is looking for an ASSC council member to serve in the review work group
- f. Chancellor Search Committee
  - i. Need a representative from Skyline College
    1. If there is no representative from Skyline College, a representative will be chosen from CSM or Canada
  - ii. No voting position
  - iii. Lesly is making sure whoever is on this committee is properly compensated
  - iv. Represents this school, if we cannot find someone on this council, we have to make an appointment
  - v. Ryan recommends Anthony, but Anthony's schedule does not align with the meetings
3. Vote to Approve Funding
  - a. Active Minds Club Funding Request \$200
    - i. Anthony made a motion.
    - ii. Motion seconded by Chi Chi

1. **Yay:** (10)
  2. **Nay:** (0)
  3. **Abstain:** (0)
- b. Sacramento field trip - \$1685.00 for bus, \$500 for breakfast/lunch & \$300.00 for museum tickets - total: \$2500.00
  - i. Eureka made a motion.
  - ii. Motion seconded by Chi Chi
    1. **Yay:** (11)
    2. **Nay:** (0)
    3. **Abstain:** (0)
4. Vote to Approve Misc items
  - a. DSC Mixer is to happen on a Friday, DSC needs Skyline to give three Fridays as options for the other AS to choose from, please choose a Friday.
    - i. Networking with other student leaders
    - ii. Event is 2 hours
    - iii. Student Trustee is planning it
    - iv. Win proposes the Fridays of 10/28, 11/4, 11/18
      1. Ryan will not be there 11/4 or 11/18
      2. Objections: N/A
    - v. The DSC Mixer will happen at Skyline College on 10/28, 11/4, 11/18

#### **IX. Old Business Items**

1. Calendar for Latinx Heritage Month
  - a. We have the calendar and need to send out to partners
2. Who I Am "Talumbuhay" Presentation
  - a. Chi Chi
    - i. Table for next meeting on 9/13

#### **X. Announcements & Hearings from the Public**

1. If anyone is interested in a paid internship in business

#### **XI. Adjournment**

- a. The meeting was adjourned at 5:38 pm.