



MEETING MINUTES

Tuesday, December 17, 2013 2:00 PM

BELMONT EOC TRAINING CENTER

- ☞ Meeting Called to Order: 1400 hrs.
- ☞ Self Introductions
- ☞ Approval of November 19, 2013 Meeting Minutes
- ☞ Guest Speaker
 - Jeff Wigen of MTG Management Consultants, LLC and Brian from ATIMS presented on the new SMCO Jail Management System (JMS). The new JMS will replace and enhance the functionality of the jail management system, will be fully web-based, therefore eliminating the paper based process. The system will go live February 3, 2014.
 - An online training link will be provided to agencies. http://ed843d58106fd3eb1876-98edbcecc71c73ded18582f76b0b1c875.r85.cf1.rackcdn.com/JMS_Training_Video_December_2013.wmv. This online video is a 10 minute vignette that will show step by step how to use the JMS. The interface is browser based which means the system will be able to be accessed from computers within agencies. Each agency will have its own log-in.
 - CJIS data has been transferred along with photos to the new system. In the first 2 to 3 weeks of the go live date personnel will be stationed at the jail to help walk deputies/officers through the pre-booking process. There will be 4 stations available.
- ☞ President's Comments: Mario Garcia
 - The training manager's group thanks Jennifer Frew of Atherton for taking the lead on purchasing the toys and delivering our groups annual toy donation. This year we donated toys to the Children's Fund of San Mateo County.
- ☞ Treasurer's Report: Kathy Joe
 - Savings: \$53.23
 - Checking: \$13,037.12
- ☞ Chief's Report: Chief Neil Telford
 - Annual Chiefs/Sheriffs Retreat was held December 3rd and 4th. The Officer Involved Shooting and Critical Incident Protocol will be out by January or February as well as the Brady Protocol. They finalized the Line-up Protocol, which will be coming out soon.
 - The SMPCSA asked the SMCLETMA to incorporate the needs of all agencies in our training needs assessment especially with the limited funding available from POST and to have POST certified training offered in San Mateo County for all our agencies.
 - Chief Ed Flint will be the Chief's/Sheriff's liaison to TMA. Chief Ed Wood is the President of SMPCSA for 2014.
- ☞ Commander's Report: Lt. Martin Ticas
 - County Commanders meet January 9th and he will bring back information to the group from that meeting.
- ☞ CSM Liaison: Mike Brunicardi

- 2013 Fall Semester is ending. The Modular III class has been approved. CSM is opening up POST approved instructor spots to teach in these classes. Instructors must have their AICC/1070 training.
- ☞ South Bay Regional Public Safety Training Center
 - No Reports.
- ☞ San Mateo Basic Police Academy
 - No Report.
- ☞ San Mateo County Communications Manager's Association
 - No Report.
- ☞ Commission on Peace Officer Standards and Training: Gabe Harp
 - Gabe is finding out which courses are really needed across the region that need to be POST reimbursable.
 - Effective January 1st, there will be no POST Plan IV reimbursement except for those classes on the exempt list. Need to contact the presenter to find out if a course is reimbursed or not. ICI courses are reimbursable.
 - All DVD courses will eventually be available on the Learning Portal. Racial Profiling will be available in July or August.
 - Bob Stresak has an open door policy for agencies who would like to speak directly with him.
- ☞ Committee Reports
 - Training Needs Assessment: No Report.
 - Affiliation: No Report.
 - Communications: No Report.
 - Local and Mandated Training: No Report.
 - Administration (Executive Board): The June meeting will be a Training Needs Assessment and Training Update. Mario created a committee for this day in June that will entail planning the agenda and items for training and discussion. Nicole Acker, Jennifer Frew and Martin Ticas agreed to be on the committee. If there are any others interested in being part of the committee, please contact Mario or Nicole.
- ☞ New/Old Business
 - (New) – Facebook in Menlo Park wants to host an Active Shooter Exercise. This can get bigger than we want if not planned accordingly. Rob Raw from the SO agreed to work with Facebook and Menlo Park PD on utilizing one of the BAUASI Tactical Response to Schools and Community Violence in the months of June, July or August. This class is POST certified and should address Facebook's interest as well as provide for an already set up POST certified course for agencies to send their officers to.
- ☞ Roundtable
 - Raw – SMCSO: 1) Michele Flores is leaving the training unit to go to the jail planning for policies/procedures effective January 5th, 2014. Bill Fogarty will take her place in training. 2) Less Lethal course January 27th and 28th. 3) Use of Force Liability for Supervisors 2/12. 4) 3 day Basic Peer Support class 2/18-20/2014.
 - Reyes – Daly City: DCPD will be hosting several training classes: 1) Critical Incident Response for Supervisors and Managers: January 22-24, 2014 and February 19-21, 2014 funded by BAUASI, 2) Less Lethal: Jan. 27-28th, 3) ARIDE: 2 classes in March, 4) Traffic Collision: in April & September, and 5) Radar in May and October. Flyers will be coming out.
- ☞ The next TMA Meeting is Tuesday, January 21, 2014 in the Belmont EOC.

Attendance Roster	Name	Agency
	Mario Garcia	Brisbane Police Department
	Nicole Acker	Menlo Park Police Department
	Kathy Joe	Belmont Police Department
	Rea Gogan	Colma Police Department
	Jennifer Frew	Atherton Police Department
	Neil Telford	San Mateo County Police Chiefs/Sheriff Association
	Martin Ticas	Foster City Police Department
	John Ponzini	San Bruno Police Department
	Ignacio Reyes	Daly City Police Department
	Bill Massey	San Mateo County DA Inspectors Bureau
	Peter Lynch	District Attorney's Office
	Mike Brunicardi	College of San Mateo
	Rey Pagarigan	Broadmoor Police Department
	Gabe Harp	POST
	Robert Raw	San Mateo County Sheriff's Office

PRESIDENT: MARIO GARCIA :: VICE-PRESIDENT: ROBERT RAW
SECRETARY: NICOLE ACKER :: TREASURER: KATHY JOE