

College Budget Committee

Minutes

The College Budget Committee met on April 25, 2013 with Leigh Anne Shaw and Eloisa Briones as co-chairs.

District Committee on Budget and Finance (DCBF) Report At its April 16th meeting, Executive Vice Chancellor Kathy Blackwood provided an update on the Governor's Budget proposal for 2013-2014. The Legislature did not support most of the proposals. To date,

- The 90-unit cap has been rejected.
- The proposal to shift Adult Education to Community Colleges has been rejected, however the Department of Finance is working on a new one.
- Budget to include \$197 million to provide for 1.65% COLA, 1.4% for access/restoration and \$30m for the Student Success & Support Program (formerly Matriculation) which requires a 3:1 match.
- SB806 has been proposed to include all faculty in the 50% law which means not only instructional but also non-instructional faculty (librarians and counselors).

The announcement of the May Revise is scheduled for May 14. Kathy also shared that property taxes in San Mateo County have increased by 4%. The three colleges will offer more sections to meet the state funded FTES cap.

CBC reviewed the Draft Proposal for New Resource Allocation that is being discussed at DCBF. A new component/adjustment being considered is a minimum staffing level to operate a college. There was a concern over the language of "minimum staffing" which may not be an accurate assumption for colleges of different size. A lengthy discussion ensued with a recommendation that the factor of college size be primary in developing this model. Assumptions for Instructional Staffing were reviewed as well. Overall, it was shown that Skyline College and Cañada College are less staffed than CSM, and this model appeared to recognize that inequity. Feedback from CBC will be reported to DCBF as discussions on improving the district resource allocation model continue.

Merging of IPC and CBC

CBC continued to discuss the idea of merging the Institutional Planning Council (IPC) and the College Budget Committee (CBC), possibly beginning in FY2013-14. At the IPC meeting of April 24, 2013, there was overall support for merging the two committees but needed scenarios to understand how it would work. The goals of merging IPC and CBC as one committee are:

- 1) To integrate financial resource planning with institutional planning;
- 2) To keep IPC and CBC informed of the college's various plans, goals and strategic priorities which are the base foundation for decision-making in the allocation of resources; and
- 3) To systematically assess the effective use of financial resources and use the results of the evaluation as the basis of improvement of the institution (Accreditation Standard III.4)

The committee considered these scenarios:

- 1) Status quo: IPC and CBC remain separate;
- 2) Merge IPC and CBC so that all committee members participate in all aspects of budget and planning;
- 3) IPC becomes the “parent” to CBC, meaning CBC becomes a subcommittee of IPC.

The name of a merged committee would be changed to reflect the integration of both committees.

Discussion revealed that #2 and #3 were similar, but that #2 afforded more participation and representation than #3. Concern that merging a 24-or so member committee with another same-sized committee into one 24-or so member committee would reduce membership, thereby reducing representation. Counter point was brought up that at both CBC and IPC have positions for two faculty from each division and several classified positions, but that many of these positions remained unfilled or are unattended; merging could result in more participation in these meetings than is currently happening.

Timeline – it might be difficult to change this structure for Fall ‘13, but it could happen. College Governance Council will make the final decision but asks recommendations from IPC and CBC.

Comments:

- Most of CBC’s work is Oct-Dec, so meetings frequently get cancelled when there is nothing to report; merging could ensure more ongoing discussion.
- Merging would help ensure both budget and planning can move forward with better information.
- Perhaps start with a larger membership first, then work to a smaller group to ensure that areas of representation are not left out.
- Merging would cut down the number of meetings so then allow for attendance at other meetings.
- From an accreditation point of view, we need a plan of assessment of our processes of budget and planning to include in the self-assessment.
- More work on what membership would entail is needed.

Motion: To combine the two committees and look at membership to ensure adequate representation: Morello/S: Zamani/U.