## **FAINTING**

- 1. Lay the person flat or have him/her sit in a chair with head lower than knees. Loosen restrictive clothing.
- 2. Keep the person warm and try to determine if any injury has occurred from falling.
- 3. A person who has fainted should not be sent away without further evaluation.
- 4. Call the College Nurse X4270, or Security X4199 for assistance.

## **UNCONSCIOUSNESS**

- 1. Check first to see if person is unconscious. Tap the person's shoulder and say "Are you OK?"
- 2. If unconscious, tip head back and lift jaw to open airway, check mouth for foreign object or vomitus. Sweep mouth with finger to clear.
- 3. Check for breathing and pulse.
- 4. If the person is not breathing and does not have a pulse, start rescue breathing or CPR immediately. Flip to section on HEART ATTACK/STOPPAGE OF BREATHING.
- 5. Do not move or leave person unattended.
- 6. Have someone call 9-911
- 7. Call Security X4199 and College Nurse X4270

## **HEAD INJURY**

- 1. If unconscious, convulsions, or discharge of blood or fluids from ears occurs, do not move the person.
- 2. Call 9-911
- 3. If the person has severe headache, visual changes, nausea and/or vomiting, incoherence, or dazed appearance, do not move and do not give fluid,
- 4. Call Health Center X 4270 for assistance. If nurse is unavailable, follow procedures for REPORTING EMERGENCIES.

## MINOR BLOWS TO HEAD

- 1. Allow person to rest and apply ice to affected area.
- 2. Observe person for changes in orientation-ask for date, time, location.
- 3. Call College Nurse X4270 for assistance.
- 4. If no assistance is available, and above symptoms do not appear, advise person to seek medical help if delayed symptoms occur.

FAINTING / UNCONSCIOUSNESS / HEAD INJURIES