



**Academic**



Senate

**Agenda**

Thursday, 15 Feb  
2:10pm – 4:00pm  
rm. 6203

*Mission: to empower and transform a global community of learners*

Governing Council Officers	Committee Chairs	Division Representatives
<b>2017-2018</b>	Adam Windham/Jessica Hurless <i>Curriculum Co-chairs</i>	Bianca Rowden-Quince <i>ASLT</i>
Kate Williams Browne <i>President</i>	Carla Grandy <i>Educational Policy Chair</i>	Dick Claire/Dan Ming <i>BEPP</i>
Jesse Raskin <i>Vice President</i>	Amber Steele <i>Professional Personnel Chair</i>	Melissa Komadina/ Kwame Thomas/ <i>Counseling</i>
Terry Chang <i>Secretary</i>	Ronda Wimmer <i>CTE Liaison</i>	Danielle Powell/Nathan Jones <i>Language Arts</i>
Tiffany Schmierer <i>Treasurer</i>	Jesse Raskin <i>Guide Pathways Liaison</i>	Amber Steele/Gabe Saucedo <i>KAD</i>
Leigh Anne Shaw <i>Past President</i>	<b>Ex-Officio/Non-voting Representatives</b>	Paul Bridenbaugh/ Mustafa Popal <i>SSCA</i>
	Eric Brenner <i>AFT Rep</i>	Denise Hum/Nick Kapp <i>SMT</i>
	Michele Haggan/Christina Trujillo <i>Classified Senate</i>	[vacant] <i>Global LPS</i>
	Amirah Tulloch/Kristen Ersando <i>ASSC Rep</i>	
	Nathan Jones <i>SEED</i>	
	Tiffany Schmierer <i>AS Rep to Design Team</i>	

**Opening Procedures [2:10]**

Item	Presenter	Time	Details	Action/Information
Call to order	President	1	<b>2:20 No quorum at start</b>	Procedure
Roll/Introductions	Secretary	1	<i>Quorum is 9/16 voting members</i>	Procedure
			<b>Voting: Carla Grandy, Adam Windham, Dick Claire, Melissa Komadina, Terrence Chang, Kate Williams Browne, Jesse Raskin, Bianca Rowden-Quince, Denise Hum, Nathan Jones, Amber Steele, Nick Kapp, Tiffany Schmierer, Danielle Powell</b>	
			<b>Nonvoting: Christina Trujillo, Eric Brenner, Pia Walawalkar, Jacque Honda, Rika Fabian, Tom Broxholm, Filipp Gleyzer Mary Gutierrez</b>	
Consent agenda	President	0		
Adoption of today's agenda	President	1	M: /S:	Action
Adoption of previous meeting minutes	Secretary	1	M: /S:	Action Materials
Timekeeper	----	1		
Public Comment	Public	5		Information
	TOTAL	10		

Standing Agenda Items [~2:20]

Item	Presenter	Time	Details	Action/ Information
Governing Council Reports	Reps and officers	10	<p>President's/Vice President</p> <p>*<u>Local</u>: <i>VPI Screening Committee update: finalist campus meetings &amp; second interview next week.</i></p> <p>Browne: Selected three finalists for VPI. Scheduling final interview. Will include campus day (chance to meet with campus managers, students, and president) Robust group of candidates. Will also be a town hall 12:30 – 1:30 21–23<sup>rd</sup>.</p> <p>*<u>District</u>: <i>DPCG/DAS meetings</i></p> <p>Rownden: A few faculty will work on distance education. Windham: Need for librarian evaluation. What can we adapt from current evaluation.</p> <p>*<u>State</u>: <i>CCCCO Integrated Metrics Project</i></p> <p>Browne: Attended first of three meetings. Trying to look at current chancellors vision of success. Six to eight different metrics over different organization or entities. Colleges need to access these to craft reports. Relates to initiative fatigue. Current issue: metric fatigue. Post on metrics simplification. There is an institutional effectiveness partnership. Looking to simplify metrics so that colleges can access the right data about student success and barriers.</p> <p>REGISTER &amp; SKYLINE PD <i>Spring Plenary 4/ 12- 14</i> <a href="http://www.asccc.org">www.asccc.org</a></p> <p>Browne: Looking for fellow attendees for plenary. Will be applying for professional development funds.</p> <p>Treasurer's Report Standing Committee Reports</p> <ul style="list-style-type: none"> <li>• <u>Curriculum</u>: results of SPARC meeting</li> </ul> <p>Windham: Provided memo by John Ulloa last meeting about honors transfer program about how honors course will be honored. Will no longer have designated honors sections. All honors work will be done on a contract basis (on a case by case basis). Curriculum will no longer review honors addendum. Will use work on addendums to help faculty craft strong contracts. Looking to see what CSM is doing with honors seminars (CSM is contract only). Seminar helps students prepare for honors courses/research. Browne: Might want to bring Ulloa in here to learn more. Brenner: Librarians might be interested. Windham: Originated out of difference in expectations between SMT and non SMT faculty members.</p>	Information Materials

			<ul style="list-style-type: none"> <li>• <a href="#">Ed Policy</a></li> <li>• <a href="#">Professional Personnel</a> : RSS Diversity Award IN</li> </ul> <p>Steele: Submitted RSS Diversity candidate. Meyer award coming up. Browne: Meyer is a Skyline College award and will come back to ASenate for final vote.. Steele: Who decides which classes to offers? How are online classes handled? Discussions between deans? Browne: Ed. Policy might be able to look into that. Rowden: No guidelines by college that we know of. Will bring it up to district senate or in distance education advisory committee. Steele: No smoking or drinking on campus, but students are smoking pot on campus now that it's legal. Browne: Can look at it through health and safety committee. Windham: Remembers that policy in class schedule bans medicinal use, so recreational use would also be banned. Brenner: Article in Skyline view highlighting that smoking pot is not permitted.</p>	
Organization Reports	Reps	10	<p><a href="#">ASSC</a> <a href="#">AFT</a> Brenner: The Advocate newsletter is out. Cover story on 50% law. Put up a short report about class cancellations. Ballot initiatives supported by AFT. Also includes a response from chancellor about 50 % law.</p> <p>Summary on Chancellor (From Brenner): Increase spending on student services. 50 % law is not relevant anymore. Difficult for state to enforce law because district is not paid by state funds. Union is looking into numbers. Browne: Everyone should read article, Eric will return with information so we can agendaize issue and revisit discussion.</p> <p><a href="#">Classified Senate</a> Trujillo: Statement of ethics has been approved by all three senators. Will be taken to a greater body. Classified staff forum for discussing college redesign will happen on March 2<sup>nd</sup>. Looking to find and refine questions about process. Doing another round of fund raising through See's candy sales. Division assistants have information.</p> <p><a href="#">SEED</a> NCORE is in New Orleans this year.</p>	Information
Division Reports	Reps	10	Division reps announcement, concerns, accolades	Information
	TOTAL	30		

**New Senate Business [-3:00]**

Item	Presenter	Time	Details	Action/Information
Media: updating ASenate webpage photos	Sneed	5	Media Services will attend meeting to update Academic Senate webpage photos	Info
Reporting at AS meetings	Raskin	10	<p>Proposal on Changing Division and Committee Representatives Reports</p> <p>Raskin: Preliminary draft of proposal. Wanted something written to start discussion. Browne: Reports used to be at the end, but people would walk out before reports. Raskin: Framework of social media. Need to know is a headline, like Twitter (versus block). Chang: Include summaries with online agenda. Rowden: Need to know outside of people in</p>	Discussion Materials

			<p>the know. How do we disseminate effectively? Browne: Need to know is brief, what senate needs to know. Keep concise. What should constituencies know? Steele: More effort to write. Raskin: If it's worth saying it's worth writing. Browne: Can take written reports back to divisions. Chang: Leverage Novi surveys. Windham: Want to make sure we have a chance to discuss contents. Maybe have a general catch all discussion time. Or give time for people to request agenda item. Rakin: Anticipating something urgent enough that couldn't wait until the next meeting? Windham: Something outside the person doing the reporting.</p>	
College Redesign	Design Team Leads	10	<p>GE group to National conference [2/15-16]; next meeting update on Guided pathways grant</p> <p>Grandy: GE group in Philadelphia at conference. Gives a lot of team time to flesh out proposal for GE redesign. Browne: Posted announcement on Guided Pathways Award Program. Grandy: Award Program is still underway. Gathering feedback. Due in March. Will come back to ASenate. Several workshops are being put on to help other colleges develop plans. Design team will be visiting to help other colleges. We are farther ahead compared to other schools. Ahead because started redesign before it became a state wide initiative. Browne: When will we get another look at revised metamajors? Grandy: On agenda for next meeting.</p>	Info
Focus: Faculty/Staff Equity	Browne	5	<p>Museum of Tolerance Faculty Appointees</p> <p>Browne: MoT trip for April. Since another College did not take its allotment, Skyline has 3 slots, andd will send Alice Erskine, Rick Hough, and Bianca Rowden-Quince, . Also, announcement for NCORE. Jones: Great experience. Have presenters from all over US giving workshops on variety of topics. Good way to network with people from different places.</p>	Info
Class enrollment	Raskin	10	<p>Build questions for meeting with VPI Taylor-Mendoza on 3/1</p> <p>Browne: Looking to build on discussion from last time. Looking to identify key points to ask VPI next meeting. Raskin: Looking to develop a positive relationship while also holding administration responsible for decisions that impact students. Browne: Classes were cancelled for various reasons, or without dialogue. Overall inconsistent. Broxholm: Automotive has a max of 24, disproportionately unfair. Look at fill rate instead. Browne: Policies should be more transparent. Rowden: What are policies? Timeline for cancellations. Perception was that cancellations was early this semester, not enough time to fill classes. Steele: Get into seniority issues. Broxholm: Auto is unique. No multiple sections. Had some flexibility in the past in timing. Kapp: Wish had data from PRIE. Claire: From another perspective. Also happened at Cañada. Decision was driven from the top at Cañada. Where are decisions originating? Browne: This issues is district wide, maybe even statewide. Decisions</p>	Discussion

Kate Browne 2/25/18 5:09 PM  
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			<p>should be guided by data, but with flexibility. Primary issue is that we don't have much information about policies. Also, discuss how courses affect funding for student services.</p> <p>Raskin: What policy is being used for cancellations? What's the timeline? Where is the directive coming from and why?</p> <p>Browne: Order of priority in criteria. We should prioritize equity and student success. Fabian: How much time will be given next time? Browne: Will decide based on other items, but will give it the time it deserves.</p>	
Comp. Prog. Review: presentations & process	Windham Honda	10	<p>Curr Comm resolution to SPARC; Admin/PRIE change ideas</p> <p><b>Comprehensive Program Review</b></p> <p>Honda: SPARC is enthusiastic in taking over CPR.</p> <p>Windham: Overwhelming support. Browne: Intention is to eventually have SPARC to host presentations. Honda: Looking to craft rubric for evaluations and self-study.</p>	Discussion
Accreditation Update & Campus Climate Survey	Honda	10	<p>Update from PRIE Dean Honda on Accreditation and the upcoming Campus Climate Survey</p> <p>Honda: ACCJC changes. New leader. Each college has a VP liason to meet with people involve in accreditation process. Hoping to have a first draft or outline by end of spring. Next week is accreditation institute. Browne: Is liason structure productive? Honda: Incredibly helpful.</p> <p>Honda: Campus climate survey, calling it student voice survey. Get student voices inside and outside classroom. Looking to visit classes for 15 minutes to deploy survey (online) week of March 5<sup>th</sup>. Let Katrina Pantig know if interested. March 12<sup>th</sup> survey will open up for students to take on their own. Rowden: Send announcement through global canvas message. Want to make students feel like this is their campus.</p> <p><b>ISLO Townhall</b></p> <p>Schmierer: Having forum on citizenship ISLO. Will share results and see how we're doing. Co-sponsored by Academic Senate.</p>	Info
Screening Committee: Communications Faculty [previously assigned position]	Gutierrez	5	<p><b>Committee membership</b></p> <p>Chris Gibson, English (tenured)</p> <p>Jessica Hurless, Communication (approved by Skyline for tenure, awaiting board approval)</p> <p>Danielle Powell, Communication (approved by Skyline for tenure, awaiting board approval)</p> <p>Mustafa Popal, History (approved by Skyline for tenure, awaiting board approval)</p> <p><b>Luciana Castro Alternate</b></p> <p>Gutierrez: Hurless and Powell are two dedicated communication faculty. Committee also includes Gibson and Popal. Amendment for alternate (see above). Position already exists as a funded position. Have been approved for searching for new positions. Distributing discipline differently. Retirement from another discipline. Discipline discontinued</p>	Action

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			<p>due to low populations. Transfer position to communication.          Broxholm: Understanding is that President and VP look to see if there should be a rehire. If rehire is postponed, still treated as a rehire (as opposed to a new hire). Browne: Agendize for later meeting. Claire: Process is different at different colleges.</p> <p>M: Claire/ S: Windham          Passes unanimously (with amendment)</p>	
	TOTAL	65		

**Final Announcements and Adjournment [~3:55]**

Item	Presenter	Time	Details	Action/ Info
Adjournment		1	Adjourned 3:50	Action
Next Mtg Th 2/15/18			M: Schmierer /S: Kapp	
Suggested Agenda items:			Minutes submitted by: Terrence Chang	
	TOTAL	106		

Draft