

**SLOAC Steering Committee Agenda**  
**April 14, 2008, 1:45-3:45, Room 5131**

Present: Steve Aurelio, Carlos Colombetti, Jan Fosberg, Cathy Hasson, Rick Hough, Lucia Lachmayr, Vicki Morrow, Jude Navari, Vanson Nguyen, Virginia Padron, Christine Roumbanis, Ariel Vigo, Dennis Wolbers, Karen Wong, Jennifer Yen, Soodi Zamani

- I. Sign up to be the designated point person from the SLOAC Steering Committee for each department. (The corresponding list will come from the deans via Regina.)
- II. Update from each division about the Rollout II: Assessment
  - A. Counseling—Jacquie and Virginia presented their instruments for assessment: the counselor questionnaire and survey; they plan to implement their assessment plan in the Fall; positive feedback on their work; Virginia is also mentoring other Student Services colleagues.
  - B. Business—Dean Meadows is supportive of their work; Auto and ECE are up for program review, and so Christine and Regina are working with them to create their assessment plans
  - C. Language Arts—Ariel, Lucia, and Phyllis provided a truncated version of the assessment powerpoint, highlighting the English 836 assessment plan as a model; asked colleagues to generate assessment plans for the SLOs; colleagues understood direct methods but had some difficulty understanding indirect methods; after the presentation, colleagues felt they had a clearer sense of how to approach assessment.
  - D. SS/CA—they haven't presented anything to the Division since the last report but did collect some data from their division about what faculty need to participate in the initiative; Jen Merrill be tabulating the data
  - E. SMT—Rick and Soodi are working with Dean Williamson to identify a division meeting time when they can present
  - F. PE—Jan is planning to give the assessment presentation this semester
- III. Discussion of materials from the second section of *The Framework*
  - A. Virginia—provided a Student Services example from the Financial Aid Office to illustrate course objectives vs. SLOs for pp. 17-18 that the committee voted to add
- IV. Discussion of materials for the third section of *The Framework*
  - A. The committee approved of the proposed additions.

- B. The committee also approved the alternative timeline (a la “Professor Chuckles”) for implementing assessment that needs to be presented to the Curriculum Committee and ILT, so long as
  - 1. a narrative is provided to explain the proposed timeline from the perspective of assessing a course as well as from the perspective of how much assessment has to be completed each year.
  - 2. a parallel chart is needed for Student Services Program Level assessment.
  
- V. Feedback on Assessment Plan-- Steve Aurilio, Administration of Justice
  
- VI. Reminders:
  - A. Encourage members of your division to participate in the upcoming SLOAC workshops.
  - B. Please save the following Monday afternoon, 1:45-3:45, for the last SLOAC Steering Committee of the semester: May 5.
  - C. To prepare for the next meeting, peruse the materials on software to facilitate the assessment of SLOs. In particular, which will best complement our vision for assessing institutional SLOs and why? (E-lumen, TracDat, WeaveOnline, will get information on e-portfolios)
  - D. If you cannot continue as a member of the Steering Committee next semester, please arrange for a replacement.

**At Skyline, we plan to update all course outlines with SLOs by Fall 2010, and each department is to implement an assessment plan next Fall.** You are highly encouraged to participate in at least one of the following workshops, which apply toward flex credit, since support will not be available forever! For Skyline workshops, please contact Karen Wong at [wongk@smccd.edu](mailto:wongk@smccd.edu) by **Monday, April 14**, to reserve a spot and receive copies of handouts. Please indicate if you need a copy of the Framework. Also note that Skyline has posted resources on our SLOAC website: <http://www.smccd.net/accounts/skysloac/index.htm>.

### **E-PORTFOLIOS FOR ASSESSMENT AND STUDENT SUCCESS**

WHEN: TUESDAY, APRIL 15, 2 PM

WHERE: CANADA COLLEGE, 3-148

WHO: CSM PROFESSOR JEAN MACH, PROFESSOR OF ENGLISH, WAC (WRITING ACROSS THE CURRICULUM) AND SoTL (SCHOLARSHIP OF TEACHING AND LEARNING) COORDINATOR

### **WRITING SLOs**

WHEN: TUESDAY, APRIL 22, 1-2:30

WHERE: ROOM 8220

WHO: CURRICULUM COMMITTEE CHAIR CHRISTINE ROUMBANIS & SLOAC COORDINATOR KAREN WONG

### **CREATING ASSESSMENT PLANS**

WHEN: FRIDAY, APRIL 25, 1-3

WHERE: ROOM 8220

WHO: DIRECTOR OF RESEARCH AND PLANNING CATHY HASSON, LUCIA LACHMAYR, ARIEL VIGO, SLOAC COMMITTEE MEMBERS