

**Skyline College Council  
December 6, 2006**

**MEETING MINUTES**

Attendance: Lori Adrian, Linda Allen, Carla Campillo, Silvia Cervantes, Vicki Morrow, and Luis Padilla. Guest: Rosie Bell and Cathy Hasson.  
Recorder: Linda Ghio

Absent: Linda Herda, Ray Hernandez, Regina Stanback-Stroud

**Review and approval of November meeting minutes**

The minutes from the November 15, 2006 meeting were approved as written.

**Plans for SEED's diversity days April 18-19, 2007**

Rosie Bell, coordinator of SEED's diversity days, presented information on the spring 2007 events. Two handouts were distributed: "*Fascinating Rhythms...you got me on the go!*" and "*Who Are We... We are Everyone!*" The handout on *Fascinating Rhythms* was distributed to all faculty and it contained information about diversity days, and the book selection. The book is by James McBride, *The Color of Water, A Black Man's Tribute to His White Mother*, which is part of a reading assignment that faculty can use. The back of the document describes how faculty can use the book as a "bank" (extra credit) assignment. Rosie said that the book assignment can be offered by all teachers and not just in English language classes. The bookstore already has the book and Rosie is going to work on handouts as well as a display for the bookstore.

The handout entitled "*Who Are We... We are Everyone!*" was given to some staff and asks them to submit an 8x10 photo and write why it is important and meaningful to the person submitting it. "*Who Are We*" is part of the spring 2007 photo collage project and the fall 2007 Common Ground project, which piggybacks on the spring 2007 diversity days event. "*Fascinating Rhythms*" and "*Who Are We*" are the two major things that the campus is doing as part of diversity days.

Rosie has created a schedule for spring events relating to diversity days. In February, there will be events on African drumming and Middle Eastern drumming by Mary Ellen Donald. In March, the focus on fascinating rhythms continues and Rosie is hoping to arrange for a presentation by Skyline history instructor John Ulloa, and is also considering CSM music instructor John Santos, who is an accomplished Latin/salsa musician. She has not contacted them yet. She spoke with Hafez Modirzadeh, an ethno musicologist at San Francisco State. He is interested and would hopefully be the guest speaker on April 18-19. Rosie said she is hoping that the Skyline Choir will perform on April 19. She is going to work on logistics for the Gallery Theatre and will work with the Public Information Office to make sure these days are clear. She hopes that faculty will embrace the event. Luis asked if the photo has to be school-related and Rosie said it could be family-related. Luis will speak to the ASSC about it at the January meeting. Rosie would like to get at least 30 photos for the spring event. Carla asked if she could

submit an image of an immigration document rather than a photo and Rosie said that would be fine. A suggestion was made to form a book club centered around the James McBride book so students could get together and discuss it and the council liked the idea. Rosie thought that could happen at the end of March and it could be held in the new Building 6 student center lounge. Vicki expressed the council's appreciation for Rosie's work in coordinating this project.

### **Review of proposed Vision and Mission statements**

In the process of revising the Vision and Mission statements this semester, a subgroup of the Institutional Planning Committee (IPC) drafted a revision, which was presented to IPC. Cathy then presented the first draft to each of the shared governance groups and received feedback. The IPC made further refinements based on the feedback and Cathy reviewed the changes to the Mission statement since the first draft. Cathy is requesting that College Council members review the proposed draft with their constituent groups. She would like to present the final draft to the Board of Trustees in March and she hoped that the constituent groups would report back with any revisions to the College Council by January 24 so she could finalize the statements. Cathy is going to present the proposed statements to the Academic Senate on December 8 and can present it to Classified Council. Linda Allen said that the Classified Council is not holding a January meeting and is not scheduled to meet until February. The council discussed the issue and it was decided that the final review will be postponed to allow Classified Council to review the statements at its February meeting. College Council will have time to review it at its meeting on February 28, and then it can go to the Board in March. This topic will be added to the February agenda.

### **ASSC update**

The ASSC held a canned food drive and collected 600 cans, which will benefit the Second Harvest Food Bank. Silvia said the ASSC is pleased with the results. Luis reported that the last ASSC meeting of the year will be on December 1 and the group has selected its spring semester meeting dates. The first meeting will be on January 17 and future meetings will be held every other Wednesday from 4:00-6:00 p.m. instead of Fridays. Students will also help Amory Cariadus with the move to the new Student and Community Center in Building 6. The ASSC took a tour of the new building and were pleased with the way it looks. Luis reported that out of their 21 officers they have 19 senate positions filled, which is the largest ASSC they have ever had. Silvia said that they may be two members of the executive council, the commissioner of activities and the secretary, who may have to drop off because they are over committed and have scheduling problems. As a result, there may be a total of four openings in the spring semester. They have some people who are interested and may apply next semester. Lori asked why the meeting was moved and Luis said that it was hard to find a schedule as more and more people joined the ASSC and there are so many committees throughout the week. All standing committee meetings are done by 4:00, so this is why the time was proposed. The ASSC took a vote and the decision was made to move the meetings to every other Wednesday from 4-6 p.m. Vicki said the late start may open the possibility of an evening student participating. Vicki is pleased with this decision and commended

the ASSC for recognizing how important the student voice is on all the committees and being willing to work around the important standing campus meetings.

### **Accreditation update**

Ray Hernandez was unable to attend College Council and provide an update, so the topic is postponed until the January meeting. Vicki reported on the barbecue that was held on December 1 to thank the writing teams for pulling together the second draft.

### **Educational and Facilities Master Planning Project (EFMPP) update**

Vicki said it looks as if the college is going to proceed with the remodeling of the central campus, the quad and between Buildings 7 and 8. She is hoping to have information available for her *Skyline Shines* report on December 8 and be able to point people to a website that would have the drawings. The construction will fit together with the new paving around the student center and provide a gathering place. There will be a wide stairway leading up to Building 1 which will provide an amphitheatre effect. There will be a water feature going down from Building 8. At the last Cabinet meeting, the architects brought a 3D clay model of the plan and Vicki is hoping to display it so people can look at it. There is a gently sloping pathway to Buildings 7 and 8 which will be wide enough for wheel chairs and people to go up together. Stairs will also lead up center of the area so there are a couple of ways to get up the hill. It will fit in with the surroundings of Building 6. Some of the demolition in the central quad will take place over the winter break and the ASSC marquis will ultimately be removed. Vicki and Lori said that there has been no recent discussion about replacing it. There was talk about the college having an electronic sign. Vicki said the issue about this particular sign needs to be addressed soon as demolition and construction will begin. Lori said she would look into it.

### **Fresh Look project update**

Vicki said there is nothing to report on the Fresh Look project at this time.

### **District shared governance update**

Linda, Carla and Luis are members of the District Shared Governance Committee (DSGC) and attend those meetings. They will report back to College Council following the DSGC meetings. Vicki feels that it is important to hear this information because all the College Council members can get it at once in the meeting.

- Kathy Blackwood presented the district budget. Skyline's enrollment is up 4%. She talked about COLA (cost of living adjustment) and the \$1 million in unrestricted funds.
- Jing Luan reported on accreditation and talked about the functional map as part of accreditation, which will be discussed by College Council next year. He also discussed the district mission statement and whether it should be revised. Jing said it had not been revised since 1999 so it will be looked at next year.

- Barbara Christensen talked about gifts and donations rules and regulations, particularly as they apply to naming rights on a building when a donor has made a sizable contribution. Some members felt that buildings should be numbered rather than named (i.e. Student Resource Center). Linda said that some buildings have multiple functions and that can be a problem with naming a building. Luis brought up the issue of naming a building when a family makes a contribution versus when a corporation makes a donation and would the college just name a family center. Vicki would like to have further discussion about what the college will call its buildings, both those that have been finished and those yet to be built. The buildings will probably always have numbers, but it should be discussed. She said that the college should refer to a structure by the same name. She will discuss the topic with Cabinet first, then with the EFMPP Task Force, then it would go to the shared governance groups through College Council, and then presented to Chancellor's Council for a final decision. She said that this discussion would not be about connecting money with naming a building, but would pertain to simply naming the buildings on campus. Vicki asked Linda to add this topic to the next College Council meeting agenda.
- Carla read the new policy 8.38 to the council. Vicki said that when we talk about it we will have to look at the criteria that were provided by the district.
- Linda Allen said there was a discussion about the inclusion of students on hiring committees. Two students were appointed to the CSM presidential committee and one of the students could not participate but they were not replaced. Vicki said that once a hiring committee is formed and the interview process begins, there cannot be a replacement. A suggestion was made to assign a person to the hiring committee who would serve as an alternate. The person would be a non-voting member, but would participate in the whole process. Lori asked if this is for hiring committees on all levels and Luis said it was for any position that would have a significant impact on a student and Vicki added that this would be faculty, administrative and classified employees too.

### **Review and updating of the College Council Agenda Planning Table**

The topic "ASSC update" was added to the calendar as a standing item. A discussion on M.E.E.T. on Common Ground training and the naming of buildings will be added to the January agenda. The council will make review a final draft of the Vision and Mission statements at the February meeting.

### **Review of decisions and action plans for today's agenda items**

The minutes were approved and the council agreed that the Vision and Mission statement will go out to the constituent groups for review and return for action at the February meeting.

### **Next meeting: January 24, 2007**