STUDENT SUCCESS PROGRAM

WAYS TO IMPROVE GPA

Course Repetition
A student who has received a grade of D, F, NC, and NP in a non-repeatable course may attempt the course up to two additional times. After the third attempt, one additional enrollment may be considered under the following circumstances:
- Recency
- Extenuating circumstances

Academic Renewal Petition
Up to 36 semester units of substandard coursework within a limit of two semesters and one summer session may be alleviated and excluded from the computation of GPA under the following condition:
- A period of at least 1 year must have elapsed since the coursework to be alleviated was completed
- A student must complete coursework and meet unit/GPA requirements subsequent to the term they are requesting for review

MANAGING TIME IN COLLEGE

Formula for Success
1 unit = 1 hour class time + 2 hours of study time per week

Recommended combination

<table>
<thead>
<tr>
<th>WORK</th>
<th>SCHOOL</th>
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<tbody>
<tr>
<td>20 hours per week</td>
<td>12 units</td>
</tr>
<tr>
<td>30 hours per week</td>
<td>6 – 9 units</td>
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<tr>
<td>40 hours per week</td>
<td>3 – 6 units</td>
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3 STEPS TO SUCCESS
1. Student Success Workshop
2. Counseling
3. Follow up

GOOD STANDING
A student in good standing is one who meets or exceeds the minimum academic standards. The minimum standard is to have, at least, a 2.0 GPA and to complete at least 50% of your courses with a letter grade.

PROBATION
How does Probation happen?
After attempting 12 units, a student will be placed on academic probation if:
1. Their cumulative GPA is below 2.0
2. 50% or more of their cumulative units recorded are one of the following: W, I, NC, or NP

DISMISSAL
What is dismissal?
A student is dismissed after attempting 12 or more semester units and either or both of the following apply:
1. Student has an accumulated GPA of less than 1.75 after 2 consecutive probation semesters
2. The percentage of all units attempted and for which W, I, NP, and NC are recorded reach/exceed 50% after 2 consecutive probation semesters
3. Students on dismissal will have a block on their registration. Student must request to be reinstated.

DROPPING CLASSES
- DO IT YOURSELF! Don’t depend on your professors!
- CHECK FOR DEADLINE DATES – don’t ignore them!
- CONTACT YOUR INSTRUCTOR! Don’t walk away from classes without officially dropping them!

HOW DO I GET REINSTATED?
1. Attend a one-time Student Success Workshop. (sign up at the Counseling front desk.)
2. Meet with a counselor to develop a Student Educational Plan (SEP).
3. Submit a mid-semester progress report to your counselor.