



## MEETING MINUTES

**Tuesday, April 16, 2013 2:00 PM**  
**BELMONT EOC TRAINING CENTER**

- ☞ Meeting Called to Order: 1401 hrs
- ☞ Self Introductions
- ☞ Approval of March 19, 2013 Meeting Minutes
- ☞ Guest Speaker
  - None
- ☞ President's Comments: Mario Garcia
  - Brisbane PD put together a Silver Alert cheat sheet for criteria for County broadcasts if any agency is interested.
- ☞ Treasurer's Report: Kathy Joe
  - Savings: \$53.23
  - Checking: \$13,463.49
- ☞ Chief's Report: Mario Garcia for Chief Neil Telford
  - May 1<sup>st</sup> at 10:00 a.m. will be the annual Peace Officer Memorial Ceremony at the steps to the Old Courthouse (San Mateo County History Museum) in Redwood City.
  - May 15<sup>th</sup> is the annual kickoff for the Summer Gang Task Force deployment, and begins with a training day for the officers that will be assigned over the deployment. The training begins at 8:00 a.m. at the Oracle Conference Center.
  - San Mateo County Inebriate Policy, the TCAT Response to Chemical Suicide Protocol and the Mutual Aid Policy have been approved and will be posted on Lawnet. Final work is being done on the Human Trafficking Protocol.
  - A group of the Chiefs, the Sheriff and the District Attorney are discussing the Brady Protocol and the Officer Involved Shooting protocol. The remaining protocols are being reviewed by the County Commanders.
- ☞ Commander's Report:
  - No Report.
- ☞ CSM Liaison: Michelle Schneider
  - The POST Modular program is being worked on and should be up by August. Class registration starts next week.
- ☞ South Bay Regional Public Safety Training Center
  - Tom Huff
    - ▶ South Bay met with the Chancellor's office regarding concerns with how in-service training is operating. New changes will be coming for in-service training as prescribed by the Chancellor's office. These changes will include scheduling classes in advance and pre-registering students for these classes. There will not be any more back registering for classes. These changes will not affect contract courses like simulators, etc.
    - ▶ Force options simulator hardware is down and won't hold up for a great length of time. There is no vendor available to provide the parts for repair.
    - ▶ There will be another FTO course in June. The class will be posted late next week on the website.

**PRESIDENT: MARIO GARCIA :: VICE-PRESIDENT: JAVIER BOYES**  
**SECRETARY: NICOLE ACKER :: TREASURER: KATHY JOE**

- ▶ A soft hands defensive tactics course is being put together by South Bay and CDT. This is an 8-hour class that teaches soft hand techniques used for crowd control, etc. There will also be an instructor update course, which will be out by July 1<sup>st</sup>, 2013.
- ▶ A Hi-Tech Crime course will be forthcoming which will cover cell towers, GPS, and cell phones.
- ☞ San Mateo Basic Police Academy: Gordon Sievert
  - The SBRPSTC Police Academy Class SB117 at CSM graduates on April 25<sup>th</sup> at 11AM at the Oracle Conference Center, 350 Oracle Parkway, Redwood Shores.
  - The next CSM class will start May 20, 2013.
- ☞ San Mateo County Communications Manager's Association:
  - No Report.
- ☞ Commission on Peace Officer Standards and Training: Gabe Harp
  - A committee is working to revise the Evidence and Property Management guidelines.
  - A mobile app for Investigations was set up for investigators who attended the ICI Symposium. This is a pilot test program that will be ready for distribution via the Learning Portal and will be available to agencies once the test is completed and approved.
  - Cal Parks is putting on an Archeological Investigations course. If anyone is interested in attending, contact Gabe.
  - SAFE Driving for Motors committee met in Sacramento to outline needs of safety training for motorcycle officers. They will be developing safe driving training for motors in the near future.
  - EDI will automatically be providing compliance reports. Background compliance inspections will still have to be completed by POST Consultants.
  - Team Building Workshop applications are coming up May 1st. Only the 1<sup>st</sup> 50 applications will be accepted and 19 spots will be awarded. \$6,500 is provided for contracting with the facilitator.
  - Agencies should start gearing up for simulator training now.
  - San Jose PD has FTO update training classes available to agencies.
- ☞ Committee Reports
  - Training Needs Assessment: No Report.
  - Affiliation: No Report.
  - Communications: No Report.
  - Local and Mandated Training: No Report.
  - Administration (Executive Board): No Report.
- ☞ New/Old Business
  - None.
- ☞ Roundtable
  - Boyes – Daly City: 1) Dignitary Protection class is a 40 hour class hosted by Daly City PD next week, April 22-26, 2013. There are spots left, contact South Bay Regional for registration. 2) There are spots in the ARIDE and a SFST class in May at Daly City PD. 3) Daly City has a force option simulator that agencies can use. It will be available for mobile transport in the summer but will be permanently fixed at Daly City after that time. Agencies can work with DCPD to use their instructors or agencies that have POST certified instructors are able to use the machines. Daly City's training incorporates decision making and report writing components.

- Shepley – Burlingame: Burlingame will be hosting a Glock Armorer Course in October.
- San Mateo PD (on behalf-Jason Reed): San Mateo PD will be hosting a Glock Armorer Class on August 15<sup>th</sup>. Contact Jason at [reedj@cityofsanmateo.org](mailto:reedj@cityofsanmateo.org).
- Massey – DA’s Office: DA Investigators are going to SMCO agencies for a 45min-1hour presentation geared to Sergeants, Detectives, and Lieutenants on SMCO’s Officer Involved Shooting and Critical Incident protocol. Call Bill Massey to set up a time.
- Garcia: Brisbane: Inquired about the Gas Mask Fit Testing Equipment and how it will be loaned out. Don Mattei will be looking into the procedures on how the equipment will be loaned out to agencies.

☞ Meeting Adjournment: 1435 hrs.

☞ The next TMA Meeting is Tuesday, May 21<sup>st</sup>, 2013 in the Belmont EOC.

Attendance Roster	Name	Agency
	Kathy Joe	Belmont Police Department
	Nicole Acker	Menlo Park Police Department
	Mike Brunicardi	College of San Mateo
	Michelle Schneider	College of San Mateo
	Gordon Sievert	South Bay Regional (CSM Academy)
	Kirk Stratton	Colma Police Department
	Robert Raw	San Mateo County Sheriff’s Office
	Gabe Harp	POST
	Robert Londerville	Pacifica Police Department
	Tom Huff	South Bay Regional (FTP/Simulator/PSP’s )
	Caroline Serrato	Hillsborough Police Department
	Jennifer Frew	Atherton Police Department
	Don Mattei	San Mateo County OES
	Tony Grech	San Bruno Police Department
	Ed Nakiso	Broadmoor Police Department
	Don Shepley	Burlingame Police Department
Bill Massey	San Mateo County DA Inspectors Bureau	
Javier Boyes	Daly City Police Department	
Mario Garcia	Brisbane Police Department	