How Do I Enroll at Skyline College?

☐ Step 1: Apply – Submit Admissions Application
   - [www.skylinecollege.edu](http://www.skylinecollege.edu) and go to “Admissions” and click on “Apply/Enrollment Steps”
   - Your G-Number (student I.D. number) will be emailed to you
   - Questions, please visit the Admissions & Records Office in Bldg. 2 or 650-738-4251

☐ Step 2: Apply for Financial Aid
   - Please see back side for directions
   - You can apply for Financial Aid before you complete below Steps 3 – 6

☐ Step 3: Take Math and English Placement Test
   - For sample test questions: [http://www.skylinecollege.edu/placement/onlineresources.php](http://www.skylinecollege.edu/placement/onlineresources.php)
   - Directions on how to schedule an appointment: [http://www.skylinecollege.edu/placement/scheduling.php](http://www.skylinecollege.edu/placement/scheduling.php)

☐ Step 4: Complete an in-person or online orientation
   - For in-person go to Counseling Division Bldg., 2 or call 650-738-4318
   - Online: [http://www.skylinecollege.edu/admissions/orientation.php](http://www.skylinecollege.edu/admissions/orientation.php)

☐ Step 5: Meet with an Academic Counselor
   - To schedule an appointment contact the Counseling Division, Bldg. 2 or call 650-738-4318

☐ Step 6: Register for classes on WebSMART
   - Go to: [https://websmart.smccd.edu](https://websmart.smccd.edu)
   - User ID: enter your G-Number or Social Security Number
   - PIN: is your 6-digit birth date (example: July 4, 1992 enter as 070492)
   - If you need to reset your PIN, please contact the Admissions & Records, Bldg. 2 or call 650-738-4251

How to Set-up Student Email: my.smccd.edu

☐ Step 1: What is my new college email address?
   - All emails from Skyline College will be sent to this email account
   - You can view your email user name and default password on WebSMART
   - Login to WebSMART at: [https://websmart.smccd.edu](https://websmart.smccd.edu)

☐ Step 2: Can I forward email from this account to my personal email account?
   - Yes, you can forward email from your “my.smccd.edu” email account to any other email account
   - You will need to login once and it takes about two minutes to complete

For step-by-step tutorials on how to customize your my.smccd.edu password or redirect to another email account go to: [http://my.smccd.edu/tutorials.php](http://my.smccd.edu/tutorials.php)
How to Apply for Financial Aid $$$

- For U.S. Citizens or Permanent Legal Residents submit a FAFSA by following Step 1A only
- For AB540 or Undocumented Students submit a California Dream Act Application by following Step 1B only
- Only submit **ONE** application either a FAFSA or Dream Act Application - **NOT BOTH**
- All Foster Youth need to complete Step 2 – Submit a Chafee Application

**Step 1A: Submit a FAfSA**
- For U.S. Citizens or Permanent Legal Residents Only
- Submit a FAfSA Application at: [www.fafsa.gov](http://www.fafsa.gov)
- List Skyline College School Code: 007713
- Cal Grant Priority Deadline is March 2nd (if you miss this deadline, you can still submit the FAfSA)
- Have your Social Security Number and Date of Birth

*For AB540 or Undocumented Students, see below regarding California Dream Act Application*

**Step 1B: Submit a California Dream Act Application**
- For AB540 or Undocumented Students Only
- Submit a California Dream Act Application at: [https://dream.csac.ca.gov](https://dream.csac.ca.gov) by March 2nd
- List Skyline College School Code: 007713
- Have your Social Security Number and Date of Birth

**Step 2: Submit a Chafee Application (Foster Youth Grant)**
- Go to: [https://www.chafee.csac.ca.gov](https://www.chafee.csac.ca.gov)
- Scroll down and click on: Chafee Grant Application online

**Step 3: Contact Foster Youth Liaison for Financial Aid Office**
- Contact Jocelyn Vila at [vilaj@smccd.edu](mailto:vilaj@smccd.edu) or 650.738.4390
- When emailing please include your Name, G-Number, Telephone Number

How to Apply for the EOPS Program?

**Step 1: Apply for EOPS Program**
- Pick up application at the EOPS Office, Bldg. 2 or call 650-738-4139
- Print an EOPS Application at: [http://www.skylinecollege.edu/eops](http://www.skylinecollege.edu/eops)
- Write “Foster Youth” on the top of application and turn into the EOPS Office, Bldg. 2

**Campus Resources**

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<th>Center</th>
<th>Building</th>
<th>Phone</th>
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<tbody>
<tr>
<td>SparkPoint Center</td>
<td>Bldg. 1-1219</td>
<td>650-738-7035</td>
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<tr>
<td>TRiO Program</td>
<td>Bldg. 5-5100</td>
<td>650-738-4144</td>
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<tr>
<td>Disability Resources Center</td>
<td>Bldg. 5-5132</td>
<td>650-738-4123</td>
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<tr>
<td>The Learning Center (Tutoring)</td>
<td>Bldg. 5-5115</td>
<td>650-738-4144</td>
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<tr>
<td>The Health Center</td>
<td>Bldg. 2-2209</td>
<td>650-738-4270</td>
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<tr>
<td>Career Center Services</td>
<td>Bldg. 1-1219B</td>
<td>650-738-4337</td>
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<tr>
<td>Center for Student Life</td>
<td>Bldg. 6-6212</td>
<td>650-738-4275</td>
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<tr>
<td>Transfer Center</td>
<td>Bldg. 2-2227</td>
<td>650-738-4260</td>
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For more information, please contact:
Jocelyn Vila, Financial Aid Office Foster Youth Liaison [vilaj@smccd.edu](mailto:vilaj@smccd.edu) or call 650-738-4390

For more information, please visit: [http://www.skylinecollege.edu/financialaid/fosteryouth.php](http://www.skylinecollege.edu/financialaid/fosteryouth.php)