



**Skyline College
Academic Senate**

Agenda

Thursday, 6
September
2:10pm – 4:00pm
rm. 6203

*Mission: to empower and
transform a global
community of learners*

<p>Governing Council Officers</p> <p>2018-2019</p> <p>Kate Williams Browne <i>President</i></p> <p>Jesse Raskin <i>Vice President</i></p> <p>Terry Chang <i>Secretary</i></p> <p>Mustafa Popal <i>Treasurer</i></p> <p>[non-voting] Leigh Anne Shaw <i>Past President</i></p>	<p>Committee Chairs</p> <p>Jessica Hurless <i>Curriculum</i></p> <p>Nathan Jones <i>Educational Policy Chair</i></p> <p>Rika Fabian <i>Professional Personnel Chair</i></p> <p>Ex-Officio/Non-voting Representatives</p> <p>Sherrie Prasad/Michelle Hagggar <i>Classified Senate</i></p> <p>Bianca Rowden-Quince <i>AFT Rep</i></p> <p>Michelle Chee <i>ASSC Rep</i></p> <p><i>Guided Pathways Liaison</i></p>	<p>Representatives Divisions</p> <p>Bianca Rowden-Quince <i>ASLT</i></p> <p>Dick Claire/Dan Ming <i>BEPP</i></p> <p>Courtney Mogg/Richard Torres <i>Counseling</i></p> <p>Jarrold Feiner/Erin Struss <i>Language Arts</i></p> <p>Amber Steele/Gabe Saucedo <i>KAD</i></p> <p>Bridget Fischer/ Lisa Cresson[F] John Ulloa[S] <i>SSCA</i></p> <p>Jing Folsom/Carla Grandy <i>SMT</i></p> <p>Groups</p> <p>Ronda Wimmer <i>CTE Liaison</i></p> <p>Barbara Corzonkoff/ Lisa Cresson <i>Adjunct</i></p>
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Opening Procedures [2:10]

Item	Presenter	Time	Details	Action/ Info /Procedure
Call to order	President	1	Call to order 2:11	Procedure
Roll/Introductions	Secretary	1	<p><i>Quorum is 9/16 voting members: 1 vote/each GC member, 1 vote/each Committee Chair, 1 vote/each Division and each Group</i></p> <p>Voting: Kate Williams Browne, Jesse Raskin, Dick Claire, Lisa Cresson, Jing Folsom, Courtney Mogg, Richard Torres, Barbara Corzonkoff, Bridget Fischer, Erin Struss, Dan Ming, Nathan Jones, Jarrod Feiner, Bianca Rowden- Quince, Rika Fabian, Jessica Hurless, Amber Steele</p> <p>Non-voting: Philipp Gleyzer, Jennifer Taylor-Mendoza, Leigh Anne Shaw, Michelle Chee, Tom Mohr, Paul Ruckhaus, Nick Kapp, Ray Hernandez, Christine Roumbanis, Mwanaisha Sims, Chad Thompson, Gabriela Nocito</p>	Procedure
Consent agenda	President	0	Skyline Compendium of Committees	Action/ Materials
Adoption of today's agenda	President	1	<p>M: /S:</p> <p>Browne: Change in order to accommodate guest schedules. Move Taylor-Mendoza and Roumbanis to the top</p> <p>M: Claire/ S: Corzonkoff</p>	Action/ Materials

			Passes unanimously	
Adoption of previous meeting minutes	Secretary	1	M: /S: Approved without edits	Action/ Materials
Timekeeper	-----	1	Jing Folsom	
Public Comment	Public	4	None	Information
	TOTAL	10		

Standing Agenda Items [-2:20-3:30]: Reports 1st monthly meeting- Why/What does the ASenate need to know/do?

Item	Presenter	Time	Details	Action/ Info /Discussion
Governing Council Reports	Reps and officers	5 5 10 5	<p>President's/Vice President: *ILT: Faculty Evaluation Committees & Timelines [8/21] Note Handouts from VPI regarding Faculty Evaluations *College Governing Council [9/26] *District Academic Senate [9/10], Leadership Council [9/18] *BOT: District area elections [11/6] *State: ASCCC [Plenary 11/31-3]; Student Success Conf [10/3-4]</p> <p>Treasurer's Report: Membership- no report</p> <p>Standing Committee Reports</p> <ul style="list-style-type: none"> • Curriculum-2nd meeting of year, all members present • Ed Policy- await membership approval to schedule mtg. • Professional Personnel await membership approval to schedule mtg. <p>Governance Committee Reports [10+1 related]: Accreditation, ACED, BSI/College Success, FTEF, Outreach, PD, SEED, SPARC/IEC, Tech</p> <p>Raskin: Focus on reports that the Senate can act on. For informational reports, can use Skyline Shines or campus wide e-mail.</p> <p>Mendoza: Last accreditation visit, got cited for evaluation process. Looking to bring more transparency and bring everyone to the same page. Many deans have done this by themselves. Looking to make sure things are consistent within Skyline.</p> <p>Hurless: Curriculum has met twice. Held training during first meeting. Very positively received. Also reviewed curriculum for comprehensive program review.</p> <p>Jones: Will hold fist meeting next month. Second Tuesday 2 – 3.</p> <p>Fabian: Will work on awards (Hayward and Exemplary Program)</p> <p>Rowden-Quince: First draft of accreditation standards are due on the 14th. First community meeting is Sept. 26th (public forum).</p>	Materials
Organization Reports	Reps	10	<p>ASSC</p> <p>Chee: ASSC going well. Will work on tentative calendar. Browne: Passed resolution to increase connection between students and faculty around equity. Any movement? Chee: Leadership conference happening in October. Not sure otherwise.</p>	Information

			<p>AFT: Letter regarding Data Breach; BOT candidate endorsement</p> <p>Claire: Tried a link. Can't make link work. Ruckhaus: Can still enroll faculty even after the cut-off date (08/31). Formed legal document ensuring that the person who received the e-mail hadn't opened it and has deleted it. Had questions about data. SSN kept for identification purposes. Changed office practices in response.</p> <p>Ruckhaus: Board of Trustees going through district election, now Area elections instead of county-wide. Got a request for endorsement. Looking to have a larger discussion. Claire: Lack of transparency in endorsement process. Corzonkoff: Next meeting on the 12th. Conflicts with student equity workshop. Ruckhaus: Meetings second and fourth Wednesday; will be at CSM on the 12th; see materials for information.</p> <p>Classified Senate – no report</p>	
Representative Reports	Reps	15	<p><i>Division Senators, Adjunct Representatives, CTE Liaison, Guided Pathways Liaison.</i></p> <p>Fischer: SSCA will not be moving out of the building. Move pushed back to summer. Have to revamp schedule. Programming for theater and gallery made 1 year in advance, amount of "shows" on campus likely reduced.</p> <p>Folsom: Is a "W" better than "F" grade? International students risk losing student status if they take a W (So F is better). Browne: Should probably pursue with counseling and Ed Policy. Corzonkoff: Heard same thing, specifically with regard to the risks for international students. Claire: Required the put down the last day that student attends class if a student receives an F. Will refer to Curriculum for grading policy discussion</p>	Information
	TOTAL	50		

Terry Chang 9/6/18 2:49 PM
Comment: Contact through security@aft1493.org
rueckhaus@aft1493.org

New Senate Business & Approvals [~3:10]

Item	Presenter	Time	Details	Discussion/Action
MOT: Fall update	Sims	5	<p>Brief review of MOT program, Skyline waiting list; call for new interested faculty</p> <p>Sims: Sent out information about the program. Highly recommend that you sign up. There is a waiting list, but have not selecting participants for this fall. Go twice a year: Once in fall once in spring. Museum is in Beverley Hills, host group dinners. Opportunity to meet colleagues from different colleges. Move from tolerance to diversity. Goal is equity. Meant to be a safe space to expose yourself. Typically in Oct. and Fall. Get to send two faculty members from Skyline. Also includes pre orientation and debrief. Can discuss what kind of project you want to bring back to campus. Fischer:</p>	Info

			Waitlist? Browne: Rolling waitlist. Rowden: Nice opportunity to do something with people from the district.	
Sparkpoint: food insecurity pilot	Thompson	5	Update of Sparkpoint pilot with Campus food baskets Thompson: Here to talk about Sparkpoint snacks. Have 12 locations. One in each building. Extra in building 2. Big bin by student life. One by counseling. Look to spread out and high foot traffic. Staple business cards. Started last Monday. Been running for two weeks. Passed out 3000 snack units. Next steps: Requests for new areas. Monitoring. Don't want to spread too thin. Want to make sure bins always look full to avoid perception of scarcity. Remind students that it's free. Sparkpoint also does financial coaching, food pantry, Cal Fresh. Raskin: Available at night? Thompson: Availability depends on location. Funding came from president. Looking to find continuous funding. Browne: EPIcenter [8-317] has one & is open evenings and Saturdays; had a single-parent student thank for snack & has signed up for Sparkpoint services.	Info
Director, Guided Pathways [grant-funded] Screening Committee	Garcia	5	Jesse Raskin, Academic Senate [SSCA] Jessica Hurlless, General Education [LA] Mustafa Popal, Design Team Lead [SSCA] Nate Nevado, Counseling Admin: Dean Christine Roumbanis & SWE Director Andrea Vizenor Staff: Anthony Brunicardi [KAD] See notes below at end.	Action
Tenure Review Committee, ASLT, year 2, REVISED	Houpis	5	<i>Pia [Sanjyot] Walavalkar, Librarian</i> Kim Lim [Chair] <i>Diana Tedone [Canada], Discipline expert</i> Rob Williams, LA Faculty Gabriela Nocito, Admin Nocito: Tedone as Discipline expert and Nocito as Admin. M: Fischer /S: Mogg Passes unanimously	Action
Tenure Review Committee, BEPP, year 4, REVISED	Roumbanis	5	<i>Filipp Gleyzer, Auto Technology</i> Tom Broxholm, Chair Julia Johnson, Auto Faculty Ed Yee, Auto Faculty <i>Ruben Parra, Auto Faculty</i> [replacement for retired P Spakowski] Christine Roumbanis, Dean/Admin M:Raskin S: Claire, Passes unanimously	Action
Tenure Review Committee, BEPP, year 3, REVISED	Roumbanis	5	<i>Cassidy Ryan, Cosmo & Faculty Coordinator</i> Carmen Richardson, Chair Ed Yee [BEPP replacement for J Johnson] Tammy Calderon, Discipline Expert <i>Hellen Zhang</i> [replacement for C Muller-Moseley, medical leave] M: Corzonkoff S: Claire Passes unanimously	Action
Tenure Review Committee, Counseling, year 1, NEW	Escobar	5	<i>Perry Chen, Counselor</i> Melanie Espinueva-Aure, Chair	Action

			<p>Makiko Ueda, CSM- Discipline Expert Kwame Thomas, Counseling Carlos Romero for Years 3 and 4</p> <p>Browne: New committees are smaller. Struss: Discrepancy between divisions. Shaw: Cut-off for change in committee July 1st 2017. Potential issue with Langhoff's screening committee.</p> <p>Escobar: Brand new position. Have Makiko from CSM since no onsite personal counseling expert. Hurless: Is there any dean oversight? Escobar: Dean assessment.</p> <p>M: Raskin /S: Cresson Jones: Want to clarify. Individuals who started Fall 2017, how many members? Browne: Faculty hired before July 2017 need 4 faculty members and dean oversight. Chee: what reasons for a "no" vote? Browne: If the Committee doesn't have expertise, diversity, and broad representation of voice. Jones: If we approve a committee that's not in alignment of contract, possible lawsuit? Browne: Have to revisit issue.</p> <p>Passes unanimously</p>	
Tenure Review Committee, Counseling, year 1, NEW	Escobar	5	<p>Kim Saccio-Kent, Counselor Melissa Matthews, Chair [& Discipline expert] Kwame Thomas, Counseling Lavinia Zanassi, Counseling</p> <p>M: Fischer /S: Corzonkoff Passes unanimously</p>	Action
Tenure Review Committee, SSCA, year 3, REVISED	Lapuz	5	<p>Rika Fabian, Sociology Jennifer Merrill, Chair [& Discipline Expert] Michelle Hawkins, SSCA Faculty Steve Aurilio, SSCA Faculty Danni Redding Lapuz, Dean/Admin</p> <p>Raskin: Does not look like there is expertise. However we don't have any sociologist in house. Struss: And there should be five total (four faculty) Claire: We can get expertise from other colleges. Shaw: Text from contract: Need to have conversation with AFT. Clear that what's laid out is not possible in every case. Order for selecting (someone from here, from district, from another district, or community (retired)) discipline expert (tenured). After all four exhausted, can pick someone with similar fields. Fabian: Previous attempts to get expertise, colleagues refused (lack of time). Expertise also not as valuable due to specialization of curriculum. Fischer: May need to revisit earlier committees. Cresson: Revisit what we're being asked to uphold. Hard to keep track of all changes.</p> <p>M: Fischer S: Jones Fails to pass unanimously except Jones abstains</p>	Action
Tenure Review Committee, SMT, year 3, REVISED	Hernandez	5	<p>Nick Langhoff, Engineering Tadashi Tsuchida, Chair [& Discipline Expert] Shari Bookstaff, SMT Faculty Rick Hough, SMT Faculty</p>	Action

Terry Chang 9/6/18 4:20 PM
Comment: Additional information given, but not part of approval

			Ray Hernandez, Dean/Admin Hernandez: Other engineering instructors from other colleges also going through tenure review. Tsuchida works closely with engineering. M: Claire /S: Folsom Passes unanimously	
Tenure Review Committee, SMT, Temporary Full-time year 1, NEW	Hernandez	5	<i>Yancy Aquino, Biology</i> Nick Kapp, Chair [& Discipline Expert] Chris Case, SMT Faculty Brian Daniel, SMT Faculty Ray Hernandez, Dean/Admin Hernandez: Part of a temporary replacement. Will give one year of tenure credit. M: Feiner /S: Cresson Passes unanimously	Action
Tenure Review Committee, SMT, year 1, NEW	Hernandez	5	<i>Maryam Khan, Engineering</i> Carla Grandy, Chair Nick Langhoff, SMT Faculty [& Discipline Expert] Younga Choi, SMT Faculty Ray Hernandez, Dean/Admin Hernandez: Khan focusing on physics and engineering. Grandy is chair (lack of fully time physics and engineering faculty). Faculty support Langhoff being on committee despite still being in tenure review process. M: Chang /S: Corzonkoff Discussion: Fischer: Concern about Nick being on committee. Hernandez: Alternative. Maybe add different fulltime faculty member. Keep having Langhoff for classroom observation. Hurless: Didn't have a discipline expert. Hernandez: Would you have liked to have discipline expertise. Hurless: Still got similar expertise. Jones: If someone is going through tenure review, I want peers in that discipline. Corzonkoff: Important to have discipline expert. Rowden: Temporary position, not full committee. What's the value for Khan? Corzonkoff: 73% are adjuncts. Pool is getting smaller and smaller. Passes unanimously.	Action
Meeting Protocol & Focus	Raskin, Browne	10	Report on results of Mtg #1, Intro of Meeting protocol [RUB] & D3 [Deep Dive Discussion] Raskin: Brutal, but now have committee approvals out of the way.	Materials Info
	TOTAL	60		

Terry Chang 9/6/18 4:08 PM
Comment: Report, updates, and business

Final Announcements and Adjournment [~4:00-4:15]

Item	Presenter	Time	Details	Action/ Info
Adjournment Next Mtg Th 9/20/18 Suggested Agenda items: D3: To be "Student Ready"		5	Adjourned 4:03 M: Mogg /S: Chang Approved unanimously Minutes submitted by: Chang	Action
	TOTAL	125		

Dean SSCA

M: Claire/ S: Chang

Passes Unanimously

Dean PRIE

M: Corzonkoff/ S: Claire

Passes Unanimously

Dean GLPS

Fischer: Potential conflict between Romero and current interim dean. Claire: We've declined committees before for untenured faculty members. Browen: For VP position, so different circumstances. Rowden: Romero has insight that others would not. Struss: If already under tenure review, additional stress. Browne: Would have decline if stress was an issue. Shaw: Issue might be ability for untenured faculty to speak freely. Rowden: Good opportunity for experience outside division. Chang: Revisit and solidify stance on untenured faculty on screening committees.

M: Chang/ S: Rowden

Yay: Raskin, Cresson, Folsom, Mogg/Torres, Fabian, Corzonkoff, Rowden, Jones, Chang Nay: Struss and Claire

Director of Guided Pathways

M: Claire S: Folsom

Passes unanimously

BSRC Screening Committee (bachelor's, full-time, respiratory care)

Hernandez: Third time, difficult time attracting strong pool of applicants. Pay in industry

M: Corzonkoff /S: Claire

Passes Unanimously