



MEETING MINUTES

Tuesday, February 26, 2013 2:00 PM

BELMONT EOC TRAINING CENTER

- ☞ Meeting Called to Order: 1400 hrs
- ☞ Self Introductions
- ☞ Approval of January 15, 2013 Meeting Minutes
- ☞ Guest Speaker
 - None
- ☞ President's Comments: Mario Garcia
 - Contacted Ventura PD to get a couple more spots in the Training Manager's Workshop but wasn't successful. Gabe said that agencies can contact him if they want to bring department gear to sell (i.e. t-shirts, mugs) as fundraisers for their departments or POA. Also if vendors want to participate they can contact Gabe. POST is looking to have another Training Manger's Workshop in the fall.
- ☞ Treasurer's Report: Kathy Joe
 - Savings: \$53.23
 - Checking: \$13,388.49
- ☞ Chief's Report: Neil Telford
 - Chief Telford is this year's SMCP CSA liaison.
- ☞ Commander's Report: Lt. Rhonda Leipelt
 - Nothing to Report.
- ☞ CSM Liaison
 - No Report.
- ☞ South Bay Regional Public Safety Training Center
 - Vicki Colla
 - ▶ A new Supervisor class has been added and filled up quickly. Agencies are encouraged to add to the waitlist because there are often cancellations.
 - ▶ SMCO Domestic Violence Council is sponsoring two Stalking and Strangulation trainings on April 24th 1-5pm and April 25th 8am-noon. Contact Jim Granucci at 652-0800 x120 to register or for more info.
 - ▶ The Chancellor's office is requiring The Academy to get courses out earlier to fulfill the announcement and advertising requirements. In order to be in compliance South Bay will be requesting classes to be calendared out in advance. This will also help with pulling course control numbers.
 - ▶ South Bay is looking for a Course Coordinator. It is a flexible schedule and is non-PERS. Contact Linda Vaughn if there are referrals.
 - Tom Huff
 - ▶ South Bay's website is an extension of the college's website. Agencies will see for example a lot of FTO classes for the year. The calendar of classes will stretch out over two semesters. This will allow agencies to plan their calendars and schedule attendance for classes.
 - ▶ Ernie has posted a Basic Traffic Collision Investigation Course for April 29-May 3, 2013 at the Academy in San Jose.

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- ▶ Driver Awareness Instructor is April 17-19, 2013 in Seaside. This class is ideal for FTO's and supervisors.
 - ▶ Driver Training Instructor is April 22-26, 2013 also in Seaside. If an officer wants to be an EVOC instructor at the academy or agency, they must have both classes.
 - ▶ There have been complaints of the Bay Park Hotel in Monterey. There will be no more classes held at that hotel. Vicki has moved future classes to Casa Munras in Monterey.
 - ▶ Field Training Program (FTP) – in-house orientation for new hires and laterals must be arranged with Tom in advance of the start date so the process for revenue share and college credits for the officers can be obtained. Can't get credit after the fact.
- ☞ San Mateo Basic Police Academy: Mario Garcia for Gordon Seivert
 - The second phase of scenario training is on March 12 & March 13 from 0800-1700. Anyone who is interested in evaluating or who would like to observe is more than welcome. Gordon can be reached at (650) 574-6393.
 - ☞ San Mateo County Communications Manager's Association: Jackie Pace
 - The POST Advisory Council will meet March 14 and 15, 2013, and Ann McKinney is the new group head.
 - The Learning Portal (Dispatch Center) has a new look and feel. Training Managers are encouraged to push it out to their dispatchers. In the near future dispatch specific videos and courses will be developed and posted as a way for dispatchers to get CPT credits.
 - 10 dispatch classes are being developed in 8 hour increments that will lap over a dayshift and swing shift schedule. They will be once a month or every other month which will allow dispatchers to meet their 24 hour bi-annual training requirements. The classes will be low cost and local. If a dispatcher has an APCO membership, the tuition is free.
 - The Dispatcher Course started and there are 15-16 self-sponsored. If anyone wants to recruit, contact Michelle Dunckel to coordinate.
 - ☞ Commission on Peace Officer Standards and Training: Gabe Harp
 - POST is putting together a letter to invite local Chiefs to the Training Managers Workshop in Burlingame March 26-28. Contact Gabe if you are still interested in volunteering.
 - The Learning Portal will soon be able to host department training on-line. The classes will have to be POST certified. Jan Mayyra is the contact.
 - The Ethics DVD can be used for group or individual training.
 - Paul Cappitelli retired, however, he left the Driver Awareness training intact. Last year (2012) California saw no officer losses in on-duty accidents. This statistic is a credit to Paul's endeavors.
 - Central Coast Gang Investigators Association Conference is coming up April 22-24, 2013 in San Jose. Mike Walker is the contact.
 - Team Building Workshop applications are coming up May 1st. Only 50 grants will be awarded - \$6,500 for facilitation for up to 19 personnel. Personnel can attend on Plan IV or LOA.
 - ☞ Committee Reports
 - Training Needs Assessment: No Report.
 - Affiliation: No Report.
 - Communications: No Report.
 - Local and Mandated Training: No Report.
 - Administration (Executive Board): No Report.

☞ New/Old Business

- None.

☞ Roundtable

- Garcia – Brisbane: Alameda County SO is the SWAT school decided among the SMCO SWAT Commanders. This will allow all agencies to learn the tactics in the same way.
- Huff – As soon as classes are completed, submit rosters to avoid POST control numbers from being locked up.
- Massey – DA's Office: The San Mateo County DA Inspector's Bureau is hosting a Celebrite Examiner Training Course, put on by Forward Discovery. The course is three days and will be held at the Silicon Valley Regional Computer Forensic Lab (RCFL) in Menlo Park on June 24, 25 and 26th, 2013. The cost of the training is \$1,750.
- Flores – SMCOSO: 1) Dave Hollister is transferring out of the training unit after 7 years, which they are in the selection process for a new POST Training Coordinator. 2) 7 new laterals are starting and next month they will be recruiting for more laterals.
- Mattei – OES: 1) Emergency prep training is being held for the Department of Education on April 29th and for school/teacher safety on March 5th. 2) OES is working on an airport evacuation plan.
- Gogan – Colma: Colma PD is looking for a wellness program. If any agency has a current wellness program and is willing to share, please forward or contact Kirk Stratton.
- Harp – POST: SWAT Advanced Course in Salinas is March 25-29, 2013. If you want to observe, contact Gabe for course/instructor (John Thornburg) information. POST is conducting an assessment of the training.
- Boyes – Daly City: 1) There are five more slots in the SFST class and 10 slots in the ARIDE class. Need names and POST ID#'s of those attending. 2) Working on an Active Shooter/Threat class in the summer. If there are free slots Javier will put it out to the group. 3) Working on a POST certified Advanced Patrol Rapid Response class which will be 30 hours of which 25 hours will be tactics. This is designed to be pre-training for officers before SWAT arrives. More information will be coming.

☞ Meeting Adjournment: 1444 hrs.

☞ The next TMA Meeting is Tuesday, March 19th, 2013 in the Belmont EOC.

Attendance Roster	Name	Agency
	Javier Boyes	Daly City Police Department
	Mario Garcia	Brisbane Police Department
	Kathy Joe	Belmont Police Department
	Tom Huff	South Bay Regional (FTP/Simulator/PSP's)
	Vicki Colla	South Bay Regional (AOT/LE Supervisor)
	Caroline Serrato	Hillsborough Police Department
	Jennifer Frew	Atherton Police Department
	Martin Ticas	Foster City Police Department
	Rhonda Leipelt	Redwood City Police Department/SMCO Commanders
	Jackie Pace	Redwood City Police Department
	Robert Londerville	Pacifica Police Department
	Don Shepley	Burlingame Police Department
	Ed Nakiso	Broadmoor Police Department
	Bill Massey	San Mateo County District Attorney's Office
	Michele Flores	San Mateo County Sheriff's Office
	Don Mattei	San Mateo County Sheriff's Office OES
	Rea Gogan	Colma Police Department
	Gabe Harp	POST
	Neil Telford	San Mateo County Police Chiefs/Sheriff Association
Nicole Acker	Menlo Park Police Department	

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