

**College Budget Committee Meeting
April 10, 2008**

MEETING MINUTES

Members: Co-Chairs Eloisa Briones and Carla Campillo, Lori Adrian, Anyta Archer, Jeff Diamond, Rick Escalambre, Mike Fitzgerald, Cathy Hasson, Rick Hough, Fermin Irigoyen, Barbara Lamson, Margery Meadows, Vicki Morrow, Dino Nomicos, Felix Perez, Ekaterina Semonchuk, Regina Stanback-Stroud, Rick Wallace, Jeff Westfall, Linda Whitten, George Wright and Soodi Zamani. Recorder: Linda Ghio

Absent: Jeff Diamond, Barbara Lamson, Margery Meadows, Dino Nomicos, Rick Wallace

Review of March minutes

The March 27 minutes were approved as written

Enrollment update

Cathy Hasson distributed the Productivity and Efficiency Report dated April 10, 2008 which shows:

- 8% increase in duplicated headcount. In the past, the college has seen fewer students taking more courses, but this year there is a 6% increase in unduplicated head count, which indicates that more students are taking more courses.
- Year-to-date FTES of 7,409.45 compared to college goal of 6,938
- Productivity of 565 compared to goal of 570

Cathy also shared the day's Hyperion report that shows enrollment, FTES and load for each of the colleges. This report uses the same database that Cathy used to report out the productivity. It provides comparison point in term this year versus point in term last year and looks at FTES and WSCH all three colleges and the district.

Skyline was up from 3,295 this spring compared to 2,889 in spring 2007. Regina pointed out that FTES drives things other than the local allocation model. State and district allocations for lottery, instructional equipment, categoricals and other one-time funding categorical money are based on FTES.

Regina and ILT are still reviewing the college's FTES projections for 2008-09, looking at enrollment trends for the past several years and estimating how much FTES the college could generate, given current conditions.

Budget discussion

On April 3rd, Kathy Blackwood forwarded to all district employees the budget update from Eric Skinner at the State Chancellor's Office. The good news is that the state budget deficit for 2008-09 initially estimated at \$16 billion was reduced to \$8 billion. The bad news is that property taxes for 2007-08 were overestimated. Actual revenues coming in

are less than estimated, resulting in a property tax shortfall of \$80 million. Funding to all the colleges will be deficated. The district's share is about \$1.6 million. The district will use unallocated funds this year to avoid mid-year cuts.

Eloisa reported that we have not received our site allocation yet since Kathy is still waiting for information that needs to go into the resource allocation, such as estimated increases to benefits and other expenditures. To provide the committee a sense of where the Skyline budget stands, Eloisa distributed a status report for balancing the budget for 2008-09. The early budget scenarios that the committee reviewed assumed, among others:

- No retirements
- 2 faculty hires
- 7% FTES growth over 2007-08
- Productivity goal of 570
- \$1,000,000 assistance from the district
- Estimated shortfall of \$462,099

Potential savings from one announced retirement, the elimination of the bad debt allowance and budget for accreditation, as well as some ending balance for the current year will reduce the shortfall by about \$350,000.

The District Committee on Budget & Finance (DCBF) approved taking the bad debt allowance off the top, but Skyline has to keep in mind that this will have an impact on the site allocation because the total allowance will be distributed district wide in the model. Eloisa hopes the colleges are successful in convincing Kathy to increase the growth factor. This is the dollar amount per FTES that is used in the resource allocation model to distribute the growth dollars using the college's three-year average FTES. Regina said the amount that is received per FTES from the state is different than what the district uses in the model.

The district's assistance (\$1.5 million for this year and the \$1 million for next year) helps the college but Vicki emphasized that Skyline is trying to grow out of that. Now that we can identify savings, it is almost able to grow out of the shortfall. Ron and Kathy have told Vicki that they see Skyline's load and growth and they are aware that the college is working effectively.

The DCBF will meet next week. If the resource allocation model is ready, Eloisa will bring more information to the May 1 meeting.

Next meeting: May 1, 2008, Room 5131, 2:10-4:00 p.m.

