



**College Council**  
Wednesday, February 27, 2013  
2:10-4:00 pm, Building 4, Room 4343

**Draft Minutes**

**Attendance:** Linda Allen, Joi Blake, Kate Browne, Barbara Daley, Leigh Anne Shaw, Regina Stanback Stroud

**Absent:** Sarah Perkins, Katelyn Smathers, Jose Sanchez Sosa

**Guest:** Ray Hernandez and David Ulate

**Recorder:** Theresa Tentos

**Approval of January 23, 2013 Minutes**

(M/S/U Blake/Shaw– ) The CGC approved the January 23, 2013 minutes.

**Classified Council Report**

Barbara Daley reported that the Classified Council met in December and Anjana Richards presented to the Council information regarding sustainability.

Classified Council is currently working on updating their constitution and bylaws in order to be approved by the state to change from a Council to a Senate. They are also trying to connect the Classified Council Mission Vision and Values to the Colleges Mission Vision and Values. The goal is to complete the process by the end of the year but may be longer.

Recently at the District Shared Governance Council there was a discussion regarding the change from Shared Governance to Participatory Governance. There is a concern with some staff of the change in title. Some of the other campuses have had major discussions on the topic. Changing the title did not change any governance processes only the title.

Currently Classified Council has an Easter Fundraiser and if anyone is interested please submit your order by March 8<sup>th</sup>.

It was suggested by Linda Allen that she hopes that in the future there would be a District Classified Council or Classified Senate. This will give the President and Vice President's to work together on different topics being discussed and have more Classified involved.

**ASSC Report**

The ASSC will be traveling to Washington D.C. for a leadership conference soon. The District Student Trustee elections will be held April 13<sup>th</sup>.

There will be a Cesear Chavez luncheon held on March 28<sup>th</sup> which is being co-sponsored by the ASSC. There will be agencies to recruit students to serve as volunteers.

### **Academic Senate Report**

Leigh Anne Shaw reported that the Academic Senate had presentations of the Educational Master Plan, Accreditation and Instructional Design. Also, the Senate approved the appointments of 9 full-time faculty selection committees.

Recently Leigh Anne has approved equivalencies for Music and Business faculty. She is requesting assistance on equivalency and its implications.

Friday, March 1 the Academic Senate office hours have been canceled. Leigh Anne will be attending the Student Equity Workgroup in Sacramento.

Kate Browne shared that the Senate is working on the new update of the Academic Senate handbook.

### **Educational Master Plan – Dr. David Ulate**

Dr. David Ulate joined the College Council to report on the Educational Master Plan. Currently the plan is in the second draft. The draft is available online at the PRIE website.

<http://www.skylinecollege.edu/prie/assets/february2013documents/Skyline%20draft%20of%20EMP%20-%202002%2022%2013-%20updated.pdf> The document is open for feedback beginning February 25, 2013-March 8, 2013.

Timeline for approval of the plan:

- February 25 the plan was presented at the Open Forum
- March 13 the plan will be discussed at the IPC meeting
- March 18 Draft III is available
- March 22 the plan will be discussed at the Academic Senate and Classified Council
- March 27 the plan will be ready for College Council for motion to approve
- April 5 finalize the draft online
- April 24 the Educational Master Plan will to the Board of Trustees for approval

### **Delineation of Function Map – Ray Hernandez**

Dean Ray Hernandez presented to the Council the Delineation of Function Map. Ray is a member of the District Function Review Committee. The committee began after the 2006 site visit. The Delineation of Function Map was developed specifically for districts that are multi-college districts.

The map is a culmination of all the standards and sub-standards. The Accreditation report will show how we function as a college and a district. The evaluation is on a three year cycle and is on the second review since 2006.

Ray is asking that the each constituent group review the document and make any changes necessary.

The timeline for the process is as follows:

- February – Introduce the information to College Council

March – Vetting  
April – College Council  
May – District Committee meets and then will move forward

The map will be discussed at the March 7<sup>th</sup> Classified Council, March 22<sup>nd</sup> at the Academic Senate, Student Services Leadership Team March 12<sup>th</sup> and is yet to be determined when the Associated Students will discuss the map.

**Diversity Hiring – Leigh Anne Shaw**

District Academic Senate is looking at the Faculty Selection Procedures which was last updated in 2004. There are many concerns related to outdated elements of the manual. Leigh Anne will be meeting with Debbie Carrington and Harry Joel soon regarding the concerns.

Concerns are with the absence of the equal opportunity, application software and an unclear explanation of minimum qualifications and equivalency. Also, the inconsistency in the manner in which adjunct faculty are hired.

**Chapter 7 of Board Policies – Dr. Joi Blake**

Dr. Joi Blake shared with the council that in order to prepare for the Accreditation visit the Vice Presidents of Student Services from all the campuses is working on updating the Chapter 7 Board Policy. She has asked for the Council to review and give feedback by March 6<sup>th</sup> of the document. The final document will be presented to the Board of Trustees at the June meeting.

**Announcements**

**Adjourned at 3:22**