



College Governance Council
Wednesday, January 22, 2014
2:10-4:00 pm, Building 4, Room 4343

Approved Minutes

Attendance: Linda Allen, Joi Blake, Kate Browne, Sarah Perkins, Kayla Razavi, Pricilla Sanchez; Leigh Anne Shaw, Regina Stanback Stroud, Pat Tyler

Absent: Eloisa Briones

Recorder: Theresa Tentés

Approval of October 23, 2013 Minutes

(M/S/U Pricilla Sanchez /Linda Allen) The CGC approved the October 23, 2013 minutes. Unanimously

Accreditation

Currently there are no updates regarding the results of the ACCJC action on Skyline College's Accreditation visit. The ACCJC Board acted on January 8th but at this time we are waiting to hear from them on their decision.

The ALO position here at Skyline College has shifted from the Vice President of Instruction to the Dean of Planning Research and Institutional Effectiveness, Dr. David Ulate.

Classified Employee of the Year

President Stroud announced that each year the Board of Governors selects 6 Classified Employees across the state to be recognized as the Classified Employee of the Year. Each district of all the Community Colleges is invited to nominate one person to the Board of. In the past years, the SMCCCD has had two Classified Staff selected by the Board of Governors as Classified Employee of the year, one of which was Barbara Daley of Skyline College.

The Deadline to submit your nomination is February 10th at 12 noon to Theresa Tentés. At the February 26 board meeting the San Mateo County Community College District Board of Trustees will select the Classified Employee that will represent our district.

The College Governance Council decided that if there is more than one nomination from Skyline College the Council will have a special meeting to select the college nominee. If there is only one nomination submitted to the council, the council will not meet but will vote by email.

(M/S/U Kate Browne/Pat Tyler)

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President's Innovation Fund

President Stroud reminded the Council that the President's Innovation Fund application is available on the Skyline College website. The President's Council is interested in funding projects that are innovated and are new. The deadline for submission of the applications is Monday, April 7th to Theresa Tentes in the President's Office. Theresa will be updating the website so that the application is easier to locate.

Skyline Shines Award

President Stroud asked the council to review the process for how the Skyline Shines Award recipients are selected and to be prepared to make suggestions on the change of the process if desired. The College Governance Council chooses the internal recipient and the President's Council chooses the community recipient. The criteria will be reviewed and updated by the Council and discussed at the February meeting.

MOT Selection Process

Leigh Anne Shaw shared with the Council that the Museum of Tolerance opportunity is now available to all employees. She wanted to ask the Classified Senate how they will be selecting the Classified Staff who will attend this year. In the past there was a waitlist created for those wanting to attend but were unable to due to budget cuts. This year the Academic Senate and Classified Senate each can choose two people to attend and the College President can select one administrator. It was decided that both the Academic Senate and Classified Senate will review the waitlist from 2008 and work from there to make their selection for the 2014 MOT trip. Regina will check to see if there is a way that the student leaders of the ASSC can attend the MOT trip.

Promise Advisory Committee

President Stroud reported that she recently met with the SMCCC Foundation Director Stephani Scott regarding ways the college enhance its fundraising abilities, maximize the giving culture here at the college and raise resources for the Skyline Promise.

Stephani discussed the issues with the Skyline College Cabinet members. She suggested that the college form a Promise Advisory Committee that would provide advice on enhancing our ability to raise resources so we as a college may further support students and programs. Without opposition, the group supported the formation of the advisory committee. President Stroud will work with the constituent groups to appoint members to the committee. Once the committee is formed Stephani Scott has committed to supporting our efforts to staff and launch the committee.

Middle college

In response to Leigh Anne Shaw's question about the Director of Middle College, President Stroud affirmed that Skyline College has reengaged in the development of the Middle College. The board members have been very clear in their interest in the development of a program such as the ones at Cañada College and the College of San Mateo. It is anticipated that it will take a yearlong planning process to launch the program and have students enrolled. An interim director will be appointed to develop the program. The executive leadership of the college will meet with Superintendents and Principals from the high school districts that we serve next week. The

Skyline College Middle College planning will take approximately one year. The plan is to start the Middle College Fall 2015. The planning of the Middle College will build on some of the work that has already been completed with the High School Principals but was abruptly halted due to budget cuts. Dr. Ray Jones will be appointed as the Interim Director of the Middle College.

Academic Senate

Leigh Anne Shaw reported that the first Academic Senate meeting will be held Friday, January 24th. The Academic Senate is trying to move away from Friday meetings due to low attendance. This semester they will be testing new days for the Senate meetings and will have made a decision by the Fall of the new meeting schedule.

The Academic Senate will be discussing making changes to the Professional Personnel Committee. They will be looking at the current charge and encouraging professionalism among colleagues. The committee would nominate faculty for state, senate and local awards.

This spring they will also be revisiting the Academic Senate bylaws which they will need to ratify. Leigh Anne mentioned that she is still looking for an office space for the Academic Senate. Possibly one office that both Academic Senate and Classified Senate can share for Shared Governance work could be considered. President Stroud indicated she would have concerns about one person having more than one office on the campus. During their term, would they be willing to move to the senate office? Regina indicated that it would have to be thought through. In Leigh Anne's case, for example, at one time she was located in the learning center, also in the ELI and also in her faculty office and if there were a senate office, she would be located in that space as well. President Stroud indicated that she would discuss the issue in the CIP process.

Both Leigh Anne and Linda Allen will continue the conversation of planning a joint event with Academic Senate and Classified Senate. An idea that was suggested was a baseball game with one team from Instruction and the other from Student Services. After discussion and an indication that Administration would like to participate, and the idea of a Tailgate BBQ arranged by the Administrators was suggested. This could be a way to raise funds for scholarships.

Classified Senate Report

Linda Allen reported that on December 13, 2013 the first Annual Classified Social was held at Chevy's Restaurant in South San Francisco. About 20 Classified Staff attended the event.

The first Classified Senate Meeting was held January 9, 2014. They Classified Senate is still fine tuning their constitution and by-laws. Linda is working with Dr. David Ulate's office to send the information out to the Classified Staff for review via email in order for all staff to vote.

Linda also shared that the Classified Senate is working with the MCPR department to create a new Classified Senate logo because the previously considered logo incorporated the college's logo which would not be consistent with the style-guide for displaying the college logo

ASSC Report

Kayla Razavi reported that the ASSC just returned from a retreat. They discussed goals for the semester and what the ASSC would like to leave as their legacy.

On Thursday, January 23rd from 10:00 a.m. – 1:00 p.m. in the dining hall of building 6, there will be a Martin Luther King Jr. dream tree. This is for students to write their dreams and hang them on the tree. Members of the Council were invited to come and participate.

Adjourned

Meeting adjourned at 3:20 pm