



Academic

Senate

Agenda

Thursday, 7 Sept
2:10pm – 4:00pm
rm. 6203

Mission: to empower and transform a global community of learners

Governing Council Officers	Committee Chairs & Ex-Officio/non-voting Representatives	Division Representatives
2017-2018	Adam Windham/Jessica Hurless <i>Curriculum Co-chairs</i>	Bianca Rowden-Quince <i>ASLT</i>
Kate Williams Browne <i>President</i>	Carla Grandy <i>Educational Policy Chair</i>	Dick Claire/Dan Ming <i>BEPP</i>
Jesse Raskin <i>Vice President</i>	Amber Steele <i>Professional Personnel Chair</i>	Kwame Thomas/ Melissa Komadina <i>Counseling</i>
Terry Chang <i>Secretary</i>	Ronda Wimmer/Barbara Corzoncoff <i>CTE-Liaison</i>	Danielle Powell/Nathan Jones <i>Language Arts</i>
Tiffany Schmierer <i>Treasurer</i>	Eric Brenner <i>AFT Rep</i>	Amber Steele/Gabe Saucedo <i>KAD</i>
Leigh Anne Shaw <i>Past President</i>	Michele Hagggar/Christina Trujillo <i>Classified Senate</i>	Paul Bridenbaugh/ Mustafa Popal <i>SSCA</i>
	Kristen Ersando/Amirah Tulloch <i>ASSC Rep</i>	Jing Folsom/Denise Hum <i>SMT</i>
	Nathan Jones <i>SEED</i>	Jessica Hurless [Fall] <i>AS Revision Task Group Chair</i>
	Tiffany Schmierer <i>AS rep to Design Team</i>	

Opening Procedures [2:10]

Item	Presenter	Time	Details	Action/Information
Call to order	President	1	Meeting started 2:13	Procedure
Roll/Introductions	Secretary	1	Present: Carla Grandy, Ronda Wimmer, Mustafa Popal, Jesse Raskin, Bianca Rowden, Nathan Jones, Dick Claire, Denise Hom, Kwame Thomas, Dan Ming, Leigh Anne Shaw, , Amber Steele, Jessica Hurless, Jim Houpis, Danielle Powell, Tiffany Schmierer, Nonvoting: Amirah Tulloch (ASSC), Kristen Ersando (ASSC), Christine Abella VP of ASSC Flor Lopez, Pamela Ortiz Intros: Names, background, etc.	Procedure
Consent agenda	President	1	AS Governing Council appointments for 2017-18 Bianca: No ASLT rep for Curriculum, used to be Dennis. Confirming whether or not member should be added Rasking: Pulling appointments from agenda until ASLT rep for curriculum is clarified	Action Materials
Adoption of today's agenda	President	1	M: Popal/S: Shaw	Action
Adoption of the minutes of previous meeting	President	1	M: /S: Chang: Minutes not posted yet	Action Materials
Timekeeper	----	1		
Public Comment	Public	4	Christine Abella: Here to see AS in action, support ASSC reps	Information

	TOTAL	10		
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Standing Agenda Items [~2:20]

Item	Presenter	Time	Details	Action/ Information
Governing Council Reports	Reps and officers	10	<p>President's/Vice President</p> <ul style="list-style-type: none"> Statement of Intent for AS reporting[Raskin] <p>Raskin: Why am I (Raskin) here at Skyline? In Academic Senate? We have an opportunity to form what teaching and learning will look like. We also face some challenges, like equity for students and faculty. Invitation to look at reporting structure. Is the current structure fulfilling the why of the AS? AS serves as the voice of the faculty. E-mail Rakin feedback about reports. How can we better fulfill intent.</p> <ul style="list-style-type: none"> College Governance Council – Accreditation <p>Raskin: Accrediation cycle is restarting again. Some faculty have gotten e-mails about training. This training wasn't passed through AS. E-mail implies that some decisions have been made without going through AS.</p> <p>Bianca: For those attending ISCR training, should they report?</p> <p>Raskin: Reports form training would be useful</p> <ul style="list-style-type: none"> Strategic Planning & Resources Council [9/28] <p>No representatives, no report</p> <p>*District DAS- ASCCC Local Senates Handbook</p> <p>Shaw: Meeting Aug. 28. Welcome to district senate, no business. Reviewing local senates handbook. Visit district senate webpage (insert URL)</p> <p>*State: Fall ASCCC meetings for AS attendance: CTE Regional/N[9/22]-Ronda & Barbara Curriculum Regional/N [11/17]-Adam/Jessica/CurrCommittee Go to www.asccc.org/calendar/list/events Treasurer's Report [no report] Standing Committee Reports</p> <ul style="list-style-type: none"> Curriculum [8/30] <p>Hurless: new Program, social Justice. Passed distance leaning addendum. Undergoing comprehensive program review. First time using SPOL.</p> <p>Raskin: Is comprehensive program review faculty lead?</p>	Information

Terry Chang 9/7/17 4:46 PM
Comment: <https://smccd.edu/academicsenate/>

			<p>Shaw: Yes</p> <p>Raskin: Did faculty approve of SPOL?</p> <p>Hurless: SPOL was okayed through IEPI</p> <p>Rakin: Need to have a stronger voice</p> <p>Rowden: Do we know if people undergoing review have SPOL training?</p> <p>Hurless: Don't know. Many noninstructional faculty.</p> <p>Claire: Is SPOL district wide? Shaw: Yes Claire: Where did it come from? Discussion: Overall, unsure if it came from up top or all three colleges</p> <ul style="list-style-type: none"> • Ed Policy [no report] <p>Grandy: First meeting Oct. 3. Look at faculty handbook. Looking at role of faculty in college redesign</p> <ul style="list-style-type: none"> • Professional Personnel [no report] <p>Steele: Need to nominate exemplary award for program. Theme this year, guided pathways. Want to collect nominations in October (application is due in November).</p> <p>Raskin: When should we discuss nominations?</p> <p>Steele: Should select beginning of Oct, so that nominee can be finalized end of Oct.</p> <p>Rowden: Who won last year?</p> <p>Steele: Mentions winning programs</p> <p>Raskin: Highlight CTE program that already have guided pathways</p>	
Organization Reports	Reps	10	<p>ASSC</p> <p>ASSC: Upcoming Latino and Filipino heritage months. Collaborating with a few different clubs. Promoting DACA</p> <p>Raskin: Any overarching themes?</p> <p>ASSC: Making sure accommodating all students</p> <p>Raskin: Invitation for collaboration between AS and ASSC</p> <p>AFT : Contract Update</p> <p>Classified Senate [no report]</p>	<p>Informati</p>

Terry Chang 9/7/17 4:47 PM
Comment: Clarification:
 Looking for a list of people or programs to connect with on Sept 21st meeting. (in other words, have people and programs in mind to pass on to Steele for this meeting)
 Review applications early Oct. (by Pro Per committee)
 Senate votes on nominees Oct. 19th.
 Submit applications first week of November

			SEED	
Division Reports	Reps	5	<p>Jones: No meetings yet. First meeting next week.</p> <p>Division reps announcement, concerns, accolades</p> <p>Popal: Low rider exhibit in art gallery.</p> <p>Claire: Hot topics: enrollment management, CCSF free classes, workload.</p> <p>Raskin: Pressure, any cancelled classes Claire: Some classes canceled</p> <p>Rowden: ASLT, partnering with library to offer student support for CANVAS training. Tech help desk will provide support and training. Offering fully online (Training online) CANVAS training Oct. 2nd for distance ed. Have already trained majority of distance ed, but looking to train. CANVAS training still happening every week. Encourage faculty members to get training Rakin: How can we encourage training? Chang: e-mail reminders Raskin: Help desk Rowden: Help desk has a long list of common problems that they can trouble shoot based on previous issues, also provide “on-the-fly” workshops Houphis: Student CANVAS training in high demand</p>	Information
	TOTAL	25		

New Senate Business [~2:45]

Item	Presenter	Time	Details	Action/Information
Comprehensive Redesign	Design Team Leads	10	<p>Update College Re-design, Campus Forum, call for faculty participation in Inquiry Teams</p> <p>Hurless: Created 6 new inquiry teams. A few do not have leaders. Still looking for leaders. Website has been updated with current meeting dates.</p> <p>Raskin: Why are we asking faculty to join? Grandy: Teams are tasked with addressing important aspects that should be addressed early.</p> <p>Popal: Sep. 25 will be a campus wide forum to share results of meta-major sort.</p> <p>Hurless: Old teams meant to be interdisciplinary.</p> <p>Raskin: Last year, redesign was lead by consulting group. Faculty felt that consulting group was leading the redesign without sufficient faculty input. Faculty members now put on design team to increase faculty input. Grandy: Commitment is 2 meetings a month for a total of 2 – 3 hours a month. Meetings tentatively planned for Friday, but can be flexible. Hurless: Work compensated at special</p>	Discussion

Terry Chang 9/7/17 3:03 PM
Comment: <http://skylinecollege.edu/metamajors/index.php>

			<p>rate. Popal and Grandy: Collect workteam members from division, then come back with candidates. Rowden: Clarification of design teams? Group: See website. Hurless: Design team is guiding guided pathways and meta-majors. Still need leaders for Exploratory Course, Affective Domain and Undeclared Student Experience need leadership. For members, notify Design team by Sept. 18th.</p> <p>ASSC: ASSC is aware of redesign efforts</p>	
Lecture Capture Invitation	Houpis	5	<p>Introduction to join a pilot group, contact Dean this month.</p> <p>Houpis: Brought lecture capture devices to senate last semester. 7 current pilots. Still looking for more pilots. Devices will track lecturer. Where we go is up to faculty and welcome input from students. Raskin: Is there a room for recording lectures for online classes? Houpis and Rowden: Room provided in CTTL. Houpis: No drop in attendance with lecture capture. Looking into institutional price.</p> <p>Shaw: Liability issue? Houpis: No liability issues concerning licensing and profits as long as materials remain in the class.</p> <p>Chang: Check with Mellissa Matthews about confidentiality. Similar issues with smart pens.</p> <p>Houpis: Training about avoiding confidential material would be useful</p>	Info
DACA	Ortiz Cerda & Lopez	10	<p>News and information about Skyline's response to DACA issues, supporting students, implications for faculty</p> <p>Flor Lopez: Intro</p> <p>Pamela Ortiz (Dream Center): What is DACA? Established 2012 by Obama, no law. Provides work permit and SSN. 95 % are currently working on or in school. DACA will be discontinued in 6 months. Up to congress to replace DACA in the 6 months. DACA still valid until expiration data. No new applications being taken in. For people who work permits that expire before or on March 5th, can apply for another renewal (good for another two years). Used to be able to travel abroad under certain reasons, but no gone. Students no longer able to study abroad. Undocumented students can still attend school. No affect on CA dream act. Faculty can support students by being a friend, be supportive, spread resources no fear, contact local congress member, become an ally. Skyline's response: Undocutalks to help students in distress, career center helping with DACA renewal workshop. Also collaborating with legal services to do preparedness clinics. Dream center (in Building 1-219) provides help with DACA, study space, and more! Free printing. Facebook page (Skyline College Dream Center). Can share out a template e-mail to share with students by faculty. Looking to start fundraiser to create scholarships specifically for Skyline students.</p>	Info
Focus: Faculty & Staff Equity	Faculty	20	<p>In the wake of recent events and disclosures, AS will begin a discussion of issues & actions in these professional & academic matters</p> <p>Raskin: Became aware of an incident that was hurtful to faculty,</p>	Discussion Materials

Terry Chang 9/7/17 3:42 PM

Comment: Recommendations are intended to leverage our profession as educators and our spaces as educational institutions to provide opportunities for our communities to be more informed and create more harmonious human relationships"

		<p>staff and student.</p> <p>Powell: Several faculty members made aware of incident through hallway conversations. Unclear what can be discussed during investigation. Interim director of marketing released a statement (unclear if meant to be public or not. Only kept to limited recipients). Statement never became public. How can we come together when it's unclear what we can discuss. Meeting July 6th to think about how to respond. Administration wanted Lasana to put together a response, Lasana wanted to defer to faculty (make sure response is faculty lead), gave recommendations. Faculty members shared impact of events affect them with board of trustees. (see attached documents). Make sure students are aware of their rights.</p> <p>Shaw: Investigation might have concluded. Received notice of a special board meeting covering employee discipline, dismissal and release. Excellent recommendations. Four are pedagogical, would be appropriate for academic senate in those four. Let's talk about what we need to do for students and for faculty, too.</p> <p>Powell: Complicated issue. Can't discuss openly while incident is under investigation and while limited information is available. Need better ways to communicate when incidents like this happen. Are students being made aware of what's happening? Where do we go from here?</p> <p>Claire: AFT e-mail...I wish could have heard more accurate description. Powell: need a conversation about what really happened. Wimmer: Communication is a problem on campus. Miscommunication, misinterpretation. Communication needs to be addressed along with sensitivity.</p> <p>Raskin: Opportunity for Senate to demonstrate leadership. Need to have an open conversation. Call for and organize such a conversation. In addition, feel responsibility communicate with union. Why was the advice to deny and not apologize. African American faculty has shown great leadership. Senate should support effort. There should be anti-racism and equity training.</p> <p>Rowden: Devoting 30 minutes of new faculty training on equity.</p> <p>Raskin: Ask president to come and start conversation.</p> <p>Popal: Need to be active about supporting efforts to promote equity.</p> <p>Powell: Thanks for support. Hard for others to understand unless you've had to deal with these kind of affects personally. It is painful to know that students had to sit through this incident. To know faculty members will support improvements to equity and diversity and not just lip service.</p> <p>Raskin: Make time for this in academic senate. We should make an faculty statement about anti-racism. We don't feel represented by union.</p> <p>Claire: Wishes we could connect with other academic senates.</p>	
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Communities of Practice	Fabian	5	Sample of CoP/Service Learning and focus/strategies	Info
Compendium of Committees	Raskin	5	Approval of Faculty appointments to committees as of 9/1/17	Action Materials
	TOTAL	55		

Final Announcements and Adjournment [~3:55]

Item	Presenter	Time	Details	Action/ Information
Adjournment Next Mtg Th 9/721		1	M: Claire /S: Popal Minutes submitted by: Unanimously 4:15	action
	TOTAL	86		