

Classified Senate Meeting Minutes
August 16, 2016 2:00pm-3:00pm

Present: Eilene Williams, Marco Wehrfritz, Allison Hughes, Sandra Kirkpatrick, Kristen Lee, Mitchell Xiong, Nancy Lam, Alana Utsumi, Michele Hagggar, Belinda Chan, Pcyeta Stroud, Karen Dimalanta, Liezl Madrona, Lori Fisher, Stacy Nojima, Christina Trujillo, Raymon Gutierrez, Heather Smith, Kristina Brower, Kathy Fitzpatrick, Barbara Lamson, Scott Mansfield, Gary Cheang, Connor Fitzpatrick, Lynsey Hemstreet, Carol Driscoll, Linda Allen, Kylin Johnson, Sandra Hatzistratis, Ricardo Flores, Zahra Mojtahedi, Jose Iniguez

*This was the first ever Opening Flex Day Classified Senate Meeting!

1. Find Your Group

- Everyone got into groups based on the colored dot on their meeting agenda and introduced themselves.

2. May 2, 2016 Meeting Minutes Approval/Discussion

- Alana Utsumi made a motion to approve the minutes and the motion was seconded by Kathy Fitzpatrick
 - There were 6 abstentions and 0 nays, so the motion passed.

3. 2016/17 Executive Board Members Introduction

- Michele Hagggar, President | Alana Utsumi, Vice President | Barbara Lamson, Treasurer | Allison Hughes, Secretary
Belinda Chan, Parliamentarian | Nancy Lam, Historian

4. Ice Breaker – Human Bingo

- To get to know our colleagues, we played a round of Human Bingo.
- Sandra Hatzistratis won the game and got a prize!

5. Classified Leadership Institute (CLI) Recap

- Dr. Regina Stanback Stroud won the Outstanding Statewide Leadership Award.
- Alana made a short video recapping the trip.

6. Classified Staff Professional Development Retreat

- Held at Thomas Fogarty Winery
- Shortened to one day, rather than a weekend, but it was a success!
- Thank you to everyone who helped make the retreat fun and relaxing for all of us.

7. Thank you letters from Scholarship Award Recipients – tabled for next meeting

8. Staff Mentoring Students Program

- This a new program led by Michele Hagggar; it is similar Transfer Advocate Program
- You can sign up to mentor students about career and transfer decisions.
- Visit the [Transfer Center website](#) for more information.

9. Announcements

- Fall Fundraisers
 - See's Candy – more information at the next meeting, but we need volunteers—email Michele at haggarm@smccd.edu to volunteer
 - SHN – Use code 'SKYLINE' to purchase discounted tickets to some shows; go to [the Classified Senate website](#) for more information.
- Fall Potluck – 11/17 12pm-1:30pm
 - We need volunteers to help organize the potluck and coordinate what everyone will bring—email Michele at haggarm@smccd.edu to volunteer
- Classified Staff Volunteer Group Outing – Save the Date!: Saturday, October 15 (Location & Time TBA)
 - We have adopted a park in San Bruno and the group outing will be for us to go out and care for our park.
 - The details are still being worked out, so there will be a sign up sheet to participate at the next meeting.
 - May be able to bring family as long as they sign a release.
- Classified Staff Holiday Social – Thursday, December 8 (Off-Campus location & Time TBA)
 - Volunteers needed to find a location and plan the event. Please email Michele at haggarm@smccd.edu to volunteer.

10. Connor motioned to end the meeting and the motion was seconded by Sandy Kirkpatrick.