

SLOAC Steering Committee Agenda
March 27, 2006, 1:45-3:45, Room 5131

Present: Susan Andrien, AJ Bates, Chris Case, Alma Cervantes, Carlos Colombetti, Jan Fosberg, Cathy Hasson, Ray Hernandez, Rick Hough, Betty Lindgren-Young, Jen Merrill, Jude Navari, Virginia Padron, Christine Roumbanis, Karen Wong, Soodi Zamani

- I. Susan Andrien's Campuswide Workshop on Assessing with Rubrics (1:45-3)—27 participants total

- II. Presenting the Framework (3:05-3:35)
 - A. Chris Case from Biology will model the presentation
 1. Presentation will most likely take an hour.
 2. For p. 9 of the Framework, extracted one horizontal level to explain who does what.
 3. To illustrate objectives vs. SLOs, used the example of BIO 415.
 4. Determined who would be responsible for which outlines.
 5. Also working on program level outcomes with subcommittees. Defined "programs" as general education, majors, Allied Health, Honors, and Biotechnology.
 - B. How Karen Wong presented to the English/Reading Department
 1. Rather than presenting the entire presentation, I catered the presentation to Language Arts—we're immersed in writing SLOs and have yet to discuss assessment, though I want people to be aware that the latter step is crucial to the cycle. So I mention it without dwelling on it, and plan to address it in more detail once people are ready.
 2. Focused a lot on the philosophy to address people's concerns
 3. Tips to Get Started:
 - a. suggest that departments split into subgroups to work on a different course/ service area so that the department as a whole can work from their draft SLOs;
 - b. establish deadlines to move the process along;
 - c. if your department has an inordinate amount of courses, initially focus your efforts on core courses (i.e., English focused on the core composition courses)
 - C. Next step: Contact the appropriate person to get on the division/department agenda for this semester and determine how many copies of the framework you need; e-mail Karen at wongk@smccd.net which day and time you'll present, to whom you'll present, and how many copies of the framework that you'll need (see below for a list of presenters; if you were absent on Feb. 13th, sign up to present)

- D. After you present: Send a copy of your division/ departmental agenda and a brief report of how the presentation went to Karen at wongk@smccd.net. If you don't have an official agenda, a report will do, but please include in your report the date, time, and persons present for your presentation as well as any requests for follow-up training.

III. How to collect \$ from Karen's Trustees'/PFE Grant (3:35-3:45)

"The successful outcome of implementing this grant will be:"

- A. Faculty across the disciplines beginning training in articulating student learning outcomes→
- participate in SLOAC committee meetings and workshops
- B. Student learning outcomes articulated at the program and college levels→
- send Karen draft SLOs for at least one course (since as a committee we decided to focus on the course level first, not the program or college level)
- C. A successful campus-wide dialogue on student learning outcomes taking place at the program level and eventually involving faculty across the disciplines meeting as a representative body→
- participate in creating the Skyline SLOAC Framework;
 - initiate the process of writing SLOs with your respective department;
 - present at least twice on the Framework, and/or lead workshops on how to write SLOs and/or create an assessment plan (once this semester and once next semester)
- D. Discussion of the appropriate means to assess student learning outcomes such as standard rubrics, demonstrations, culminating projects, tests, etc.→
- participate in SLOAC committee meetings and workshops.

**SIGN UP TO PRESENT AT
FLEX DAY NEXT SEMESTER**

TUESDAY,
AUGUST 15, 12:30- 2:30

**Workshop Two for the Initiated:
Writing SLOs**

Betty Lindgren-Young
Rick Hough (either 1 or 2)

**Workshop One for Beginners:
Understanding Skyline's SLOAC
Framework**

Soodi Zamani

**Workshop Three for the Advanced:
Creating an Assessment Plan**

Susan Andrien (but only with someone
else)
Possibly Phyllis Taylor

SIGN UP TO PRESENT THE FRAMEWORK THIS SEMESTER

Your Name	Division/ Department You'd Like to Present To
Jan Fosberg	PE
Dennis Wolbers	Library
Chris Case & AJ Bates	SMT-- Science
Phyllis Taylor & Karen Wong	Language Arts
Ray Hernandez	RT, EMT, Surg. Tech.
Regina Pelayo, Christine Roumbanis, & Alma Cervantes	Business
Sherri Hancock & Virginia Padron	Student Services
Jennifer Merrill, Jude Navari, & Arthur Takayama	SS/CA
Soodi Zamani, Jon Freedman & Rick Hough	SMT-- Math

SIGN UP TO PRESENT WITH KAREN ABOUT WRITING/ REVISING SLOs

Your Name	Division/ Department You'd Like to Present To
Susan Andrien & Betty Lindgren-Young	Language Arts
Carlos Colombetti	Social Sciences (several one or two person departments)
Jacquie Escobar	Counseling

CREATING A TIMELINE FOR IMPLEMENTING THE SLOAC

Karen Wong Susan Andrien Christine Roumbanis Cathy Hasson	<u>Need to sign up to present:</u> Val Goines
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SIGN UP IF YOU WANT TO DESIGN, IMPLEMENT, AND PRESENT A COURSE OR SERVICES LEVEL ASSESSMENT PLAN AND REPORT

PROGRAM	LEAD PERSON
1) Speech Communications	Phyllis Taylor
2) Biology	Chris Case
3) Philosophy	Carlos Colombetti
4) Physical Education	Jan Fosberg
5) CAOT	Christine Roumbanis
6) Cosmetology	Regina Pelayo
7) English (836)	Tom Sullivan
8) Counseling	Virginia Padron
9) Art	Arthur Takayama
10) Music	Jude Navari
11) Math (805)	Soodi Zamani
12) Math (130)	Rick Hough
13) Math (110)	Jonathan Freedman
14) Counseling (Orientation)	Jacque Escobar
15) AJ Bates	Chemistry
16)	
17)	
18)	
19)	
20)	