|  |  |  |
| --- | --- | --- |
|  |  |  |
| Employer (Company Name) |  | Student |

Each semester that a student is enrolled in Cooperative Education, it is necessary to identify new learning objectives. They should be specific, measurable, and within his/her ability to accomplish. The objectives must be formulated by the student, reviewed and approved by both the immediate work supervisor and the coordinator at the beginning of the semester.

At semester’s end, the immediate work supervisor and student will discuss the progress made in attaining the objectives and independently rate the progress (below).

|  |  |  |
| --- | --- | --- |
| Objectives | | |
|  | | |
| **LEARNING OBJECTIVE #1** | | Rating |
|  | |  |
| WHAT? |  | |
|  |  | |
| HOW? |  | |
|  |  | |
| HOW MEASURED? |  | |
|  |  | |
|  | |  |
| **LEARNING OBJECTIVE #2** | | |
|  | | |
| WHAT? |  | |
|  |  | |
| HOW? |  | |
|  |  | |
| HOW MEASURED? |  | |
|  |  | |
|  | |  |
| **LEARNING OBJECTIVE #3** | | |
|  | | |
| WHAT? |  | |
|  |  | |
| HOW? |  | |
|  |  | |
|  |  | |
| HOW MEASURED? |  | |
|  |  | |
|  |  | |
|  | |  |

|  |  |
| --- | --- |
| Rated By: |  |
| Date: |  |

Rating: 1 = Accomplished Objective 2 = Made progress toward objective 3 = No significant progress

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| EMPLOYER’S REPRESENTATIVE |  | STUDENT’S SIGNATURE |  | COORDINATOR’S SIGNATURE |
|  |  |  |  |  |
| TITLE |  | DATE |  | DATE |
|  |  | Copy 1 - Student Copy |  | Copy 3 - Employer Evaluation Copy |
| DATE |  | Copy 2 - Employer File Copy |  | Copy 4 - Student Evaluation Copy |