


Steps to Schedule a Placement Test Appointment

STEP 1:

Visit: <https://websmart.smccd.edu/>



The image shows a 'WebSMART Login' form. It has a title bar with the text 'WebSMART Login'. Below the title bar, there are two input fields: 'User ID:' and 'Pin:'. Below the 'Pin:' field, there are two buttons: 'Login' and 'Forgot PIN?'. At the bottom of the form, there is a link that says 'Problems logging in?'.

Login: **G number** (Student Id)

Pin: **DOB** (mmddyy)

STEP 2:



Student Services

[Registration](#), [Student Records](#), [Schedule Appointments](#), [Student Account](#),
[Information](#), [Voter Information](#)

Click on **Schedule Appointments**

STEP 3:



Skyline College Services:

- [Placement Test Appointment](#)

Click **Placement Test Appointment**

STEP 4:

Make Appointments

Click **Make Appointments**

STEP 5:



Please select the desired option

Make Appointment

No appointments have been scheduled

View or Cancel Appointments

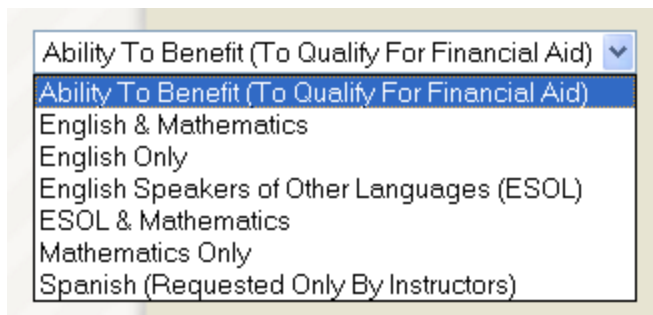
View Appointment History

Logout

The screenshot shows a web interface with a title "Please select the desired option". Below the title are four buttons: "Make Appointment", "View or Cancel Appointments", "View Appointment History", and "Logout". The "Make Appointment" button is circled in red. Below the buttons, the text "No appointments have been scheduled" is displayed in italics.

Click on **Make Appointment**

STEP 6:



Ability To Benefit (To Qualify For Financial Aid) ▼

Ability To Benefit (To Qualify For Financial Aid)

English & Mathematics

English Only

English Speakers of Other Languages (ESOL)

ESOL & Mathematics

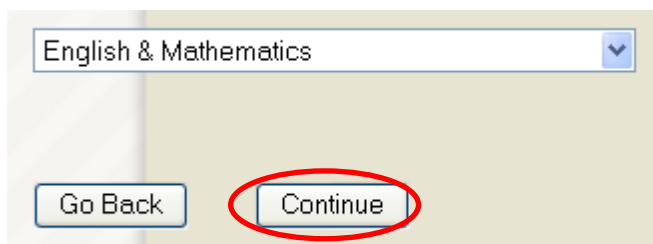
Mathematics Only

Spanish (Requested Only By Instructors)

The screenshot shows a dropdown menu with the following options: "Ability To Benefit (To Qualify For Financial Aid)", "English & Mathematics", "English Only", "English Speakers of Other Languages (ESOL)", "ESOL & Mathematics", "Mathematics Only", and "Spanish (Requested Only By Instructors)". The first option is selected and highlighted in blue.

Choose the desired **Test** (only one test can be chosen)

STEP 7:



English & Mathematics ▼

Go Back

Continue

The screenshot shows a web interface with a dropdown menu displaying "English & Mathematics" and a "Continue" button circled in red. A "Go Back" button is also visible to the left of the "Continue" button.

Click **Continue**

STEP 8:

Day of Week: All, Monday, Tuesday, Wednesday, Thursday, Friday

Start Time: 9:00:00 AM, 9:30:00 AM, 10:00:00 AM, 10:30:00 AM, 11:00:00 AM, 11:30:00 AM

Buttons: Go Back, Reset, Find Appointments

Pick the **Day** and **Time** that is best for you
And Click **Find Appointments**

STEP 9:

Select	Date	Day	Time	Counselor Name
*	3/16/2009	Monday	09:00 AM	Skyline Testing
*	3/16/2009	Monday	11:00 AM	Skyline Testing
*	3/16/2009	Monday	01:00 PM	Skyline Testing
*	3/16/2009	Monday	03:00 PM	Skyline Testing
*	3/23/2009	Monday	09:00 AM	Skyline Testing
*	3/23/2009	Monday	11:00 AM	Skyline Testing

Select the appointment

STEP 10:

Appointment Confirmation

Please verify your phone number and Email address, and change as needed.

Phone Number

Extension

Email Address

Confirm eMail Address

Buttons: Go Back, Continue

Put in your Phone number and email address, then click **Continue**

STEP 11:

You have scheduled a Placement Testing on:

Monday, March 16, 2009 at 11:00 AM in room 2232.

Please print this page for your record.

Please bring your valid Photo ID and Enrollment Ticket on the testing date. If you do not have the Enrollment Ticket, you can obtain it from the Admission and Records office before the test.

Please park on at the student parking lot with a \$2.00 daily parking permit displayed on your windshield. You can purchase the daily parking permit from booths around the campus or Cashier's office located in Building 2.

[Go Back](#)

Congratulations! You just made an appointment for your placement test!

STEP 12:

Please select the desired option

[Make Appointment](#)

[View or Cancel Appointments](#)

[View Appointment History](#)

[Logout](#)

REMINDER: You can only have a maximum of two appointments at once.

Click [View or Cancel Appointments](#) to modify your appointments.

OR

[Logout](#) to Exit the Webpage