



## MEETING MINUTES

**Tuesday, March 19, 2013 2:00 PM**  
**BELMONT EOC TRAINING CENTER**

- ☞ Meeting Called to Order: 1400 hrs
- ☞ Self Introductions
- ☞ Approval of February 26, 2013 Meeting Minutes
- ☞ Guest Speaker
  - None
- ☞ President's Comments: Javier Boyes
  - None.
- ☞ Treasurer's Report: Kathy Joe
  - Savings: \$53.23
  - Checking: \$13,388.49
- ☞ Chief's Report: Neil Telford
  - Several agencies are exploring the use of Sun Ridge RIMS records management software, which would put most agencies including DA's office using compatible systems.
  - Chiefs to inquire on the use of a Trial by Declaration form with traffic citations as a means of reducing time and traffic back log. State funding reductions to the courts may reduce the use of Northern court.
  - The Association is exploring the feasibility of having a multi-agency task force to go out once a month related to human trafficking cases.
  - School Safety Summit is scheduled for April 29<sup>th</sup>, initiated by OES and will involve schools and emergency responders. Goal is to bring the various models used by the schools and agencies down to one unified model. A subgroup is also working on countywide school response protocol for all agencies to use.
  - Association is looking to review County Protocols and will enlist the help of the County Commanders group. County Commanders will be meeting on a monthly basis to assist with this effort.
  - It's likely that the TMA will be assisting with the training delivery once the Protocols and the School Safety efforts are finalized.
- ☞ Commander's Report: Lt. Rhonda Leipelt
  - The Commander's group will be changing from quarterly meetings to monthly meetings.
- ☞ CSM Liaison: Michelle Schneider
  - Michelle introduced the new instructor/coordinator for the CSM program, Mike Brunicardi (Retired Lt. from SMPD).
  - The POST program to be up by fall, which is to include Module III classes.
- ☞ South Bay Regional Public Safety Training Center
  - Tom Huff
    - ▶ IFP's are out for a new vendor for the simulators. AIS vendor closed their doors on February 3<sup>rd</sup>. This will affect the force options simulators.
    - ▶ For agencies who conduct motorcycle pre-training for new motor officers, these hours can be revenue shared. Contact Tom.
    - ▶ South Bay also offers Motorcycle Pre-Training (24 hour class).

**PRESIDENT: MARIO GARCIA :: VICE-PRESIDENT: JAVIER BOYES**  
**SECRETARY: NICOLE ACKER :: TREASURER: KATHY JOE**

- ▶ FTO classes are filled; there will be no more until after July 1<sup>st</sup>.
- ▶ FTO Update class has many available spaces: April 29-May 1, 2013.
- ▶ Firearms Instructor class certifies officers in rifle, shotgun and pistol. It is at the Gilroy PD Range June 3-14, 2013.
- Ernie Smedlund
  - ▶ All ICI courses are filled. By mid-April to beginning of May, the new class list will be out for classes after July 1<sup>st</sup>.
  - ▶ ICI Robbery hotel location has been changed to the Hilton Garden Inn in Burlingame.
  - ▶ There is plenty of room in the Basic Traffic Collision Investigation course April 29-May 3, 2013 at Evergreen.
- Vicki Colla
  - ▶ All supervisor courses are filled. The April class has been moved to Casa Munras Hotel in Monterey.
  - ▶ The dispatch academy graduated where half were non-sponsored. Contact Michelle Dunckel if interested in the top performers in the class.
  - ▶ Monterey County SO would like to host a Cell phone class with mapping put on by Jim Cook. In order for the class to go there needs to be 25 students enrolled. The 8 hour class will cost \$200. Let Vicki know if your agency is interested in sending officers.
- ☞ San Mateo Basic Police Academy
  - No Report.
- ☞ San Mateo County Communications Manager's Association: Jackie Pace
  - Nothing to report. SMCCMA meets on Thursday, March 21, 2013.
- ☞ Commission on Peace Officer Standards and Training: Gabe Harp
  - Bob Stresak is the new Executive Director for POST. He is a 28 year veteran from LAPD.
  - Team Building Workshop applications are coming up May 1st. Only 50 grants will be awarded.
  - There are no longer POST CD's, they have been integrated on the Learning Portal with the Interactive Videos. Only 6-7 DVD's will be released per year.
  - POST has a great library that is associated with libraries nationwide and offers online resources, law enforcement research/resources, journals and newspapers.
- ☞ Committee Reports
  - Training Needs Assessment: No Report.
  - Affiliation: No Report.
  - Communications: No Report.
  - Local and Mandated Training: No Report.
  - Administration (Executive Board): No Report.
- ☞ New/Old Business
  - None.
- ☞ Roundtable
  - Joe Korth, Training Officer, and Bryan Beverley from the Federal Air Marshal Service/DHS spoke about the Law Enforcement Flying Armed/Law Enforcement In-Flight Tactical Familiarization 8 hour course. It is offered at their office in South San Francisco as an overview of regulations pertaining to flying armed and security incidents that may be encountered on board an aircraft. There is a simulator portion of the class. The flyer is attached with these minutes. Upcoming dates are June 28, September 6, and December

20, 2013. Contact Joe at [Joseph.Korth@dhs.gov](mailto:Joseph.Korth@dhs.gov) for more information. (Not POST certified.)

- Leipelt – RWC: In order to get a certificate that an officer has received the training and is cleared to fly armed, there must be a facilitation component done. A POST roster must be completed after watching the Flying Armed video (Learning Portal) and sent in through EDI.
- Boyes – Daly City: 1) Daly City PD is hosting a tuition free DUI Detection/SFST class May 20-22, 2013 and 2) a tuition free ARIDE course May 28-29, 2013. Contact Javier for registration.

☞ Meeting Adjournment: 1440 hrs.

☞ The next TMA Meeting is Tuesday, April 16<sup>th</sup>, 2013 in the Belmont EOC.

Attendance Roster	Name	Agency
	Kathy Joe	Belmont Police Department
Steve Aurilio	Skyline College – Admin Justice	
Mike Brunicardi	College of San Mateo	
Michelle Schneider	College of San Mateo	
Vicki Colla	South Bay Regional (AOT/LE Supervisor)	
Gabe Harp	POST	
Tom Huff	South Bay Regional (FTP/Simulator/PSP's )	
Ernie Smedlund	South Bay Regional (Managed Courses)	
Neil Telford	San Mateo County Police Chiefs/Sheriff Association	
Geoff Caldwell	San Bruno Police Department	
Caroline Serrato	Hillsborough Police Department	
Jennifer Frew	Atherton Police Department	
Martin Ticas	Foster City Police Department	
Joe Korth	Federal Air Marshal Service/DHS	
Bryan Beverley	Federal Air Marshal Service/DHS	
Ron Carlino	South San Francisco Police Department	
Don Shepley	Burlingame Police Department	
Ed Nakiso	Broadmoor Police Department	
Javier Boyes	Daly City Police Department	
Peter Lynch	San Mateo County District Attorney's Office	
Bill Massey	San Mateo County DA Inspectors Bureau	
Rea Gogan	Colma Police Department	
Nicole Acker	Menlo Park Police Department	
Rhonda Leipelt	Redwood City Police Department/SMCO Commanders	
Jackie Pace	Redwood City Police Department	