



MEETING MINUTES

Tuesday, November 19, 2013 2:00 PM

BELMONT EOC TRAINING CENTER

- ☞ Meeting Called to Order: 1402 hrs.
- ☞ Self Introductions
- ☞ Approval of October 15, 2013 Meeting Minutes
- ☞ Guest Speaker
 - Leah Ferrari and Dean Craig Brewer of Notre Dame de Namur University from the School of Business Management presented on the adult learning opportunities in the MPA and Undergraduate degree programs. The school is known for its academic quality, small class sizes and instructors who are practitioners in the field. They offer BS in Human Services, Business Administration and Liberal Studies. They offer graduate study programs for an MPA, MBA or Master of Science in Systems Management.
 - There are evening programs that require attending a class once a week as a ½ time student. They have a liberal transfer policy of up to 78 units and classes from junior colleges can be taken concurrently. There are several financing options. Contact Leah at 650-508-3527 or at lferrari@ndnu.edu for more information.
- ☞ President's Comments: Mario Garcia
 - Reminder that there will be no Holiday Luncheon this year. We will have a comprehensive mini Training Manager's workshop in June for a ½ day with lunch.
- ☞ Treasurer's Report: Kathy Joe
 - Savings: \$53.23
 - Checking: \$13,223.49
- ☞ Chief's Report: Chief Neil Telford
 - Annual Chiefs/Sheriffs Retreat is December 3rd and 4th. They will be discussing some of the protocols that hope to be pushed out by December, which include Human Trafficking, Officer Involved Shooting, Brady, and School Safety with a School Safety Plan (Intruder on Campus Protocol).
- ☞ Commander's Report
 - No Report. Lt. Martin Ticas agreed to be the liaison.
- ☞ CSM Liaison: Michelle Schneider
 - A job description is being built for POST Modular courses by direction of the Chancellor and with guidelines from POST standards.
- ☞ South Bay Regional Public Safety Training Center
 - No Reports.
- ☞ San Mateo Basic Police Academy: Gordon Sievert
 - New class started November 18, 2013. There are 53: 41 sponsored and 12 self-sponsored. One RTO from Daly City, Jeff Morgan and an RTO from Hayward PD – Johnson. Hayward volunteered an RTO since they have a number of recruits in the academy.
 - Any training instructors at the academy have until December 31st to get their certification. AICC update is due. Go to the Academy Instructor Certification website.

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- ☞ San Mateo County Communications Manager's Association
 - No Report.
- ☞ Commission on Peace Officer Standards and Training: Gabe Harp
 - Effective January 1st, there will be no POST Plan IV reimbursement except for those classes on the exempt list. Need to contact the presenter to find out if a course is reimbursed or not. ICI courses are reimbursable.
 - The Dispatcher Supervisor Course through Golden West in Southern California is reimbursed, but the class here (Northern California) is not. Gabe looking into this. Email Gabe if there are concerns for courses that should be reconsidered.
 - As money is available, they will get to agencies as soon as possible per Bob Stresak of POST.
 - There will be many more courses available on the Learning Portal.
 - The POST Racial Profiling DVD is no longer certified through POST for credit; however, the DVD can still be shown to fulfill the training mandate.
 - Evidence and Property Management Guidelines are now available on the POST website under Publication.
 - If POST rosters are not submitted, EDI may prevent you from pulling a new course control number.
 - Old DVD's are no longer certified for CPT credit, facilitated courses are in development.
- ☞ Committee Reports
 - Training Needs Assessment: No Report.
 - Affiliation: No Report.
 - Communications: No Report.
 - Local and Mandated Training: No Report.
 - Administration (Executive Board): TMA Board Elections were held and the President, Secretary and Treasurer agreed to stay on for another year. Rob Raw of the Sheriff's Office volunteered to be the Vice President. The Board is as follows:
 - ▶ President: Mario Garcia
 - ▶ Vice President: Robert Raw
 - ▶ Secretary: Nicole Acker
 - ▶ Treasurer: Kathy Joe
- ☞ New/Old Business
 - None.
- ☞ Roundtable
 - Joe – Belmont: Sony Playstation in San Mateo has a large training room that is being extended for use by local law enforcement agencies.
 - Garcia – Brisbane: The Training Manager's meeting in June will consist of a Training Update to help new and current training managers. It will be from 8-12noon with lunch served. We are looking at having POST training for EDI, Reimbursements, COPLINK, etc. If anyone has any ideas on what else needs to be covered, let Mario know.
 - Harp – POST: Santa Clara County Sheriff's Office has a new training site. They inherited the Army Reserve facility that has a large motor pool area which can be used for EVOC training. It is located at Heading/San Pedro. This may be open for other agencies to use.
 - Gogan – Colma: Inner Perspectives spaces are available. The deadline is Monday, November 25th. Check with Rea for any spaces available.

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- Massey – DA’s Office: The DA’s office is going through a transition due to a void in Domestic Violence experts. DA’s office is looking for officers that are proficient in DV, has had intensive DV training, and can talk about the cycle of violence. These persons will be utilized as resources and for general purposes.
- Raw – SMCOSO: The new jail management system will be up by the end of January or beginning of February 2014. There will be a new electronic booking system, which will allow bookings to be done wireless. There will be a training site on the Sheriff’s Office website that will have vignettes available to help walk deputies/officers through the process. At the next training managers meeting training will be provided.
- Frew – Atherton: 1) Atherton Police Department is hosting a 2-day TASER course Monday, March 10th and Tuesday, March 11th, 2014, 8 AM – 5 PM each day at Holbrook Palmer Park. 2) Two courses hosted by Atherton PD in April 2014. You may register for these with Training For Safety
 - Active Shooter course for Dispatchers - http://www.trainingforsafety.com/safety_training_registration.php?id=978
 - Dispatcher Leadership course for Supervisors http://www.trainingforsafety.com/safety_training_registration.php?id=977
- Mattei – OES: 1) OES is working on an Airport closure plan w/the Sheriff’s/Chief’s association as a result of the Asiana airline crash. 2) OES has a 24 hour duty officer that will come out to scenes for fire, hazmat, etc. Call County Communications. 3) OES will help write evacuation plans with Cities.
- Meeting Adjournment: 1447 hrs.

☪ The next TMA Meeting is Tuesday, December 17, 2013 in the Belmont EOC.

Attendance Roster	Name	Agency
	Mario Garcia	Brisbane Police Department
	Nicole Acker	Menlo Park Police Department
	Kathy Joe	Belmont Police Department
	Rea Gogan	Colma Police Department
	Jennifer Frew	Atherton Police Department
	Neil Telford	San Mateo County Police Chiefs/Sheriff Association
	Martin Ticas	Foster City Police Department
	Don Shepley	Burlingame Police Department
	Duane Wachtelborn	Pacifica Police Department
	Caroline Serrato	Hillsborough Police Department
	Bill Massey	San Mateo County DA Inspectors Bureau
	Peter Lynch	District Attorney’s Office
	Michelle Schneider	College of San Mateo
	Rey Pagarigan	Broadmoor Police Department
	Steve Aurilio	Skyline College AJ
	Gabe Harp	POST
	Don Mattei	San Mateo County OES
	Robert Raw	San Mateo County Sheriff’s Office
	Gordon Sievert	South Bay Regional (CSM Academy)
Nick Gottuso	Skyline College	

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