

## **SLOAC Steering Committee Agenda May 1, 2006, 1:45-3:45, Room 5131**

Present: Susan Andrien, AJ Bates, Chris Case, Carlos Colombetti, Jan Fosberg, Jon Freedman, Ray Hernandez , Rick Hough, Jennifer Hughes, Lucia Lachmayr, Betty Lindgren-Young, Jen Merrill , Vicki Morrow, Jude Navari , Regina Pelayo, Christine Roumbanis, Regina Stanback-Stroud, Phyllis Taylor, Dennis Wolbers , Karen Wong, Soodi Zamani

### **I. Introductions**

### **II. Spring 2006 Presentations on the SLOAC Framework**

- A. How have the presentations gone so far?
- B. Is the following accurate? If you have yet to do so, please send a copy of your division/ departmental agenda and a brief report to Karen at [wongk@smccd.net](mailto:wongk@smccd.net). If you don't have an official agenda, just a report will do, but please include in your report (a) the date, (b) time, (c) persons present for your presentation, (d) any requests for follow-up training, and (e) any other comments/ insights. And if you adapted the Powerpoint presentation for your department/division, please send it to me as an attachment.
  - 1. March 13, 2006: Virginia Padron presented to the Counselors
  - 2. March 13, 2006: Karen Wong presented to the English/Reading faculty\*
  - 3. March 29, 2006: Dennis Wolbers presented to the Librarians\*
  - 4. March 31, 2006: Chris Case presented to the Biology faculty
  - 5. April 5, 2006: Phyllis Taylor presented to the remainder of the LA Division— the Speech Communications, ESOL, and Foreign Languages faculty
  - 6. April 7, 2006: Carlos Colombetti, Jen Merrill & Jude Navari presented to the Social Sciences/Creative Arts Division\*

### **III. Discussion of the proposed timeline for rolling out the SLOAC**

- A. Regina, Cathy, Christine, and Karen met on March 30<sup>th</sup> and came up with the following draft. The CC will align expectations with the existing program review schedule. Amongst the expectations were that:
  - 1. Faculty revise all course outlines with SLOs;
  - 2. In the program review instrument, faculty will have to complete a schedule which will include the following:

SLO | Assessment Plan | Implementation

- 3. At minimum, faculty will have to complete assessment plans and implementation for core courses at the end of the six year cycle of Program Review.

4. Also under consideration is that program review will also require a three-year midterm update for programs, which will include requests for resources to complete the assessment.
  5. Presently no discussion has taken place about whether and/or how to conduct a formal assessment on the program level.
- B. In the subsequent discussion at the SLOAC meeting, these points were made about that timeline:
1. Instead of aligning expectations with program review, which puts the pressure especially on the programs that are up for review in the next two to three years, establish common yearly objective(s) for every program. For instance, work backward from the some of the aforementioned proposals such as revising all course outlines with SLOs in the next three years, begin to draft program SLOs in the next three years, assess a certain number of SLOs in the next six years, and so on.
  2. Another proposal is that assuming WASC expects us to have a process in place by 2012, work backwards to establish yearly objectives.
  3. There appeared to be a general consensus that A1 was a reasonable objective.
  4. A question raised is who will “critique” SLOs in official course outlines since the new course outline template requires that there be a clear integration between SLOs, objectives, and course content. The point was made that criteria for well written SLOs is in our Framework, and another point was made that faculty as discipline experts should have final say.
  5. Another question raised is what is meant by “core courses,” if faculty are only required to assess “core courses” for their program review. Definitions ranged from “gateway courses” to courses that show a vertical integration to basic skills to transfer courses. Because some of those definitions would require an assessment of every course in a program, which is quite overwhelming, committee members felt more comfortable deferring to faculty to determine which of their program’s courses are core courses.
- C. On April 25<sup>th</sup>, Christine, Susan, & Karen went back to the drawing board.  
(see the next page)

#### **IV. Presentation by Regina Pelayo of her Cosmetology Assessment Plan**

#### **V. How to collect \$ from Karen’s Trustees’/PFE Grant**

- A. Send Karen draft SLOs for one course via e-mail;
- B. Present or commit to present at least twice on the Framework, and/or lead workshops on how to write SLOs and/or create an assessment

plan (ideally once this semester and once next semester; I am still in need of volunteers for two Tuesday afternoon Fall Flex workshops, one on the Framework and another on how to create an assessment plan/ how you created your assessment plan).

- C. Participate in SLOAC committee meetings and workshops;
- D. Participate in creating the Skyline SLOAC Framework.

## VI. Reminders:

- A. Save Monday afternoons next semester for SLOAC Steering Committee meetings or find someone to replace you.
- B. If you will be presenting the Framework to your department/ division, please tell me how many copies of the Framework you need and by what day.
- C. Give me supporting documentation to collect dollars for Trustees'/ PFE and Pilots.
- D. If you have yet to do so and are piloting, please specify what you plan to pilot.
- E. Consider attending this conference next semester and applying for professional development: "Strengthening Student Success: What Counts? Competence, Confidence, Community for All of Our Students" on October 4-6, San Diego

<http://rpggroup.org/10-06StudentSuccessConf-MainPage.htm>

**What?** Learn cutting-edge assessment techniques that improve both teaching and learning at the ***Strengthening Student Success Conference*** being held **October 4-6, 2006** in San Diego, California. This "can't miss" conference is being sponsored by the California Partnership for Achieving Student Success (Cal-PASS), the California Assessment Institute (CAI) and the Research & Planning Group of California (RP Group), in collaboration with the Carnegie Foundation for the Advancement of Teaching and Learning. Expert faculty and staff who have successfully met the challenge of assessing and using student learning outcomes will plan and lead the summit.

Attend numerous presentations on effective assessment practices, network with other educators and learn hands-on techniques that you can begin implementing in your classrooms immediately.

**Who Should Attend?** This conference is aimed at community college faculty and staff – student services, instruction, and planning, research and assessment – and their partners (K-12, university). The conference brings discipline leaders and colleagues from across the state to share new ideas and current assessment practices around the theme of strengthening student success through building their competence, confidence, and community for all through equity.

**SIGN UP TO PRESENT AT  
FLEX DAY NEXT SEMESTER**

TUESDAY,  
AUGUST 15, 12:30- 2:30

**Workshop Two for the Initiated:  
Writing SLOs**

(ideally would like one person from  
each division)

Betty Lindgren-Young  
Rick Hough  
Carlos Colombetti  
Lucia Lachmayr

**Workshop One for Beginners:  
Understanding Skyline's SLOAC  
Framework**

(ideally would like one more person but  
from another division)

Soodi Zamani  
Karen Wong

**Workshop Three for the Advanced:  
Creating an Assessment Plan**

(ideally would like people who are  
piloting and/or created an assessment  
plan)

Susan Andrien  
Cathy Hasson  
Regina Pelayo  
Possibly Phyllis Taylor

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**SIGN UP TO PRESENT THE FRAMEWORK THIS SEMESTER**

Your Name	Division/ Department You'd Like to Present To
Jan Fosberg	PE
Dennis Wolbers*	Library
Chris Case* & AJ Bates	SMT-- Science
Phyllis Taylor* & Karen Wong*	Language Arts
Ray Hernandez	RT, EMT, Surg. Tech.
Regina Pelayo, Christine Roumbanis, & Alma Cervantes	Business
Sherri Hancock & Virginia Padron*	Student Services
Jennifer Merrill*, Jude Navari*, Carlos Colombetti* & Arthur Takayama	SS/CA
Soodi Zamani, Jon Freedman & Rick Hough	SMT-- Math
* presented	

**SIGN UP TO PRESENT WITH KAREN ABOUT WRITING/ REVISING SLOs**

Your Name	Division/ Department You'd Like to Present To
Susan Andrien & Betty Lindgren-Young	Language Arts
Carlos Colombetti	Social Sciences (several one or two person departments)
Jacquie Escobar	Counseling

**CREATING A TIMELINE FOR IMPLEMENTING THE SLOAC**

Karen Wong Susan Andrien Christine Roumbanis Cathy Hasson	<u>Need to sign up to present:</u> Val Goines
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**SIGN UP IF YOU WANT TO DESIGN, IMPLEMENT, AND PRESENT A COURSE OR SERVICES LEVEL ASSESSMENT PLAN AND REPORT**

<b>PROGRAM</b>	<b>LEAD PERSON</b>
1) Speech Communications	Phyllis Taylor
2) Biology	Chris Case
3) Philosophy	Carlos Colombetti
4) Physical Education	Jan Fosberg
5) CAOT	Christine Roumbanis
6) Cosmetology	Regina Pelayo
7) English (836)	Tom Sullivan
8) Counseling	Virginia Padron
9) Art	Arthur Takayama
10) Music	Jude Navari
11) Math (805)	Soodi Zamani
12) Math (130)	Rick Hough
13) Math (110)	Jonathan Freedman
14) Counseling (Orientation)	Jacque Escobar
15) Chemistry	AJ Bates
16)	
17)	
18)	
19)	
20)	

Reminder: print Regina's assessment plan and the CC program review schedule