



## Classified Senate Meeting Minutes

October 6<sup>th</sup>, 2016 1:30pm-2:30pm

**Present:** Christina Trujillo, Michelle Hagggar, Alana Utsumi, Nancy Lam, Raymon Gutierrez, Belinda Chan, Maggie Li, Kristina Brower, Connor Fitzpatrick, Sandra Hatzistratis, Grace Beltran, Jeremy Evangelista, Angelica Gorostiza, and Gretel Barreto.

- 1) October 6<sup>th</sup>, 2016 Meeting Minutes Approval/Discussion
- 2) Committee Updates
  - a) Strategic planning-1<sup>st</sup> meeting next Thursday Oct. 13<sup>th</sup>
  - b) C-Committee- Have not had 1<sup>st</sup> meeting yet but will take place on Oct. 25<sup>th</sup>, 2016.
  - c) Health & Safety-Nothing major to report. Discussion about how their meetings are really short and the traffic jams near building 7 caused by the student's drop off area.
- 3) Supporting our Students-A visit from the Associated Students of Skyline College (ASSC)
  - a) Guest: Dylan O'Shea (Skyline ASSC President) came to explain what ASSC has planned for this semester and the upcoming weeks.
  - b) Volunteer opportunities for both Latino Heritage Month (LHM) and Filipino Heritage Month (FHM). Sign up will be emailed to Michelle Hagggar & Michelle will e-mail it to the rest of the group.
  - c) Next Tuesday Oct. 11<sup>th</sup> 2016-National Coming Out Event, volunteers needed.
- 4) Board Policies
  - a) Encouraging everyone to read them & speak up if they see anything that they either disagree with or agree with. All concerns, opinions and thoughts can be emailed to Michelle Hagggar.
  - b) Next meeting will be held: Nov. 7<sup>th</sup> 2016.
- 5) Staff Mentoring Students Program
  - a) Still in the works. Michelle Hagar will meet with Skyline promise group-Kim Davalos, Michael Stokes (TRIO), Dr. Angelica Garcia, PUENTE & Lauren Ford (Outreach) to build and develop a program proposal.
  - b) The program will be design to help and serve older returning students who do not meet TRIO, EOPS & other services intended to support their academic, personal and social needs.
  - c) Mentors still need. All those interested can sign up online. Go to classified senate homepage and click on "*Staff Mentoring Students*".
  - d) Orientation & training will be held during our spring 2017 semester and the program will launch during fall 2017.
  - e) Michelle will look into the Women in Transition program to get ideas for the mentoring program.
- 6) Discuss/Vote on cost for Holiday Social
  - a) Holiday Social will be Dec. 8<sup>th</sup> 2016. Location/Time TBA. Still need volunteers. Budget \$200.
  - b) Kathy Fitzpatrick made the motion to approve Social; Kristina Brower seconded the motion.
- 7) Announcements
  - a) See's candy fundraiser-Nov 10<sup>th</sup>. All checks made to Skyline College; make sure to write *See's Candies* on the memo.
  - b) Volunteer Day—Sat. Oct. 15<sup>th</sup>. Time TBA. Location: San Bruno Park. Email will be send to all classified staff.
  - c) Potluck—Thursday Nov. 17<sup>th</sup>. Time/location TBA
- 8) Update:
  - a) Shuttle Bus survey-234 passengers were surveyed. 92.3% identify themselves as students. Most have a high level of satisfaction w/shuttle service. Results & key findings will be shared through Skyline Shines at a later date.
- 9) Kristina Brower made motion to end the meeting; Alana Utsumi seconded the motion.

Submitted by Gretel Barreto, Classified Senate Secretary