December 16, 2013

Barbara Beno, President
Accrediting Commission for
Community and Junior Colleges
10 Commercial Boulevard, Suite 204
Novato, CA 94949

President Beno:
We received our final evaluation report Friday afternoon, December 13, 2013 and are submitting this letter to bring inaccuracies to the attention of the commission in order to meet the Tuesday afternoon, December 17, 2013 (1.5 - workday) deadline.

Consistent with ACCJC review processes, much of the information being brought to the attention of the Commission now was provided as a response to the initial report draft. We are compelled to continue to address inaccuracies in order for the Commission to have complete information as they deliberate on the status of the college's accreditation. Because the policies of ACCJC require us to post the final report, we are also compelled to address the inaccuracies and extenuating circumstances of the visit so the public will have complete information relating to the integrity of their public institution. Toward that end, both the evaluation report and this response will be posted and available to the public.

We appreciate the hard work of the team and the leadership provided by Dr. Melinda Nish. While all of the members were wonderful colleagues in the academy, many of them were inexperienced in serving on accreditation site visits and in some team member cases, seemed unprepared for the visit. This resulted in frequent team requests for information and evidence that had already been provided in the report and inappropriate comments by team members that were experienced as threats and intimidation. One example is that one team member repeatedly demanded that certain things should be in the union contract and because it wasn't he was going to have to "ding" us on the issue.

Surely, both the college and the team experienced frustrations that we believe led to some of the disparaging statements in the report. We also registered our concern with the lack of a Chief Business Officer as a member of the team and received a response from ACCJC staff reiterating the composition of the team as existed. We will follow up with the team evaluation but would like to have this information entered in the record here.

Inaccuracies of the report

- On page 4, paragraph 3, beginning with "As per the directive…." The report indicates that the addition of accompanying persons in the interviews, particularly note takers, hampered the information gathering process.

  As we are sure the team will attest, Skyline College takes the accreditation process quite seriously. We believe it is essential to meet the standards and have a thorough understanding of what is expected to do so. Toward that end, we intentionally paired staff to participate in the interviews in order that the person responding will not have to multi-task to take notes of the questions and comments for future reference. Nothing in the exploration of the standards is confidential. We made sure that we provided the team with access to every person and committee requested. At no point during the team visit, did the team chair report to the ALO any problems of interference. If a problem had been reported, we would have rectified the situation.

  College participants provided the team any information that was requested, including duplicate and triplicate requests for the same information. In one case, in my presence, one of the team members indicated that she had asked for the information from the president and she wanted to check to see if what the president said was true. The interviewee provided the information that was consistent with previous information provided.

  There was however, one problem with the meeting requests rubric provided by the team. We learned that the team wanted to meet with the College Budget Committee co-chairs (two people) but they requested, in their meeting request rubric, to meet with the College Budget Committee. When they arrived to find over 20 people in the meeting, it threw them off and they complained. I am attaching the list of meetings scheduled so you may see that nowhere in the chart were meetings indicated to be private. (See Attached: *Team Meeting Request Matrix*) When the staff showed that the committee had been requested, she received a call with an apology from the team chair on 10/22 and a visit from the chair's assistant with an apology on 10/23.

  > **Correction requested:** We take exception to the inclusion of the following statement in the report and would like for it to be removed.
  >
  > *"In most cases, the addition of an accompanying person did not impede the interview process, but in several instances the inclusion of an accompanying person, particularly note takers, did hamper the information gathering process."*

- On page 4, paragraph 6, beginning with "A characteristic of the Self Evaluation …." the reports states that there is a near absence of any actionable improvement plans (AIPs). We object to this characterization as there are indeed three specific AIP's in the report. The statement that there is a "near absence" implies that there is a required minimum number of AIP's in a college's self evaluation. Nowhere in the ACCJC guidelines, instructions or standards does it indicate that

there is a minimum required number of AIP's. We used the self-study to identify and remedy any needed improvement or deficiencies found.

Because the Accrediting Commission has shifted its relationship with the colleges and has more of an audit/compliance framework than a continuous improvement framework, we opted to remedy any areas immediately. In the past, outstanding issues found would have gone into planning agenda items. We were very clear in understanding that there is no such thing as a "partially met" standard. That is why we chose to immediately remedy any issues and not leave them as AIP's to meet the standards.

This statement, in and of itself, would not merit debate; we could just agree to disagree. However, because it serves as a basis for a recommendation that is embedded in the narrative of the report, we are compelled to object.

> **Correction requested:**
>
> If there is a required number of Actionable Improvement Plans, please indicate so in the ACCJC guidelines, policies, and procedures. As well, please make it clear that to have an actionable improvement plan is not an admission that a standard is not met.
>
> We take exception to the inclusion of the following statement in the report and would like for it to be removed.
>
> *"A characteristic of the Self Evaluation Report was the near absence of any actionable improvement plans. The College staff explained during the pre-visit conducted by the team chair and assistant in September that the philosophy adopted was if evidence supported that the Standard had been met, there was no need for an actionable improvement plan, and furthermore, the College had an integrated planning process. The team investigated this response and arrived at a similar conclusion. However, future reports would be improved by the inclusion of an alignment of College plans as they relate to and support the Accreditation Standards. Not providing this type of alignment or crosswalk resulted in the team doing significant research to assure that indeed College plans support and sustain the Standards."*

- On page 5, paragraph 4, beginning with "Relative to the Standards, the team found…." indicates that the actual planning cycle process had not been systematically assessed…. In part due to the evolving and fluid nature of processes that is characteristic at Skyline College."   And on Page 8, College recommendations to improve - #1 beginning with "In order to improve and increase effectiveness, the team recommends that the college complete a systematic review of its integrated planning and resource allocation cycle…."

  The processes at Skyline College are not fluid in nature. They are very specifically established and adopted through our governance process and documented in published handbooks and plans. As provided in the Self Evaluation Report, the planning process is evaluated by systematically looking at each component and how it impacts the process. This includes:

1. The review of the Mission, Vision, and Values Statement
2. The annual review of the Budget and Planning Schedule
3. The Review of the Research efforts and agenda
4. The review of Research Data with respect to enrollment management, productivity, and student learning outcomes.
5. A regularly scheduled Employee Voice Survey
6. The review of the Balanced Scorecard
7. The review of the Resource Request Rubric
8. The review of the integration matrix to show that goals, equity vision and strategic priorities are all connected and integrated
9. The systematic review of the unit planning process which has led to a 1 year planning cycle.
10. The systematic review of the Program Review Process
11. The systemic review of SLO Assessment

These are all scheduled such that the planning and resource allocation process is under continuous review, which has resulted in a strong culture of inquiry and innovation.

Additionally, on page 64 of the team review report, the reviewer notes in the second paragraph, the systematic review of the integrated planning and participatory governance processes.

"The Planning and Participatory Governance Manual states, "the bylaws of the College Governance Council were amended to include a plan to undertake a review of the college's decision-making structures at least once every six years, as part of the accreditation self-study process. The first review has been completed and participatory with the campus, and recommendations have been forward to the appropriate participatory governance bodies."

As described throughout the Self-Evaluation Report, planning and resource allocation (i.e. budgeting) are integrated at Skyline College. In addition to assessing the components of the planning and resource allocation cycle, the College also reviews the entire process as a whole. One of the key elements to the overall planning and budgeting process is that all constituency groups participate and that decisions are based on their input. This is assessed through our Employee Voice Survey where questions are specifically asked about participation and their input being a part of the process.

Because the planning and resource allocation cycle is integrated into Skyline College's participatory governance process, the planning and budgeting process as a whole is also reviewed through the participatory governance evaluation. A SWOT analysis (Strengths, Weaknesses, Opportunities and Threats/Trends) was conducted and in the 2012 evaluation, feedback was given regarding how effective constituents felt the overall planning and budgeting process was.

These two institutional effectiveness instruments demonstrate that Skyline College does "complete a systematic review of its integrated planning and resource allocation cycle, in its entirety as a holistic process." Moreover, invitations to participate in the assessment, feedback

through Skyline Shines, posting of findings on the Planning, Research & Institutional Effectiveness (PRIE) website, and discussion of findings in participatory governance committees demonstrates that the review of the cycle is conducted in a "purposeful and well documented to promote transparency and sustainability manner."

Both assessment instruments can be found on the PRIE feedback/surveys website:

http://skylinecollege.edu/prie/feedback.php

Correction requested:

The characterization of the processes being fluid is inaccurate and is a gross misrepresentation of the extensive development, implementation and documentation of very intentional and deliberate approaches to the work of the college. We would like for it to be removed.

Additionally, Recommendation to improve # 1 is without merit. It explicitly suggests a lack of transparency and sustainability that we take exception to. We would like for this recommendation to be removed.

- On page 5, the next to last paragraph, beginning with "Another example of the theme…" indicates, "…that it was difficult to document that all [distance education] courses had continuous, regular and substantive faculty interaction with students…" This especially may have been the case with publisher websites used for instructional materials. While Skyline College provided all team members with access to course publisher sites, we realize that without familiarity with that specific publisher's site organization, it may have been difficult for team members to observe the regular and substantive interaction. After the site team left, CTTL with the assistance of the course instructor, were able to successfully navigate the courses and observe outstanding examples of regular and substantive interactions. For example, in Business 200, Math 120, Math 200 and Math 201, we did verify outstanding examples of consistent, regular and substantive interaction.

  This statement also serves as a basis for Recommendation to improve #2 beginning on page 8 and ending on page 9 of the final report.

  Skyline College wrote a Distance Education Handbook in 2012 and approved the Distance Education Handbook in spring 2013. The handbook clearly identifies the need for all online and hybrid instructors to adhere to standards (college, federal and accreditation standards) and best practices for all distance education courses. One of the standards specifically addressed is regular and substantive interaction. Copies of the handbook were sent to all distance education instructors late spring 2013. Additionally, the deans addressed distance education standards with their faculty teaching online and hybrid courses before assigning them to online/hybrid courses fall 2013.

In fall 2013, CTTL began an in-depth review of online and hybrid courses. Most of the courses met all standards in the handbook. In the courses where there was not 100% compliance with our standards, the CTTL staff worked with the faculty members to address deficiencies. This is an ongoing process. Faculty have been notified that any courses found not to be in compliance with Skyline College standards or with Federal and ACCJC guidelines for Distance Education by March 1, 2014 will not be scheduled to teach online until their courses meet distance education standards. Skyline College has committed professional development resources and staff to support 100% compliance and high quality distance education offerings.

> **Correction requested:**
>
> We would like recommendation to improve # 2 to be removed.

- On page 33, top paragraph, the report states that there is no evidence that enrollment management strategies have been implemented. This is an error in fact. The college did provide evidence of the enrollment management plan and implementation of the strategies. The updated Enrollment Management Plan was posted on the PRIE "Plans and Year-End Reports" website and page 16 of the report provides specific evidence of strategies that were implemented as a result of the plan (e.g. Extreme Saturday and promotion of open class lists). In addition, evidence of the implementation of these and prior enrollment management strategies is seen by increased enrollments, one of the highest levels of efficiency also known as loads (wsch/fte ratio) in the state, and the multi-year tracking of the effectiveness using the Balanced Scorecard accountability system – all made available to the team upon their visit.

> **Correction requested:**
>
> We would like this incorrect statement to be removed from the report.

Additional Materials and Information for the Commission

1. College Recommendation to Resolve Deficiency
   On page 9, Recommendation # 3 (Recommendation to resolve deficiency), the College is asked to adhere to its systematic and regular scheduled process of performance evaluation for adjunct faculty.

   At the time of the visit, the team found that one of the five divisions of the college had not been doing so. **We would like to report that the deficiency has been resolved.**

   As noted in the conclusion of the External Site Team's report for Standard III.A, there is a plan in place to correct the adjunct faculty evaluation reporting and compliance. Several steps have been completed since the team's departure. Since the team's visit, the academic division adjunct faculty tracking charts have been standardized (See Attached: *Part-Time Faculty Evaluations Tracking Sheets*). The process for tracking adjunct faculty evaluation has been written (See Attached: *Part-*

Time Faculty Evaluation Process) and distributed to the deans and this process has been added to the operations chart of the Instruction Office Operations (See Attached: *Instruction Office Operations Chart*). Additionally, faculty evaluations are not due to be completed until the end of each semester, therefore the site team did not see the final evaluation results for Fall 2013.

By the end of the fall 2013 semester, the divisions will have completed the evaluations at the following rates: (The schedules are attached for your reference). (1) BEPP – 96% (2) LA/LR – 91%; (3) KAD – 100% (4) SMT – 100% and (5) SS/CA – 70% --totaling an average of 91.4% completion of evaluations by the end of the fall 2013 semester as scheduled. Additionally, full compliance will be reached by the end of the spring 2014 semester and the process for these evaluations is now part of the Instruction Office operations.

Documentation included with this document:
  o Part Time Faculty Evaluation Process Statement (See Attached: *Part-Time Faculty Evaluation Process*)
  o Office of Instruction Operations Chart (See Attached: *Instruction Office Operations Chart*)
  o Updated, division PT Faculty Evaluation tracking charts in the new standard template (See Attached: *Part-Time Faculty Evaluations Tracking Sheets*)

2. District Recommendation #1 - Page 9
   The District completed and implemented a comprehensive modification to its faculty evaluation process which incorporated, among other enhancements, student learning outcomes as an integral part of that evaluation process. Although there have been a number of correspondences to faculty and related constituents regarding the modified evaluation process, the District has not issued an all-inclusive communication to highlight such changes. Accordingly, the District will deliver that announcement to faculty and other interested parties in a timely manner.

3. District Recommendation #2 – Page 9
   Members of the Board of Trustees have served SMCCCD in their elected capacity ranging from 10 years to 24 years with the average term in excess of 17 years. In addition, three of the Trustees have served several years as elected members of other local school boards or the County Office of Education prior to serving in their current capacity. Throughout that long tenure, each Trustee has attended many conferences and workshops to enhance their knowledge and awareness of a wide variety of academic, fiscal, legislative and governance matters. Only recently, due to the extensive and extended statewide financial exigency, the Board has elected to attend fewer conferences and workshops. Nevertheless, the Board will incorporate in its annual development of Board Goals for 2014-15 a commitment to increase its participation in professional development activities and ensure newly elected Trustees receive orientation training.

   The Student Trustee typically attends the bi-annual Statewide Student Senate General Assemblies (Fall and Spring) as well as the Student Leadership Conference hosted by the California Community College Student Affairs Association. Also, all newly elected Student Trustees attend a Student Trustee workshop sponsored by the Community College League of

California. Often, Student Trustees attend the National Student Advocacy Conference hosted by the American Student Association of Community Colleges in Washington DC.

4. District Recommendation # 3 – Page 9
    Although the District Office regularly and continuously evaluates its services to the Colleges and documents its findings to improve such services, it will begin evaluating its service to the Colleges on a formal six year interval – in conjunction with the six year accreditation cycle – to enhance institutional effectiveness.

Thank you for the opportunity to provide this information to the commission. We look forward to the decision from the commission on our accreditation status.

Sincerely,

Regina Stanback Stroud
President

cc: Galatolo
        President's Cabinet

Additional Materials for the Commission Attached

1. Team Meeting Request Matrix

2. Skyline College Part-Time Faculty Evaluation Process (Office of Instruction)

3. Instruction Office Operations 2013-2014 Chart

4. Part-Time Faculty Evaluations Tracking Sheets

    a. Business Division

    b. Kinesiology/Athletics/Dance Division

    c. Language Arts Division

    d. Science/Math/Technology Division

    e. Social Sciences/Creative Art Division

Team Meeting Request Matrix
Skyline Community College Accreditation Site Visit
October 21–24, 2013

Mtg.	Skyline Personnel	Team Member	Standard	Date/time	Location
1	Governing Board Member/s	Deshon	S1		
		Delahoussaye	S4	The District Office will be scheduling these appointments.	
		Eisel	S4		
1	Governing Board Member—Karen Schwartz	Eisel	S4		
2	Academic Senate President	Kollross	S1	10/22 2:00-2:30	6207
		Johnson-Hawkins	S2	10/22 3:00-4:00	6207
		Torres	S2		
		Eisel	S4	10/22 2:30-3:00	6207
3	President	Deshon	S1	10/22 3-3:30	4318
		Delahoussaye	S4	10/22 9-10	4318
		Eisel			
4	Vice President of Instruction	Deshon	S1	10/22 1:30-2	4312
		Torres	S2	10/22 10-10:30	4312
		Sanchez	S3	10/22 10:30-11:00	4312
5	Academic Deans	Torres	S2	10/23 1-1:30	6206
		Sanchez	S3	10/23 1:30-2:00	6206

6	Associated Student Body President and Officers	Johnson-Hawkins	S2	10/22 2:30-3	6205
		Eisel	S4	10/22 3-3:30	6205
7	Curriculum Committee Co-Chairs	Torres	S2	10/22 1:30-2	6205
		Eisel	S4	10/22 2-2:30	6205
8	Dean of Planning, Research, and Institutional Effectiveness	Kollross	S1	10/22 9-9:30	4325
		Gordon	S3	10/23 1-1:30	4324
9	Information Technology Chief Information Officer	Deshon	S1	10/22 1-1:30	1311F
		Castilla	S3	10/22 1:30-2	1311F
10	Institutional Planning Committee Co-Chairs	Castilla	S3	10/22 11-11:30	4324
		Eisel	S4	10/22 11:30-12	4325
11	Vice Chancellor of Facilities, Planning Maintenance	Castilla Sanchez	S3	10/23 9-10	6204
12	Capital Improvement Project Engineer Canceled – 10/22/13	Castilla	S3	10/23 10-10:30	6204
13	Facilities Manager	Castilla	S3	10/23 10:30-11	6204
14	Safety Committee Chairs and members	Castilla	S3	10/22 3-3:30	6206
15	Director of Library Services	Chenu-Campbell	S2	10/22 11-11:30	6205
16	Distance Education Faculty	Chenu-	S2	10/22 3:30-4	1311F

		Campbell			
17	Learning Center Project Director	Chenu-Campbell	S2	10/22 9:30-10	6204
18	Learning Center Support Staff	Chenu-Campbell	S2	10/23 2:30-3	6204
19	Librarians	Chenu-Campbell	S2	10/22 2:30-3	6204
20	Library Support Staff	Chenu-Campbell	S2	10/22 1:30-2	6207
21	Standard IIC Team Chairs and Support	Chenu-Campbell	S2	10/23 1:30-2	6207
22	SEED Committee Chair	Delahoussaye	S4	10/22 3-3:30	6204
23	Standard IV Chairs	Delahoussaye	S4	10/22 4:00-4:30	6204
24	~~Academic Division Chairs (Division Deans)~~ Canceled – 10/22/13	~~Eisel~~	~~S4~~	~~10/23 2-2:30~~	~~6206~~
25	~~Administrative or Management Council Representative~~ Canceled – 10/22/13	~~Eisel~~	~~S4~~	~~10/23 9-9:30~~	~~4318~~
26	Classified Senate President	Eisel Delahoussaye	S4	10/22 1-2	6204
27	College Budget Committee	Eisel	S4	10/22 4-4:30	6203
28	College Governance Council members 2 members from the Council	Eisel Delahoussaye	S4	10/23 4-4:30	4343
29	Faculty Association Chair This is a District Meeting	Eisel	S4	Meeting with Dr. Delahoussaye has been scheduled with the AFT Union President for 10/23, 1:30-2 p.m. by phone. Would Ms. Eisel like to join the call?	(650) 574-6390

30	Senate Subcommittee Representatives	Eisel	S4	10/22 3:30-4	6205
31	SLOAC Chair	Eisel	S4	10/23 1-1:30	6204
32	SparkPoint Lead	Gordon	S3	10/22 1:30-2	1219B
33	Vice President for Administrative Services	Gordon	S3	10/22 10-10:30	4324
34	Assessment Center Director	Johnson-Hawkins	S2	10/22 9-9:30	6204
35	Dean of Enrollment Services	Johnson-Hawkins	S2	10/22 1-2	6206
36	Registrar; Financial Aid				
37	Vice Chancellor Human Resources and Employee Relations	Sanchez	S3	10/23 3:30-4	6204
38	Distance Education Coordinator	Torres	S2	10/23 3:30-4	1311F
39	Faculty (F/T and P/T)	Torres	S2	10/23 2-2:30	6203
40	Institutional Researcher	Torres	S2	10/23 2:30-3	4325
41	Student Body President	Delahoussaye	S4	10/23 1-1:30	6203
43	Academic Senate President	Delahoussaye	S4	10/22 4:30-5	6204
44	Faculty Union President	Delahoussaye Eisel??	S4	10/23 1:30-2:00	Phone Call - 650-574-6390
45	College Governance Council Chair	Delahoussaye	S4	10/22 11:30-12	4318
46	Director of Planning Research and Institutional Effectiveness	Delahoussaye	S4	10/22 2-2:30	4318
47	Student Grievances, Discipline, and other	Johnson-	S2	10/23 1-1:30	4316

	Complaints	Hawkins			
48	Tour of Science Labs, Smart rooms in Library	Castilla	S3	10/22 11:30-12	4312
49	President's Council			10/23 4:00-5:00	4318
50	Disability Support Representative	Johnson-Hawkins	S2	10/23 11-11:30	6205
51	TRIO Director	Chenu-Campbell	S2	10/23 10-10:30	6207
52	Mesa Director	Chenu-Campbell	S2	10/23 9:30-10:00	6205
53	Vice President of Instruction	Sanchez	S3	10/23 11-11:30	4312
54	Vice President of Instruction	Nish		10/23 1-1:30	4312
55	Dean of Planning, Research and Institutional Effectiveness	Kollross Deshon	S1	Ms. Kollross and Ms. Deshon requested a meeting with Dr. Ulate at 1 p.m. 10/23 but Dr. Ulate is attending a meeting at that time. Can they meet at 1:30 p.m.?	4325
56	Counseling and special programs (eops, drc, trio, calWORKs/CARE, transfer, Career Center Skyline College does not have Faculty Department Chair.	Johnson-Hawkins	S2	10/23 3:30-4	6205
57	Dean of PRIE and Academic Senate President	Team		10/23 12-1	6202

10/23/13

~~Vice President of Student Services~~ Canceled – 10/22/13		~~S2~~	~~10/22 4-5~~	~~6205~~
~~Student Life~~ Canceled – 10/22/13		~~S2~~	~~10/23 4-4:30~~	~~6205~~

	All purple highlighted cells are newly scheduled or revised meetings from today, Tuesday, October 22.
	All yellow highlighted cells are new or revised meetings changed on Monday, October 21.

Skyline College Part-Time Faculty Evaluation Process
Office of Instruction

In accordance with District policy, adjunct faculty will be evaluated in the first semester of service. Subsequently, adjunct faculty will be evaluated at least once every six (6) semesters and the evaluation will be completed by the end of the semester in which it is begun.

The Division Dean will monitor the adjunct faculty evaluations to assure compliance with the District policy and procedures. The adjunct faculty will receive a peer evaluation by a tenured faculty and an evaluation from the Division Dean. With the peer evaluator, the Division Dean will then forward the joint evaluation recommendation to the Vice President of Instruction.

At the beginning of each Fall and Spring semester, the Division Dean will provide an updated "Part-Time Faculty Evaluation Tracking" spreadsheet to the Office of the Vice President of Instruction. The tracking spreadsheet will provide information on which adjunct faculty have completed their evaluation or will be evaluated at the end of each semester. This tracking spreadsheet will assist the Division Deans to be in compliance with the evaluation timelines.

Skyline College Instruction Office Operations 2013-2014

Week of (columns): 5-Aug, 12-Aug, 19-Aug, 26-Aug, 2-Sep, 9-Sep, 16-Sep, 23-Sep, 30-Sep, 7-Oct, 14-Oct, 21-Oct, 28-Oct, 4-Nov, 11-Nov, 18-Nov, 25-Nov, 2-Dec, 9-Dec, 16-Dec, 23-Dec, 30-Dec, 6-Jan, 13-Jan, 20-Jan, 27-Jan, 3-Feb, 10-Feb, 17-Feb, 24-Feb, 3-Mar, 10-Mar, 17-Mar, 24-Mar, 31-Mar, 7-Apr, 14-Apr, 21-Apr, 28-Apr, 5-May, 12-May, 19-May, 26-May, 2-Jun, 9-Jun, 16-Jun, 23-Jun, 30-Jun, 7-Jul, 14-Jul, 21-Jul, 28-Jul

Task	Marked weeks
Classes Begin	X: 13-Jan; X: 16-Jun
Holiday	X: 26-Aug; 11-Nov; 25-Nov; 23-Dec; 30-Dec; 20-Jan; 10-Feb; 17-Feb; 26-May; 30-Jun
Class Recess	X: 19-Aug; 25-Nov; 23-Dec; 13-Jan; 24-Mar
INSTRUCTION OFFICE	
Part-Time Faculty Evaluations Planning	19-Aug; 13-Jan
Faculty/Staff Data Reporting	30-Sep – 28-Oct
Academic Calendar Development	7-Oct – 16-Dec
Curriculum Inventory Submissions	26-Aug – 28-Jul (continuous)
320 Report Deadlines	28-Oct; 13-Jan; 14-Apr; 14-Jul
Annual Curriculum Board Report	21-Apr – 19-May
LOAD SHEETS/NON-INSTRUCTIONAL ASSIGNMENTS	
FALL SESSION	(span 5-Aug – 28-Jul)
Request to Deans	21-Apr
Due from Deans	12-May
NI Data Entry Complete	21-Jul
SPRING SESSION	(span 5-Aug – 28-Jul)
Request to Deans	14-Oct
Due from Deans	18-Nov
NI Data Entry Complete	9-Dec
SUMMER SESSION	(span 5-Aug – 28-Jul)
Request to Deans	21-Apr
Due from Deans	19-May
NI Data Entry Complete	26-May
CURRICULUM COMM.	
Technical Review Deadline (red)	12-Aug; 2-Sep; 16-Sep; 30-Sep; 14-Oct; 21-Oct; 4-Nov; 6-Jan; 13-Jan; 27-Jan; 17-Feb; 14-Apr
Submission Deadline (orange)	26-Aug; 9-Sep; 23-Sep; 7-Oct; 14-Oct; 21-Oct; 11-Nov; 13-Jan; 27-Jan; 3-Feb; 24-Feb; 3-Mar
Meeting Date (green)	2-Sep; 16-Sep; 30-Sep; 14-Oct; 21-Oct; 28-Oct; 18-Nov; 20-Jan; 3-Feb; 24-Feb; 17-Mar; 7-Apr; 21-Apr; 28-Apr
Deadline for Inclusion on CSU-GE & IGETC	18-Nov
Deadline for all degree, certificates, course and UC transfer list information to be included in catalog	10-Mar – 31-Mar
ARTICULATION	
UC TCA Course Submissions	30-Jun
UC TCA - Second Review	30-Sep – 7-Oct
Submission of Courses During the Spring Curriculum Update System	21-Oct – 28-Oct
Submission of courses during the Fall Curriculum Update System	18-Nov – 25-Nov
Summary of Curricular Changes	19-May
C-ID Submissions	5-Aug – 28-Jul (continuous)
CLASS SCHEDULE	
Summer - Schedule Development	27-Jan – 31-Mar
Fall - Schedule Development	10-Mar – 12-May

Skyline College Instruction Office Operations 2013-2014

Week of:	5-Aug	12-Aug	19-Aug	26-Aug	2-Sep	9-Sep	16-Sep	23-Sep	30-Sep	7-Oct	14-Oct	21-Oct	28-Oct	4-Nov	11-Nov	18-Nov	25-Nov	2-Dec	9-Dec	16-Dec	23-Dec	30-Dec	6-Jan	13-Jan	20-Jan	27-Jan	3-Feb	10-Feb	17-Feb	24-Feb	3-Mar	10-Mar	17-Mar	24-Mar	31-Mar	7-Apr	14-Apr	21-Apr	28-Apr	5-May	12-May	19-May	26-May	2-Jun	9-Jun	16-Jun	23-Jun	30-Jun	7-Jul	14-Jul	21-Jul	28-Jul
Classes Begin																								X																						X						
Holiday					X										X		X				X	X				X		X	X														X					X				
Class Recess				X													X				X			X											X																	
Spring- Schedule Development	█	█	█	█	█	█	█	█	█																																							█	█	█	█	█
CATALOG PRODUCTION																																																				
Update all Courses and Degrees																																█	█	█	█	█	█														
Deans Review General Information																																			█																	
VPI Reviews General Packet																																			█																	
Deans Review Catalog																																			█	█	█														
Deadline for Revisions																																					█															
Catalog Draft																																								█	█	█										
Final Review																																											█	█								
PREREQUISITE UPDATES																																																				
Banner Entries																																			█	█	█	█	█	█	█	█										
File Update																																														█	█					
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Spring Term																																											█	█	█	█	█	█	█			
AUDITS																																																				
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Spring Term														█	█	█	█																																			

Part-Time Faculty Evaluations Tracking Sheet
Division: Business

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟧 Yellow = Taught this semester
- 🟥 Red = To be evaluated this semester
- 🟦 Blue = Evaluation review complete
- ▨ Hatched = Did not teach this semester

(In the table below: Y = Taught (yellow), E = To be evaluated (red), R = Review complete (blue), N = Did not teach (hatched))

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14	Comments
Department: Accounting													
Bruening, William	Fall 1979	Fall 15	Yes	Fall 12	Y	Y	Y	Y	R	Y	Y	Y	
Claire, Richard	Fall 2011	Spring 15	Yes	Spring 12	N	N	Y	R	Y	Y	Y	Y	
Miller, John	Spring 2008	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	Y	R	Y	
Steinberg, Marvin	Fall 1981	Spring 15	Yes	Spring 12	Y	Y	Y	R	Y	Y	Y	Y	
Zhang, Hellen	Spring 2005	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	Y	R	Y	
Department: Automotive													
Behravesh, Kalon	Spring 2012	Spring 15	Yes	Spring 12	N	N	N	R	Y	Y	N	Y	
Childress, Craig	Spring 1998	Spring 16	Yes	Spring 13	Y	Y	Y	Y	Y	R	Y	Y	
Cresta, James	Spring 2011	Fall 16	Yes	Fall 13	N	Y	Y	N	Y	R	N	N	
Dair, Perry	Fall 1993	Fall 15	Yes	Fall 12	Y	Y	N	Y	R	N	N	N	
Dhaliwal, Hari	Fall 1989	Fall 15	Yes	Fall 12	N	Y	Y	N	R	N	N	N	
Enriquez, Emmanuel	Spring 1999	Fall 15	Yes	Fall 12	Y	Y	Y	Y	R	N	N	N	
Gleyzer, Filipp	Fall 2013	Fall 16	Yes	Fall 13	N	N	N	N	N	R	N	N	
Hill, David	Fall 1983	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	R	Y	Y	
Naderpour, Shahbal	Fall 2006	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	R	Y	Y	
Salazar, Jerry	Fall 2001	Fall 16	Yes	Fall 13	Y	Y	Y	N	Y	N	Y	E	Course ended in October for Fall (did not get evaluated in time)
Young, Richard	Fall 2011	Spring 16	Yes	Spring 13	N	Y	Y	N	Y	R	N	N	
Department: Business Computer Systems and Management													
Corzonkoff, Barbara	Fall 1996	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	Y	R	Y	
Weeks, Janice	Spring 2008	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	Y	R	Y	
Cervantes, Alma	Fall 2000	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	Y	R	Y	
Department: Business													
Alcalde, Sharon	Fall 1976	Fall 16	Yes	Fall 13	Y	Y	Y	Y	Y	Y	R	Y	
Broxholm, Valerie	Spring 2000	Spring 16	Yes	Spring 13	Y	N	Y	Y	Y	R	Y	Y	
Canfield, Celia	Spring 2013	Fall 16	Yes	Fall 13	N	N	N	N	N	Y	R	Y	
Dai, Andrew	Fall 2013	Fall 16	Yes	Fall 13	N	N	N	N	N	N	R	Y	
Damonte, Beth	Spring 2013	Fall 16	Yes	Fall 13	N	N	N	N	N	Y	R	Y	
Guadamuz-Cabral, Fatima	Fall 2008	Spring 16	Yes	Spring 13	Y	Y	Y	Y	Y	R	Y	Y	

Part-Time Faculty Evaluations Tracking Sheet
Division: Business

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟨 = Taught this semester
- 🟥 = To be evaluated this semester
- 🟦 = Evaluation review complete
- ▨ = Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14	Comments
Kilmartin, Jack	Fall 1991	Spring 16	Yes	Spring 13	▨	🟨	🟨	🟨	🟨	🟦	🟦	🟨	
Lewis, Alpha	Fall 2013	Fall 13	Yes	Fall 13	▨	▨	▨	▨	▨	🟨	🟦	🟨	
McCarthy, Soledad	Fall 2012	Spring 16	Yes	Spring 13	▨	▨	▨	▨	🟨	🟦	🟨	🟨	
Neuendorff, Michael	Fall 2011	Fall 16	Yes	Spring 13	▨	▨	🟨	▨	🟨	🟦	🟨	🟨	
Thomas, Ed	Fall 2013	Fall 16	Yes	Fall 13	▨	▨	▨	▨	▨	🟦	🟨	▨	
Weinberger, Jeff	Spring 2014	Spring 17	Yes	Spring 14	▨	▨	▨	▨	▨	▨	▨	🟥	
Tan, Paul	Fall 2012	Fall 15	Yes	Fall 12	▨	▨	▨	▨	▨	🟦	▨	🟨	
Zabaneh, Rachel	Fall 2013	Fall 16	Yes	Fall 13	▨	▨	▨	▨	▨	🟦	🟨	🟨	
Department: Cooperative Education													
Prater-Slack, Dietra	Fall 1992	Fall 16	Yes	Fall 13	🟨	🟨	🟨	🟨	🟨	🟦	🟨	🟨	
Zanassi, Lavinia	Fall 1986	Fall 16	Yes	Fall 13	🟨	🟨	🟨	🟨	🟨	🟦	🟨	🟨	
Department: Cosmetology													
Smith, Evelyn	Spring 2000	Spring 16	Yes	Spring 13	▨	🟨	🟨	🟨	🟨	🟦	🟨	▨	
Karen Nielsen	Fall 2011	Spring 16	Yes	Spring 13	▨	🟨	🟨	🟨	🟨	🟦	🟨	▨	
Department: Early Childhood Education													
Adams, James	Fall 2013	Fall 16	Yes	Fall 13	▨	▨	▨	▨	▨	🟨	🟨	🟥	Course ended in October for Fall (did not get evaluated in time)
Ansari, Soudabeh	Fall 2004	Fall 15	Yes	Fall 12	🟨	🟨	🟨	▨	🟦	▨	▨	🟨	
Blair, Penelope	Spring 2003	Spring 16	Yes	Spring 13	🟨	🟨	▨	🟨	🟨	🟦	🟨	🟨	
Ford, Sylvia	Spring 1997	Fall 16	Yes	Fall 13	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨	
Francisco, Elaine	Spring 2006	Fall 16	Yes	Fall 13	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨	
McGinn, Paula	Fall 2013	Fall 16	Yes	Fall 13	▨	▨	▨	▨	▨	🟦	🟨	▨	
Genevro, Robert	Fall 1998	Spring 16	Yes	Spring 13	🟨	🟨	🟨	🟨	🟨	🟦	🟨	🟨	
Proett, Paul	Spring 2010	Fall 14	Yes	Fall 13	🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥	Course ended in November for Fall (did not get evaluated in time)
Ratkewicz, Vivian	Fall 2013	Spring 17	Yes	Spring 14	▨	▨	▨	▨	▨	▨	▨	🟥	
Yung, Mary	Spring 2010	Fall 16	Yes	Fall 13	🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥	Hybrid Course; Lectures ended earlier in term for Fall (did not get evaluated in time)
Floor, Penelope	Spring 2006	Fall 16	Yes	Fall 13	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨	

Part-Time Faculty Evaluations Tracking Sheet
Division: Business

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟨 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14	Comments
Whitney, Shawna	Fall 2006	Fall 16	Yes	Fall 13	Taught	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	
Department: Education													
DeJosia, Nicholas	Spring 2014	Spring 16	Yes	Spring 13	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	To be evaluated	
Department: Fashion Merchandising													
Nuschy, Allison	Spring 2002	Fall 16	Yes	Fall 13	Taught	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	
Department: Interior Design													
Dye, Jennifer	Fall 2007	Fall 16	Yes	Fall 13	Taught	Did not teach	Taught	Did not teach	Taught	Did not teach	Eval complete	Did not teach	
Department: Real Estate													
Nuttall, Allan	Fall 2000	Fall 16	Yes	Fall 13	Taught	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	
Department: Wellness													
Aldridge, Linda	Fall 2011	Spring 15	Yes	Spring 12	Did not teach	Did not teach	Taught	Eval complete	Taught	Taught	Taught	Taught	
Brown, Richard	Fall 2011	Spring 15	Yes	Spring 12	Did not teach	Did not teach	Taught	Eval complete	Taught	Taught	Taught	Taught	
Frederick, Mark	Fall 2012	Fall 15	Yes	Fall 12	Did not teach	Did not teach	Did not teach	Eval complete	Taught	Taught	Taught	Taught	
Leary, Mary	Fall 2010	Spring 16	Yes	Spring 13	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	Taught	

Part-Time Faculty Evaluations Tracking Sheet
Division: Kinesiology/Athletics/Dance

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟧 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Department: Basketball												
Harris, Eddy	Fall 07	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Watters, Christopher	Fall 12	Fall 15	Y	Fall 12	Did not teach	Did not teach	Did not teach	Did not teach	Complete	Taught	Taught	Taught
Department: Dance												
Cushway, Diana	Fall 06	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Delmar, Kenneth	Spring 2006	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Moberg, Eric	Fall 2001	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	Did not teach
Santos, Ercilia	Fall 1997	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	Did not teach
You, Kaiwen	Fall 2006	Spring 16	Y	Spring 13	Taught	Taught	Taught	Taught	Taught	Complete	Did not teach	Did not teach
Department: Fitness												
Cho, David	Spring 2013	Spring 14	Y	Spring 13	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Complete	Taught	To be evaluated
Diaz, Sunny	Fall 2006	Spring 16	Y	Spring 13	Taught	Taught	Taught	Taught	Taught	Complete	Taught	Taught
Roby, Diane	Fall 2002	Spring 16	Y	Spring 13	Taught	Taught	Taught	Complete	Taught	Taught	Taught	Taught
Simmers, Kevin	Spring 1996	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Department: Kinesiology/Athletics												
Marquez, Rachelle	Fall 2005	Spring 14	Y	Spring 11	Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Silken, Joanne	Fall 2002	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Larson, Eric	Spring 2005	Spring 16	Y	Spring 13	Taught	Taught	Taught	Taught	Taught	Complete	Taught	Taught
Department: Soccer												
Link, Danny	Fall 2001	Spring 14	Y	Spring 11	Taught	Complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Department: Volleyball												
Salahuddin, Rayannah	Fall 2006	Fall 14	Y	Fall 10	Complete	Taught	Taught	Taught	Did not teach	Taught	Taught	To be evaluated

Part-Time Faculty Evaluations Tracking Sheet
Division: Kinesiology/Athletics/Dance

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

	Taught this semester
	To be evaluated this semester
	Evaluation review complete
	Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Department: Wrestling												
Haddon, James	Fall 2001	Spring 16	Y	Spring 13								

Part-Time Faculty Evaluations Tracking Sheet
Division: Language Arts

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟨 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
World Languages												
Bautista, Reina	Spring 2012	Fall 2015	Y	Spring 2012	▨	▨	▨	🟦	🟨	🟨	🟨	▨
Buenavista, Joe	Spring 2014	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	▨	🟥
Chen, Amy	Fall 1999	NA	Y	Fall 2011	🟨	🟨	🟦	🟨	🟨	▨	▨	▨
Cheung, Michael	Fall 2012	Spring 2014		Spring 2014	▨	▨	▨	▨	🟨	🟨	🟨	🟥
Gazulla, Juan	Fall 2001	Spring 2014		Fall 2010	🟦	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Khoury, George	Fall 2002	Spring 2015	Y	Spring 2012	🟨	🟨	🟨	🟦	🟨	🟨	🟨	🟨
Lim, Poh, Kim	Fall 2006	Spring 2016	Y	Fall 2010	🟦	▨	▨	▨	🟨	🟨	🟨	🟨
Meng, Tracy	Fall 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	🟨	🟥
Wong, William	Fall 1988	Fall 2015	Y	Fall 2012	🟨	🟨	🟨	🟨	🟦	🟨	🟨	🟨
Yuen, Sui Wing	Fall 1999	Spring 2014		Fall 2010	🟦	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Communications												
Al-Shamma, Kate	Fall 2011	N/A	Y	Fall 2011	▨	▨	🟦	▨	▨	▨	▨	▨
Babin, Joanne	Fall 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	🟨	🟥
Bishow, Michael	Fall 2006	Spring 2016	Y	Spring 2013	🟨	🟨	🟨	🟨	🟨	🟦	🟨	🟨
Cunningham, Cherakah	Spring 2006	Spring 2015	Y	Spring 2012	🟨	🟨	🟨	🟦	🟨	🟨	🟨	🟨
Kirby, Karen	Fall 1993	Fall 2015	Y	Fall 2012	🟨	🟨	🟨	🟨	🟦	🟨	🟨	🟨
Koppel, Scott	Fall 2008	NA	Y	Fall 2012	🟨	🟨	🟨	🟨	🟦	▨	▨	▨
Larson, Ashley	Fall 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	🟨	🟥
Lescure, Ryan	Fall 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	🟨	🟥
Mair, Jennifer	Fall 2007	Spring 2014	Y	Fall 2010	🟦	🟨	🟨	🟨	🟨	🟨	🟨	🟥

Part-Time Faculty Evaluations Tracking Sheet
Division: Language Arts

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟨 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
McDonnell, Patrick	Spring 2008	Spring 2014	Y	Fall 2010	🟦	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Whitley-Putz, Lene	Fall 2010	N/A	Y	Fall 2010	🟦	▨	▨	▨	▨	▨	▨	▨
ESOL												
Carey, Julie	Spring 2008	Fall 2014	Y	Fall 2011	🟨	🟨	🟦	🟨	🟨	🟨	🟨	🟨
Craige, Ellen	Fall 2002	Fall 2014	Y	Fall 2011	🟨	🟨	🟦	🟨	🟨	🟨	🟨	🟨
Frasca, David	Spring 2002	NA	Y	Fall 2012	🟨	🟨	🟦	🟨	🟦	▨	▨	▨
Hertig, Cheryl	Fall 2006	Spring 15	Y	Fall 2011	🟨	🟨	🟨	🟦	🟨	🟨	🟨	🟨
Kurland, Emily	Spring 2012	Spring 15	Y	Fall 2011	▨	▨	▨	🟦	🟨	▨	🟨	▨
Lamarre, Tim	Spring 2002	Fall 2016	Y	Fall 2013	🟦	🟨	🟨	🟨	🟨	🟨	🟦	🟨
Lerman, Eve	Fall 1987	Fall 2015	Y	Fall 2012	🟨	🟨	🟨	🟨	🟦	🟨	🟨	🟨
O'Connor, Mary	Spring 2012	Fall 2015	Y	Fall 2012	▨	▨	▨	▨	🟦	🟨	🟨	▨
Rivera, Meegan	Fall 2009	Fall 2015	Y	Fall 2012	🟨	🟨	▨	▨	🟦	🟨	🟨	🟨
Rueckhaus, Paul	Spring 2013	NA		NA	▨	▨	▨	▨	▨	▨	▨	▨
Suer, Mine	Fall 2012	Fall 2016		Fal 2013	▨	▨	▨	▨	🟨	🟨	🟦	🟨
Thompson, Helen	Fall 1999	NA	Y	Spring 2011	🟨	🟦	▨	▨	▨	▨	▨	▨
Warden, Mary	Fall 2007	Spring 2014	Y	Fall 2010	🟦	🟨	🟨	🟨	🟨	🟨	🟨	🟥
English												
Basnage, Linda	Fall 2012	Fall 2015	Y	Fall 2012	▨	▨	▨	▨	🟦	🟨	🟨	🟨
Benton, Mona	Fall 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	🟨	🟥
Burns, Mary Grace	Spring 2014	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	▨	🟥
Christensen, Greg	Fall 2008	Fall 2014	Y	Fall 2011	🟨	🟨	🟦	🟨	🟨	🟨	🟨	🟨
Connors, Joan	Fall 1997	Spring 2015	Y	Spring 2011	▨	🟦	🟨	🟨	▨	▨	🟨	🟨

Part-Time Faculty Evaluations Tracking Sheet
Division: Language Arts

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- ⬛ Yellow = Taught this semester
- ⬛ Red = To be evaluated this semester
- ⬛ Blue = Evaluation review complete
- ▨ Hatched = Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Doreen, Dianna	Fall 2011	Spring 2015	Y	Fall 2011	Did not teach	Did not teach	Eval complete	Taught	Eval complete	Taught	Did not teach	Taught
Drisdell, Lucas	Fall 2009	NA	Y	Fall 2012	Taught	Taught	Taught	Taught	Eval complete	Taught	Did not teach	Did not teach
Erwert (Hibble), Anna	Spring 2004	Spring 2014	Y	Spring 2011	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Escamilla (Mahler), Kimberly	Spring 2001	NA	Y	Spring 2011	Did not teach	Eval complete	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	To be evaluated
Feiner, Jarrod	Spring 2011	Spring 2014	Y	Spring 2011	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Fuller, Gwendolyn	Fall 1991	Fall 2014	Y	Fall 2011	Taught	Taught	Taught	Taught	Taught	Taught	Taught	Taught
Gero Chen, Georgia	Fall 2005	NA	Y	Spring 2012	Taught	Taught	Taught	Eval complete	Did not teach	Did not teach	Did not teach	Did not teach
Ghan, Courtney	Fall 2013	Fall 2013		Fall 2013	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught
Hamilton, David	Spring 2012	NA	Y	Spring 12	Did not teach	Did not teach	Did not teach	Eval complete	Did not teach	Did not teach	Did not teach	Did not teach
Heffernan, Tracy	Spring 2008	Spring 2017	Y	Spring 2011	Taught	Eval complete	Did not teach	Taught	Did not teach	Taught	Did not teach	Taught
Hein, Linda	Fall 2006	Spring 2016	Y	Spring 2012	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Did not teach
Lewis, Brian	Fall 2012	Fall 2015	Y	Fall 2012	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught	Taught	Taught
McClung, Kathleen	Spring 1995	Fall 2015	Y	Fall 2012	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
Miller, Catherine	Fall 2011	NA	Y	Fall 2011	Did not teach	Did not teach	Eval complete	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach
Park, Nancy	Fall 2013	Fall 2013		Fall 2013	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Did not teach
Powers, Jessica	Fall 2007	Spring 2014	Y	Spring 2014	Eval complete	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Powers, Sarah	Fall 2011	NA	Y	Fall 2011	Did not teach	Did not teach	Eval complete	Taught	Taught	Taught	Did not teach	Did not teach
Prieto, Caroline	Spring 2011	NA	Y	Spring 2011	(gray)	Eval complete	Taught	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach
Riedel, Megan	Fall 2007	NA	Y	Spring 2011	Taught	Taught	Taught	Taught	Taught	Taught	Did not teach	Did not teach
Saenz, John	Fall 2011	NA	Y	Fall 2011	Taught	Taught	Eval complete	Did not teach	Did not teach	Did not teach	Taught	Did not teach
Sandel, Adam	Fall 2002	Spring 2015	Y	Spring 2012	Taught	Taught	Taught	Taught	Taught	Taught	Taught	Taught
Sapigao, Janice	Fall 2013	Spring 2014		Spring 2014	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	To be evaluated

Part-Time Faculty Evaluations Tracking Sheet
Division: Language Arts

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟨 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Schriner, Andrea	Fall 2007	Spring 2014	Y	Fall 2010	🟦	🟨	🟨	🟨	🟨	▨	🟨	🟥
Sherman, Doug	Spring 2004	NA	Y	Fall 2010	🟦	🟨	🟨	🟨	▨	▨	▨	▨
Smith, Cleavon	Fall 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	🟨	🟥
Smith, Kate	Fall 2009	NA	Y	Fall 2012	🟨	🟨	🟨	🟨	🟦	🟨	🟨	▨
Tindall, Robert	Fall 2006	Fall 2015	Y	Spring 2012	🟨	🟨	🟨	🟦	🟨	🟨	▨	🟨
Tipton, Jamie	Fall 1990	Spring 2014	Y	Fall 2010	🟦	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Urquidez, Michael	Fall 2011	Fall 2014	Y	Fall 2011	▨	▨	🟦	🟨	🟨	🟨	🟨	🟨
Vaughns, Bessie	Fall 2002	Spring 2015	Y	Spring 2012	🟨	🟨	🟨	🟦	🟨	🟨	🟨	🟨
Vogel, Linda	Fall 2010	NA	Y	Spring 2012	🟨	🟨	🟨	🟦	▨	▨	▨	▨
Walsh, John	Fall 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	▨	🟨	🟥
Watson, Maya	Fall 2008	NA	Y	Fall 2010	🟦	▨	▨	▨	▨	▨	▨	▨
Winston, Allison	Spring 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	🟨	🟨	🟥
Yan, Jackson	Spring 2013	Spring 2014		Spring 2014	▨	▨	▨	▨	▨	🟨	🟨	🟥
Zollo, Peter	Fall 2006	Fall 2015	Y	Fall 2012	🟨	🟨	🟨	🟨	🟦	🟨	🟨	🟨
Zoughbie, Susan	Fall 2001	Fall 2013		Spring 2010	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨

Part-Time Faculty Evaluations Tracking Sheet
Division: Science/Math/Technology

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟨 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Department: Biology												
Davis, Kevin	Fall 2008	Fall 15		Fall 12	Taught	Taught	Taught	Taught	Eval complete	Taught	Did not teach	Taught
Folsom, Jing	Fall 2013	Fall 13			Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught	Taught
Lilla, Jennifer	Fall 2007	Fall 15		Fall 12	Taught	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught
Wenck-Reilly, Brennan	Fall 2013	Fall 13			Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught	Taught
Del Mundo, Genievive	Fall 2009	Spring 16		Spring 13	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	Taught
Timpe, Leslie	Spring 2006	Fall 13		Spring 10	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	Taught
Aquino, Yancy	Spring 2013	Spring 16		Spring 13	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught	Taught
Allen, Andrew	Spring 2005	Spring 15		Spring 13	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
Gearhart, Anne	Spring 2009	Fall 14		Fall 11	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught	Taught
Kanaaneh, Jamil	Fall 2007	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
McDaniel, John	Fall 2007	Fall 14		Fall 11	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught
Okonek, Bonnie	Spring 1987	Spring 14		Spring 12	Taught	Taught	Taught	Eval complete	Did not teach	Taught	Taught	Taught
Su, Richard	Fall 2007	Fall 14		Fall 11	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught
Department: Chemistry												
Martinovic, Valeria	Fall 2009	Spring 15		Spring 13	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	Taught
Parast, Camran	Spring 2007	Spring 15		Fall 12	Taught	Taught	Taught	Taught	Eval complete	Terminated	Did not teach	Did not teach
Young, Brian	Fall 2013	Fall 13			Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught
Mossman, Craig	Spring 2010	Spring 16		Spring 13	Taught	Taught	Taught	Taught	Taught	Resigned	Did not teach	Did not teach
Ghanma, Mousa	Fall 2004	Fall 14		Fall 11	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught
McKay, Pat	Spring 1998	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
McOmber, Janice	Fall 2002	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught

Part-Time Faculty Evaluations Tracking Sheet
Division: Science/Math/Technology

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟧 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Ruis, Nancy	Spring 2003	Fall 14		Fall 11	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught
Department: Computer Science												
Obrien, Kathleen	Fall 2008	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Did not teach	Taught
Department: Earth Science												
Cook, John	Fall 2008	Fall 14		Fall 11	Did not teach	Did not teach	Eval complete	Did not teach	Did not teach	Did not teach	Taught	Taught
Department: EMC												
Crawford, Judith	Fall 2004	Fall 15		Fall 12	Taught	Taught	Taught	Taught	Taught	Eval complete	Taught	Taught
Miller, Rick	Spring 2004	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
Philips, Matt	Fall 2007	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
Department: ESTM												
Faust, Douglas	Fall 2011	Fall 14		Fall 11	Did not teach	Did not teach	Eval complete	Taught	Taught	Did not teach	Did not teach	Taught
Greenstein, Bruce	Fall 2011	Fall 14		Fall 11	Did not teach	Did not teach	Eval complete	Taught	Taught	Taught	Full time	Did not teach
Thompson, Omer	Fall 2009	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
Wilcher, Aaron	Fall 2011	Fall 14		Fall 11	Did not teach	Did not teach	Eval complete	Taught	Taught	Taught	Taught	Taught
Department: HSCI												
Elia, John	Spring 2008	Spring 15		Spring 12	Taught	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught
Campbell, Chadwick	Fall 2013	Fall 13			Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught
Moya, Rosalyn	Fall 2013	Fall 13			Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Eval complete	Taught
Reckhaus, Paul	Spring 2011	Spring 14		Spring 11	Did not teach	Eval complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Whitney, Shawna	Spring 2011	Sping 14		Spring 11	Did not teach	Eval complete	Did not teach	Did not teach	Taught	Taught	Taught	To be evaluated
Department: Mathemetics												
Ban, Ann	Fall 1984	Fall 14		Fall 11	Taught	Taught	Eval complete	Taught	Taught	Taught	Taught	Taught

Part-Time Faculty Evaluations Tracking Sheet
Division: Science/Math/Technology

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟧 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Broxholm, Sue	Spring 2003	Fall 14		Fall 11	🟧	🟧	🟦	🟧	🟧	🟧	🟧	🟧
Farahmand, Arash	Fall 2010	Fall 14		Fall 11	🟧	🟧	🟦	🟧	🟧	🟧	🟧	🟧
Kwok, William	Fall 1994	Spring 15		Spring 12	🟧	🟧	🟧	🟦	🟧	🟧	🟧	🟧
Loeffler, Jude	Spring 2008	Spring 15		Spring 12	🟧	🟧	🟧	🟦	🟧	🟧	🟧	🟧
Maoujoudi, Abdel	Spring 2010	Fall 14		Fall 11	🟧	🟧	🟦	🟧	🟧	🟧	🟧	🟧
Maxwell, Mike	Fall 2010	Fall 13		Fall 10	🟦	🟧	🟧	🟧	🟧	🟧	🟦	🟧
Momeni, Kayvan	Spring 2012	Spring 15		Spring 12	🟧	🟧	🟧	🟦	🟧	🟧	🟧	🟧
Nguyen, Sean	Spring 2011	Spring 14		Spring 11	▨	🟦	🟧	🟧	🟧	🟧	🟧	🟥
Reuterdahl, Tom	Spring 1981	Fall 14		Fall 11	🟧	🟧	🟦	🟧	🟧	🟧	🟧	🟧
Wang, Li	Fall 1997	Spring 15		Spring 12	🟧	🟧	🟧	🟦	🟧	🟧	🟧	🟧
Wang, Miranda	Spring 2012	Spring 15		Spring 12	▨	▨	▨	🟦	🟧	🟧	🟧	🟧
Chen, Grace	Fall 1998	Fall 15		Fall 12	🟧	🟧	🟧	🟧	🟦	Terminated	▨	▨
Garcia, Eugene	Fall 1994	Fall 15		Fall 12	🟧	🟧	🟧	🟧	🟦	🟧	🟧	🟧
Kotsishevskaya, Zhanna	Fall 2000	Fall 15		Fall 12	🟧	🟧	🟧	🟧	🟦	🟧	🟧	🟧
Piserchio, Richard	Fall 1978	Fall 15		Fall 12	🟧	🟧	🟧	🟧	🟦	🟧	🟧	🟧
Kuan, Ray	Fall 2002	Spring 16		Spring 13	🟧	🟧	🟧	🟧	🟧	🟦	🟧	🟧
Miranda, Eric	Spring 2009	Spring 16		Spring 13	🟧	🟧	🟧	🟧	🟧	🟦	🟧	🟧
Department: MEDA												
Holland, Cristi	See BUS for last evaluation				🟧	🟧	🟧	🟧	🟧	🟧	🟧	🟥
Newland, Bernadette	See BUS for last evaluation				🟧	🟧	🟧	🟧	🟧	🟧	🟧	🟥
Department: Physics												
Prochter, Gabriel	Spring 2013	Spring 16		Spring 13	🟧	🟧	🟧	🟧	🟧	🟦	🟧	🟧

Part-Time Faculty Evaluations Tracking Sheet
Division: Science/Math/Technology

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟧 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Grist, Greg	Fall 2006	Fall 14		Fall 11	Taught	Taught	Review	Taught	Taught	Taught	Taught	Taught
Reil, Kevin	Spring 2007	Fall 14		Fall 11	Taught	Taught	Review	Taught	Taught	Taught	Taught	Taught
Langhoff, Nick	Fall 2009	Spring 14		Spring 11	Taught	Review	Taught	Taught	Taught	Taught	Taught	Evaluate
Department: Respiratory Therapy												
Esparza, Heather	Fall 2013	Fall 16		Fall 13	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Review	Taught
Kawamura, Scott	Fall 2013	Fall 16		Fall 13	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Review	Taught
Department: Surgical Tech.												
Breadmont, Linda	Fall 2011	Fall 14		Fall 11	Did not teach	Did not teach	Review	Taught	Taught	Taught	Taught	Taught
Wasilewski, Michael	Spring 2007	Fall 14		Fall 11	Taught	Taught	Review	Taught	Taught	Taught	Taught	Taught
Department: Telecommunications												
Allen, Rus	Fall 2008	Spring 15		Spring 12	Taught	Taught	Taught	Review	Taught	Taught	Taught	Taught
Perino, Pete	Fall 1990	Fall 14		Fall 11	Taught	Taught	Review	Review	Taught	Taught	Taught	Taught
Petromilli, Jim	Sping 2010	Spring 15		Spring 12	Taught	Taught	Taught	Review	Taught	Taught	Taught	Taught
Scurries, Dean	Fall 1997	Spring 15		Spring 12	Taught	Taught	Taught	Review	Taught	Taught	Taught	Taught
Lohmann, Roger (Eric)	Sping 2000	Fall 15		Fall 12	Taught	Taught	Taught	Taught	Review	Taught	Taught	Taught
Cortes, Quintin	Sping 2001	Spring 16		Spring 13	Taught	Taught	Taught	Taught	Taught	Review	Taught	Taught
Frank, John	Sping 1983	Spring 16		Spring 13	Taught	Taught	Taught	Taught	Taught	Review	Taught	Taught

Part-Time Faculty Evaluations Tracking Sheet
Division: Social Sciences/Creative Art

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟧 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Department: Administrative Justice												
Gottuso, Nicholas	Sp 12			Fall 2009	▨	▨	▨	🟦	🟧	🟧	🟧	▨
MacLaren, Peter	Sp 10	Fall 2013	Y		🟧	🟧	🟧	🟧	🟧	🟧	🟦	🟧
Department: Anthropology												
Cecil, Chuck	Fall 07	Fall 2013	Y		▨	🟧	🟧	🟧	🟧	🟧	🟦	🟧
Lance, David	Fall 13	Fall 2013	Y	Fall 2013	▨	▨	▨	▨	▨	▨	🟦	🟧
Schaefers, Katherine	Fall 13	Fall 2013	Y	Fall 2013	▨	▨	▨	▨	▨	▨	🟦	🟧
Department: Art												
Artola, Aya	Su 01	Fall 2013	Y		🟧	🟧	🟧	▨	🟧	🟧	🟦	🟧
Crispi, Ilana	Fall 08	Fall 2013	Y	Fall 2008	🟧	🟧	🟧	🟧	🟧	🟧	🟦	🟧
David, Eileen	Sp 07	Fall 2013	Y		🟧	🟧	🟧	🟧	🟧	🟧	🟦	🟧
Keane, Jody	Sp 87	Fall 2013	Y		🟧	🟧	🟧	🟧	🟧	🟧	🟦	🟧
Lowenstein, Ellen	Sp 87	Fall 2013	Y	Fall 1994	🟧	🟧	🟧	🟧	🟧	🟧	🟦	🟧
Pauker, Michael	Sp 06			Fall 2012	🟧	🟧	🟧	🟧	🟦 student Evals Only	🟧	🟧	🟧
Ryan, Michael	Sp 09			Spring 2009	▨	🟧	🟧	🟧	🟧	🟧	🟧	🟥
Venning, Laura	Sp 87			Spring 1994	🟧	🟧	🟧	🟧	🟧	🟧	🟧	▨
Department: Art/Photo												
Jones, Dianne	Sp 09	Fall 2013	Y	Spring 2009	🟧	🟧	🟧	🟧	🟦 student Evals Only	🟧	🟦	🟧
Department: Economics												
Kress, Shirley	Sp 87			Spring 1997	🟧	🟧	🟧	🟧	🟧	🟧	🟧	🟥
Nelson, Kevin	Sp 09				▨	🟧	🟧	🟧	🟧	🟧	🟧	🟥

Part-Time Faculty Evaluations Tracking Sheet
Division: Social Sciences/Creative Art

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- ▮ (Yellow) Taught this semester
- ▮ (Red) To be evaluated this semester
- ▮ (Blue) Evaluation review complete
- ▨ (Hatched) Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Sanford, Dorothy	Sp 00	Fall 2013	Y		Taught	Taught	Taught	Taught	Taught	Taught	Review complete	Taught
Speight, Lonie	Sp 00				Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Department: Film												
Uyehara, Sean	Fall 07			Fall 2007 Student Evals Only	Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Department: Geography												
Hansell, Christine	Sp 09	Fall 2013	Y		Taught	Taught	Taught	Taught	Taught	Taught	Review complete	Taught
Department: Drama												
Ceccarelli, Alan	Sp 11			Spring 2011	Did not teach	Review complete	Taught	Taught	Taught	Taught	Taught	To be evaluated
Department: History												
Bolick, Paul	Sp 08			Spring 2008 Student Evals Only	Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Collins, Christopher	Fall 13				Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Taught	Did not teach
Elia, John	Sp 98	Fall 2013	Y		Taught	Did not teach	Taught	Taught	Taught	Taught	Review complete	Taught
Erion, Greg	Sp 07			Spring 2007 Student Evals Only	Taught	Did not teach	Taught	Taught	Did not teach	Taught	Did not teach	Did not teach
Greedy, Matthew	Fall 94	Fall 2013			Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Irwin, Tatiana	Fall 13	Fall 2013	Y		Taught	Taught	Taught	Taught	Taught	Taught	Review complete	Did not teach
Messner, Michael	Su 02			Fall 2002	Taught	Taught	Taught	Taught	Taught	Taught	Taught	Taught
Pfieffer, Abigail	Su 13		Y	Summer 2013	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Review complete (Su 13)	Taught	Did not teach
Phipps, Michael	Fall 10				Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Reidy, Nancy	Fall 02			Spring 2003	Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Swanson, Anthony	Fall 07				Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated

Part-Time Faculty Evaluations Tracking Sheet
Division: Social Sciences/Creative Art

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟨 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Department: Humanities												
Carion, Harriet	Fall 95	Fall 2013	Y	Fall 1995	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨
Department: Music												
Conrad, Robert	Sp 87			Fall 1999	🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Hansen, Julia	Sp 87			Fall 2008 Peer only	🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Hicks, Gail	Fall 05				🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Ingber, Elizabeth	Fall 07	Fall 2013	Y		🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨
Jackson, Kymberly	Sp 11			Spring 2011	▨	🟦	🟨	🟨	🟨	🟨	🟨	🟥
Markovich, Frank	Sp 87	Fall 2013	Y	Spring 1997	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨
Millar, Robert	Sp 87			Fall 2008	🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Nichols, James	Fall 09				🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Sacco-Belli, Jeannette	Sp 05				🟨	🟨	🟨	🟨	🟨	🟨	🟨	▨
Williams, Milton	Fall 97			Spring 2001	🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Department: Paralegal												
Prater, Dietra	Fall 96				🟨	🟨	🟨	🟨	🟨	🟨	🟨	🟥
Department: Philosophy												
Zoughbie, Anton	Sp 95	Fall 2013	Y	Spring 1997	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨
Department: Political Science												
Diamond, Jeffrey	Sp 04	Fall 2013	Y	Fall 2006	🟨	🟨	🟨	🟨	🟨	🟨	🟦	🟨
Department: Psychology												
Cresson, Lisa	Sp 13			Summer 2013	▨	▨	▨	▨	▨	🟦 Su 13	▨	🟨

Part-Time Faculty Evaluations Tracking Sheet
Division: Social Sciences/Creative Art

Directions: Part-Time faculty are evaluated every 6 semesters per AFT contract. Divisions must submit the tracking sheet to the Vice President of Instruction Office on the first week of every Fall and Spring semester.

Legend:
- 🟧 Taught this semester
- 🟥 To be evaluated this semester
- 🟦 Evaluation review complete
- ▨ Did not teach this semester

Part-Time Faculty	Hire Date	Next Scheduled Evaluation Date	Scheduled Evaluation Complete? Y/N	Last Evaluation Date	Fall 10	Sp 11	Fall 11	Sp 12	Fall 12	Sp 13	Fall 13	Sp 14
Eljarrari, Tarek	Sp 04	Fall 2013	Y		Taught	Taught	Taught	Taught	Taught	Taught	Review complete	Taught
Larson, Eric	Fall 93				Did not teach	Taught	Did not teach	Did not teach	Taught	Did not teach	Taught	Did not teach
Levick, Robin	Sp 13			Summer 2013	Did not teach	Did not teach	Did not teach	Did not teach	Did not teach	Su 13 (Review complete)	Did not teach	Did not teach
Lynn, Dennis	Sp 07			Spring 2007 Student Evals Only	Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
McCoy, Robert	Su 10			Spring 2011	Taught	Review complete	Taught	Taught	Taught	Taught	Taught	Did not teach
McClain-Rocha, Krista	F/98				Taught	Review complete	Taught	Taught	Taught	Taught	Taught	Taught
Rose, Murielle	Fall 96	Fall 2013		Fall 1996	Taught	Taught	Taught	Taught	Taught	Taught	Taught	To be evaluated
Shusterman, Alice	Fall 96				Taught	Taught	Taught	Taught	Taught	Taught	Did not teach	Did not teach
Department: Sociology												
Murajda, Tricia	Sp 07			Fall 2012	Taught	Taught	Did not teach	Taught	Review complete	Taught	Taught	Taught