

STUDENT SERVICES MONTLY REPORT - FINANCIAL AID OFFICE | ISSUE NINE | MAY 2013

Employee Update:

- May 1: CACCRAO 36th Annual Conference
 - o Attended: Regina Morrison, Director and Jocelyn Vila, Program Services Coordinator
 - o Click here for: CACCRAO 36th Annual Conference Agenda
- May 7: Cal Grant Meeting
 - Attended: Jenny Yang, Financial Aid Technician
- May 13: Financial Aid Regional Reps Meeting
 - o Attended: Regina Morrison, Director
- May 14: CCCSFAAA Board Meeting
 - Attended: Regina Morrison, Director
- May 15: Community College Pathways (CCP) for Former Foster Youth Initiative Launch Event
 - o Attended: Jocelyn Vila, Foster Youth Liaison
 - o Click here for: CCP Launch Event Agenda and Skyline College CCP work plan

Policies and Procedures:

- New office policy
 - The Financial Aid Office will no longer accept documents via FAX or E-mail. Any financial aid documents must be submitted in person or by mail. Student must include a legible copy of a valid picture I.D. and include name and G-Number on all documents.

Innovations, Best Practices and Research:

- May 15: Federal Financial Aid Update Webinar
- May 16: Cal Grant Update and Q&A Webinar
- May 29: Federal Student Loan Webinar
 - o All above listed Webinars were attended by: Jenny Yang, Financial Aid Technician

Departmental Data:

Services Provided	Students Served
Counseling Appointments (Greg Fraunfelder)	70
Financial Aid Application Labs	76
Weekly Financial Aid Tabling in Bldg. 6	65
Satisfactory Academic Progress Workshop	12
Classroom Presentations	47
Number of Phone Calls	754
Number of emails (skyfaoffice@smccd.edu)	51
Special Event: Scholarship Recognition Awards Ceremony (SRAC)	Guests: 375
Click here for pictures of SRAC event: Photos from SRAC 2013	Recipients: 168