
**Minutes of Accreditation Oversight Committee
Held on March 18, 2019
Held in Building 4, Room 4-343**

Type of Meeting:	Regular Meeting (with recording)
Chairperson:	Karen Wong, Tri-Chair, Accreditation Steering Committee (Substituting for Michael Reiner)
Members Present:	Eloisa Briones, Raymond Hernandez, Zahra Mojtahedi, Christine Roumbanis, Leigh Anne Shaw, Pcyeta Stroud
Guest Present:	Michele Haggar
Members Absent:	Michelle Chee/Abiodun Foresythe, Luis Escobar, Angélica Garcia, William Minnich, Michael Reiner, Jennifer Taylor-Mendoza, Andrea Vizenor
Ex-Officio:	Regina Stanback Stroud, College President
Recorder:	Belinda Chan

1. GENERAL BUSINESS

1.1. Welcome and Introduction

Karen Wong called the regular meeting to order at 9:08 a.m.

2. ACTION ITEMS

2.1. Approval of Agenda

Due to lack of quorum, no action was taken.

2.2. Approval of Minutes

Due to lack of quorum, no action was taken.

3. REPORT/ DISCUSSION

3.1. ISER Update: The Review and Approval Process

Two of the Tri- Chairs, Karen Wong and Michele Haggar, provided an overview of how the Institutional Self Evaluation Report (ISER) was generated in preparation for Skyline College's impending site visit. They reviewed the timeline from the start in 2017 to the site visit coming in October of 2019, the writing process, who was involved, and communications to the college community. They also highlighted a new requirement of the ISER called the Quality Focus Essay (QFE). The College's QFE will be on the Comprehensive College Redesign. For more details, see the [PowerPoint presentation](#) used during the meeting.

During the meeting, a question was raised about participatory governance and a follow-up to the survey administered last semester. A working group will be convened by the PRIE Office this semester to review the findings and determine how to proceed in the near future.

Because many members were unable to attend the meeting, all were provided a recording of the presentation and were asked to submit their vote online in response to the following question: Do you approve of moving forward with the ISER draft: sharing it with governance committees and forwarding the most current draft to the College Governance Council for approval by each constituent's president: Kate Williams-Browne (Academic Senate), Regina Stanback-Stroud (College President), Michele Haggar (Classified Senate), and Michelle Chee (Associated Students of Skyline College)?

Twelve members voted yes.

4. ANNOUNCEMENT

No announcement was made.

5. NEXT MEETING

Next regular meeting will be held on Monday, April 15, 2019 at 9:00 a.m. in Room 4-343.

6. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:40 a.m.

Minutes were approved by Members on May 20, 2019.