

College Budget Committee Meeting
October 25, 2007

MEETING MINUTES

Members: Co-Chairs Eloisa Briones and Carla Campillo, Members: Lori Adrian, Anyta Archer, Jeff Diamond, Rick Escalambre, Mike Fitzgerald, Cathy Hasson, Melody Hisatake, Rick Hough, Fermin Irigoyen, Barbara Lamson, Margery Meadows, Vicki Morrow, Dino Nomicos, Felix Perez, Briant Phan, Ekaterina Semonchuk, Regina Stanback-Stroud, Rick Wallace, Jeff Westfall, Linda Whitten, George Wright and Soodi Zamani.

Attendance: Rick Escalambre, Mike Fitzgerald, Melody Hisatake, Dino Nomicos, Briant Phan and Soodi Zamani.

Review and approval of September 27 minutes

A correction was made in the second sentence under 2006-2007 Financial Report. The minutes were approved with this correction.

Report on the District Committee on Budget & Finance (DCBF) October meeting

Linda Whitten emailed a summary of the October 9 meeting to the CBC. She reported that the committee will continue working on the actuarial study and the liability for post-retirement benefits. Kathy Blackwood suggests changing how it charges retirement and post-retirement benefits. Currently the district pays for these for all employees whether employed as Fund 1, categorical or grant employees. Because the full charge is not applied to the college it cannot be included in federal grant proposals. Linda said the positive impact is that the colleges will know what something actually costs and the college will get more money because it can be put into the federal grant proposal. Vicki said that there are down sides to the proposal and she is not certain that the change is worth it. Lori said that categorical funding is so tight anyway and she thinks it would have serious consequences. Anyta suggested that Kathy make a presentation to the CBC and hear the concerns. Felix suggested that Kathy also bring examples that she could show the committee. Regina would like to talk to Kathy soon because she has a concern about the impact on the categorical. Anyta suggested that Kathy present at the next CBC meeting on November 8.

Enrollment update

Cathy distributed a productivity & efficiency report as of October 25, 2007. The figures for 2007-08 are year to date. The summer and fall FTES goal is 6,938 based on the 2% over 2006-07. In spring 2007, the college was at 2,890 and about 2,783 away from the goal. Cathy said that even if enrollment is flat, the college has met its goal. A lot of sections have been added and numbers are up for spring 2008, so the college is feeling good about the increase in enrollment. There was an increase of 40 from fall and 60 to spring. There is a 6% increase over fall 2006-07. The goal is 6,938 and Regina said it actually may be 7,104 by the time international students are added in.

Multi-year projections

Eloisa is working with Kathy Blackwood on developing some projections using this year's projected FTES and the Resource Allocation Model. When discussing FTES, they noticed discrepancies in the Hyperion reports and Cathy Hasson's projections based on the 320 reports. She and Kathy will look into the discrepancies. In the meantime, Eloisa used Cathy's report and she is anticipating a 6% increase in FTES, but is uncertain how spring will look. Last year, there was a drop in FTES between fall and spring. She distributed her scenarios to the CBC and noted that she has used conservative estimates, which are flat for spring. The first scenario shows a different percentage of growth for each of the three colleges. The percentage increase for Skyline over the prior year is 5% or 7,136. For 2008-09 it is 7,487 and in 2009-10 it is 7,634. The assumptions for state revenue COLA and salary compensation revenue for revenue were reviewed for each of the three years. The site allocation is \$17,785,768 and it carries over to 2007-08. Going through the model and calculating adjustments, \$130,471 is generated for Skyline. The 7127 FTES is eliminated and replaced with a lesser number and that shows up as a 42,116 loss. With one-time \$1.5 million funding, the expenditures are \$21,007,786, so there is a deficit of \$432,664. The site allocation of \$19,075 is carried over to 2008-09. Vicki said the level of funding the college has this year is because the college pushed FTES from the prior year and the stabilization was mirrored. She said the model is built to stabilize the ups and downs and is a three-year average.

Scenario 2 shows only a 4% growth and the other colleges reduce their growth by 1% also. Eloisa is hoping that all three colleges grow so the allocation goes up. Regina said that it costs money to grow, but for every one point increase in the load it means about a \$15,000 impact. Eloisa said this is based on a 550 load. Regina said if the load increases from 550 to 560 that is about \$100,000. Cathy said it looks like there is an increase, then the college is flat in 2007-08 and then there is growth. Vicki asked Eloisa to use that number because the growth is new to Skyline. Vicki recommended they use conservative estimates on growth in the third year. Rick asked Katerina (the student rep) if the ASSC has talked about the wait list and she said the students have not talked about it, but she personally did not like it because there was no way to get in to a class that was full. Prior to the wait list, even if the class was full, the truly persistent would get in. Vicki said the wait list helps the college shape its forthcoming schedule because the college knows where the demand is to offer students what they want. Regina said about 30% of students on the wait list did get in because the college did add classes.

Review of potential budget balancing strategies

Eloisa asked the committee to review it and a discussion will be held at the next meeting.

Next meeting:

November 8, 2007 in Room 5131