



ASSC Executive Council Meeting Minutes

Date: Tuesday, April 25th, 2023

Time: 4PM to 6PM

Location: In-Person 6210

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samn@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Advisors:

Executive Officers:

Alvin Gubatina Ryan Samn Marcella Escobar <u>SMCCD</u> <u>Student Trustee:</u> Lesly Ta	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee Jonathan Scott Eureka Soriano Sarah Ruiz Thirwai Wai (ChiChi) Win Thiri (Minty) Chuyun Wang Anthony Tran Alysia Tanimura
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1. Call to Order

- a. The meeting was called to order at 4:15 PM.

2. Roll Call

- a. Everybody is present.

3. Approval of Agenda

- a. Jonathan made the motion to approve the agenda.
- b. Eureka seconded the motion.
- c. The agenda was approved.

4. Approval of Minutes

- a. Anthony made the motion to approve last meeting's minutes.
- b. Chi Chi seconded the motion
- c. The minutes of 03/09 were approved.

5. Reports

- a. President
 - i. Global Queer Resource Fair
 - 1. Martin is requesting ASSC to table on Wednesday May 10 from 12PM-1PM outside of Building 4. Win is meeting with DSC next week from 4-5 pm.
 - ii. District Teaching and Learning Committee
 - 1. Will be added to the District Level committee section in future agendas
 - 2. The committee is meeting next week on Wednesday from 3-4 pm.

6. New Business Items

- a. ASSC Bylaws updates

- i. The ASSC Bylaws need to be updated however the current council will not be able to approve them. The new council will vote on the changes in Fall 2023.
 - ii. Updates:
 - 1. Clubs cannot cook on campus
 - 2. Compendium of Committees
 - a. All committees will be one student rep unless the Student Life Manager approves of another student rep
 - b. According to the pilot program, the student stipends are currently \$100 but come out of students' financial aid and W9 forms. If too much money is taken out of financial aid packages and the unmet need exceeds the Skyline College tuition, then students will need to pay back the difference. Currently, student stipends are dispersed via W9 or scholarships
 - c. Moving forward, student stipends will be dispersed via scholarship.
 - d. Starting Fall 2023, the bylaws will be changed so student stipends are \$25 to avoid complications. A complication that arises is how Marcy needs to ask for W-9 forms for student representatives if the stipends exceed \$600. However, for international students and undocumented citizens, they are not able to provide W-9 forms.
 - e. The Student Life Manager wants to urge the committees to take minutes so that student representatives' time are compensated for.
 - f. ASSC will no longer do film screenings as it costs \$450 a film for the rights. Clubs will not be able to be funded by ASSC for film screenings.
 - iii. The executive council will be meeting over the summer to work out planning for the next school year.
- b. SOCC Handbook updates
 - i. Clubs will have to attend SOCC meetings to receive SOCC funding instead of attending ASSC meetings.
 - ii. SOCC will have to be scheduled twice a month
 - iii. Will have to change rules on quorum on active clubs instead of inactive clubs
 - c. Fall Retreat
 - i. Dates:
 - 1. August 3-5
 - ii. Ideas:
 - 1. Granlibakken Tahoe
 - 2. Spa Resort
 - 3. Ryan and Alvin want luxury

- iii. Ryan will not agree to go camping.
- iv. Will be driven by bus
- v. Alvin will not be there at the end of August
- d. Review/Discussion about Orientation
 - i. Facilitators: Jonathan and Sarah
 - ii. Date: Friday, May 19 for 10am-1pm
 - iii. Location: Whole campus and Room 6210
 - iv. #SLAYASSC
 - v. Two sub-committees:
 - 1. Student dialogue
 - 2. Resource finding activity
- e. Paint the Town Event Dates/Times
 - i. Date: Friday, May 19 from 1-3pm
 - ii. Figure out attendees by Friday 4/28, Sarah will send out an email

7. Vote to Approve Items

- a. SkyGap orders for Mekong Mini Museum: \$79.20
- b. Muang Pharn purchases for Mien area of Mekong Mini Museum: \$73.56
- c. Andrew Vai - Independent Contract as our discussion facilitator: \$500.00
 - i. Event on May 9
- d. Hlawn Hlawn & Win Mon Kyi for our guest speakers for AAPI: \$500.00 each
 - i. Eureka made the motion to approve items a-d.
 - ii. Chuyun seconded the motion.
 - iii. All items were approved for payment.

8. Check in Question:

- a. How is everyone feeling with the end of the semester?

9. Adjournment

- a. The meeting was adjourned at 5:33 pm.