

Declaration of Pass/No Pass Grade Option

Student Name: _____ Term/Year: _____ / _____
(Last) (First) (M.I.) Summer / Fall / Spring / Year

_____ - _____ - _____ Course Reference Number: _____ Subject/No. _____
Student I.D. or Social Security Number CRN Example: HIST 315 AD

I wish to be graded on the "Pass/No Pass" (P/NP) grade option for the class listed above, rather than receiving a letter grade of A, B, C, D, or F. I understand that units taken under the **Pass/No Pass** option **will** be counted as "Units Earned" if I receive a final grade of **P** (Pass), but they will not be calculated into my grade point average. These units will not be reflected in "Units Attempted" or "Grade Points" whether I receive **P (Pass)** or **NP (No Pass)** as a final grade.

I also understand that by selecting this grade option I will receive **P** instead of **A, B, or C**, or **NP** instead of **D or F**.

NOTE: To select the "Pass/No Pass" Grade Option, you must **submit this form to the Office of Admissions and Records, Building 2, One Stop Center, within the first 30% of the length of this class.** Changes will not be permitted after this time. Please be aware that there may be restrictions concerning the use of Pass/No Pass courses when applying for a degree or certificate.

Student Signature _____ Date _____

Office Use Only - Course Available for Grade Option? ___ Yes ___ No Processed By: _____ Date: _____

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Skyline College

Office of Admissions & Records