

Representative Senate Revision Task Force
Monday, February 13th
11:00 a.m. – 12:00 p.m.
Bldg. 8-317

Task Force Members Present: Kate Browne, Stephen Fredericks, Jessica Lopez, Leigh Anne Shaw and Jessica Hurless

Meeting called to order at 11:10 a.m.

1. Approval of the Information Gathering Documents

- The task force reviewed the three information gathering documents (Committee, Administration and Dean) and agreed that these forms were ready to be used in their current format in the interview process.
- Jessica H. also presented the task force with sample wording of the invitation e-mail for task force approval. Task force members made recommendations for different wording and a final version was agreed upon.

2. Discussion of Interview Process

- Jessica H. presented a chart outlining the different standing committees, governance committees and work groups that were brainstormed at the last meeting to consult with during this interview process.
- She asked for clarification on a couple of items:
 1. The Professional Development Committee has no chair listed in the Compendium of Committees.
 - Jessica L. and Kate clarified that Rob Williams is the current Chair.
 2. When there are co-chairs listed, is it important to speak with both individuals or just one?
 - The task force advised to contact both co-chairs and let them determine which person is interviewed.
- Jessica H. noticed that some individuals are the chair of multiple committees, so wondered if it was okay to try and address all of the committees that individual serves on in one meeting?
 - The task force felt it would be best when e-mailing the individuals to list out the committees they would be representing.
- It was decided that Jessica H. would e-mail invitations to the designated chairs this week and start on interviews as soon as possible.

3. Bylaw Revision Discussion Items

- The task force started by discussing the need to define the groups within the new Representative Senate Format.
- Then, the task force explored the idea of a “president-elect” and how that might help or hurt the Academic Senate. The conversation revolved around the roles of the President, Vice President, Secretary and Past-President as well as creating a pathway to the President position that would be more “mentoring.” Possible term lengths and how that might work were also discussed.

- The discussion was not finished, but will be continued in the April meeting.
- In the meantime, Jessica H. will type up her other Bylaw Revision Discussion Items and e-mail them out to the task force.

4. April Meeting

- The task force agreed to invite Eric Narveson from Evergreen Valley College to Skyline in April to consult on the bylaw revisions.
- Jessica H. will e-mail Eric and Kate and Leigh Anne will try and speak with him at Plenary.

5. Next Meeting Date is April 10th from 11:00 – 12:00

Meeting adjourned at 12:02 p.m.