

Skyline College College Budget Committee

Minutes
Thursday, Oct. 11, 2012
6-6203 2:10 pm-4:00pm



College Budget Committee

Membership 2012-2013

Co-Chairs

Eloisa Briones
Director of Business Services
and

Leigh Anne Shaw
President, Academic Senate

Regina Stanback-Stroud
(ex officio)
President

Sarah Perkins
*Interim Vice President of
Instruction*

Joi Blake
*Vice President of
Student Services*

Joe Morello
*Dean of Kinesiology
Athletics and Dance*

David Ulate (ex officio)
*Int. Dean of Research, Planning and
Institutional Effectiveness*

Rick Wallace
Dean of Counseling

John Mosby
Dean of Enrollment Services

Pcyeta Jackson
Barbara Lamson
Classified

Alex Shkurko
Associated Students

Nina Floro (ex officio)
AFT

Rick Escalambre
Linda Whitten
Business

Carla Campillo
Counseling

Kathleen Feinblum
Jeff Westfall
Language Arts

Mike Fitzgerald
Amber Steele
Kinesiology Athletics and Dance

Eric Brenner
George Wright
Social Science/Creative Arts

Evan Leach
Soodi Zamani
Science/Math/Technology

Call to Order	Co-Chairs	1 min	Present: Eric Brenner, Eloisa Briones, Carla Campillo, Kathleen Feinblum, Kathy Fitzpatrick, Pcyeta Jackson, Barbara Lamson, Evan Leach, Joe Morello, Leigh Anne Shaw, Regina Stanback Stroud, Amber Steele, Linda Whitten, Soodi Zamani Absent: David Ulate, Rick Escalambre, Mike Fitzgerald, Nina Floro, Katie Galvin, John Mosby, Sarah Perkins, Joi Blake, George Wright, Rick Wallace, Jeff Westfall Meeting called to order at 2:20 p.m.	Action
Adoption of Agenda	Co-chairs	1 min	M: Morello/S: Steele	Action
Approval of Sept. 13, 2012 Minutes	Co-chairs	5 min	M: Morello/ S: Whitten/U	Action
Public Comment (Non-Members of CBC)	Co-chairs	10 min	There was no comment from the public.	Information
DCBF Report	Linda Whitten	10 min	Linda Whitten reported on the DCBF meeting held last Sept. 18, 2012. Now that SMCCD is basic aid, the district derives its revenues from property taxes, student fees, payments from redevelopment agencies and only categorical funding from the state. Unless legislation is changed, the district will be in Basic Aid for at least 3-4 years. The county is projecting a 3.3% increase in property taxes for the next year. Redevelopment funds should increase over time as well. As fees and property taxes increase, the district deficit will shrink. SMCCD should be able to grow out of its deficit without additional cuts. If Prop 30 passes, there will be a provision for monies for student success which will be treated as a categorical – it's possible we'll see a \$2 million increase. Depending on how polls appear, the district will go out for the renewal of the parcel tax. DCBF will hold its next meeting at Skyline College on Tuesday, Oct. 16 th from 2-4 pm in room 4-343.	Information

Skyline College Mission and Vision	Eloisa Briones, Regina Stanback Stroud	5 min	All financial planning and resource allocation are tied to the college's mission, vision, goals and strategies. Eloisa Briones asked President Regina Stanback Stroud to share with the CBC the work that the Institutional Planning Council (IPC) has done on revising/updating the college mission, vision, goals, and values statement. These statements drive the decision-making at the college. IPC will bring these statements to College Council for approval and adoption. The College Budget Committee was reminded that the Mission, Vision, Values, Goals and Strategic Priorities should be the foundation upon which the allocation of resources should be based. As the CBC recommends a balanced budget with specific scenarios for the funding of requested resources, the Mission, Vision, Values, Goals and Strategic Priority will be considered to ensure that the integrated planning processes drive the allocation of resources and the development of the college budget.	Information
Skyline College Goals and Strategic Priorities	Regina Stanback Stroud	10 min	<p>The Strategic Priorities document is a draft of prioritized projects and avenues of growth that are derived from surveys, PIF projects, program review, grants, student services program reviews, and ongoing campus conversations. These priorities are used in decision-making, and are particularly helpful now that new funding sources are becoming available. CBC members were asked to talk to their constituencies about the draft so that people may voice their ideas at the College Council. The draft may be located at http://www.skylinecollege.edu/academic senate/assets/StrategicPriorities-v2a.pdf</p> <p>Regina explained the balanced score card goals and strategies and how the strategies connect the goals.</p>	
2012-2013 Planning and Budgeting Calendar	Eloisa Briones	10 min	<p>Eloisa Briones presented the calendar that lists the planning, budgeting and evaluation activities that happen all throughout the year. It mirrors the district planning and budget calendar which illustrates similar activities that occur district wide. There were a few suggestions for revisions to the calendar, mainly with scheduling appropriate attention to faculty and staff allocation requests.</p> <p>Since institutional plans drive the allocation of resources, Eloisa suggested that CBC consider having joint meetings with IPC during the planning months before the committee begins its work with budget development. College Council will make the final recommendation to the president whether the governance structure should be modified to include the committees joining together or merely holding some joint meetings. There are 24 members on each committee – concerns were expressed that a a combined committee could be too large to be productive. As well, concerns were expressed that there would be a decrease in representation if the group was combined. As the two committees have different charges, but often need information from each other, this idea needs to be examined and considered. Some members were in favor of this and some opposed. Leigh Anne suggested looking at possible models for how the two committees could come together and have people bring ideas to the next CBC meeting. President Stanback Stroud suggested that the College Council should do that as well as it considers recommendations on the governance structure.</p>	
Budget Orientation	Eloisa Briones	10 min	Eloisa distributed CBC binders to the committee which contains information about the CBC charge and structure; planning documents such as Skyline College's mission, vision, goals and strategies; board goals and	

			district strategic goals; and planning and budget calendar; and the Balanced Scorecard. It also contains orientation materials that cover the state budget cycle and budgeting in SMCCD. Eloisa and Dean Joe Morello went over the materials to orient new members of the committee. Special thanks to Vivian Paw at the Payroll office for putting together this binder.	
Next meeting Room 6-6203	Leigh Anne Shaw	1 min	Oct. 25, 2012.	Information
Adjourn	Co-chairs	1 min	Meeting was adjourned at 4:20 pm.	Action