



Classified Senate Meeting Minutes
November 2nd, 2017 1:45pm-2:30pm

Classified Present: Michele Haggar, Belinda Chan, Timurhan Vengco, Gretel Barreto, Connor Fitzpatrick, Sandra Hatzistratis, Katrina Pantig, Kristina Brower, Minerva Velasquez, Maggie Li, Steven Trinh, Scott Mansfield, Nancy Lam, Ellen Lee, Alana Utsumi, Alessandra Zanassi, Emma Briones, Kathy Fitzpatrick, and Grace Beltran.

Special Guest Present: Jacqueline Honda Interim Dean of Planning, Research, and Institutional Effectiveness

1. Approve/Discuss October Meeting Minutes
 - a. Connor Fitzpatrick made motion and Timurhan Vengco seconded.
2. Committee Updates
 - a. **Christina Trujillo – Advisory Committee for Employment Development (ACED):**
 - i. Meets every 3rd Wednesday of the month 2:10pm-4:pm in CTTL
 - ii. Anyone interested in being part of this committee contact Christina Trujillo
 - b. **Michele Haggar – Educational Policy Committee**
 - i. Needs classify staff input and representation. If interested in serving and being part of this committee contact Michele Haggar.
 - ii. Meets every 1st Tuesday of the month (or when needed) from 2pm-3pm in 6-205.
3. Guided Pathways Meta Majors Efforts
 - a. Reminder to attend Friday's (Nov. 3) Forum from 12:00-2:00pm in 6-206.
4. Accreditation Updates
 - a. College Accreditation committee team is now a Tri-Chair. They have now added Classify representation.
 - i. Michele Haggar is the new person representing Classify.
 - ii. Committee is currently in the process of defining a timeline to prepare for the accreditation visit.
 - iii. Visit is schedule for fall 2019.
 - iv. Writers are still being identify
 - v. Respiratory Care will also be under the accreditation program
 - b. Guest: Jacqueline Honda Interim Dean of P.R.I.E
 - i. Long process to get ready for site visit. Currently starting to review ongoing changes and requirements for accreditation and starting to create the writing teams.
 - ii. For more information or if interested in joining the writing team, visit the website: www.skylinecollege.edu/accreditation
 - iii. This year the Accreditation Committee is looking into writing only 200 concise pages as opposed to 500 pages.
5. Classified Senate Constitution Updates
 - a. Changes have been approved—All changes have been implemented
6. Scholarship Award Qualifications and Amount to Award
 - a. Michele Haggar read last year's Thank-you letters from the three students who received the Classified Senate scholarships
 - b. An e-mail will be send out to all classified staff to vote on the different scholarship options for this year's scholarship requirements.
7. Fundraiser Reminders
 - a. See's Candy

