Minutes of Institutional Effectiveness Committee
Held on September 12, 2022, 2:10 p.m. - 4:00 p.m.
Zoom: https://smccd.zoom.us/j/82162078771

Chairpersons: Karen Wong, Chris Gibson, Ame Maloney

Members: Steve Aurilio, Vincent Chandler, Perry Chen, Michael Cross, Stephen Fredricks, Andrea Fuentes, Evan Leach, Zahra Mojtahedi, Alexa Moore, Christina Shih, Suji Venkataraman, Stephanie Wells

Members Absent: Kim Davalos, Ricardo Flores, Lucy Jovel, Ingrid Vargas, Jonathan Scott, Russell Waldon

Guests: Pia Walawalkar, Wendy Lee   **Resource:** Zahra Mojtahedi (recorder)

GENERAL FUNCTIONS

I.   Call to Order
Karen Wong called the regular meeting to order at 2:14 p.m.

II.   Approval of Agenda
A motion was made by Michael Cross and seconded by Zahra Mojtahedi to approve the September 12, 2022 agenda. The motion was approved.

III.   Approval of Minutes
A motion was made by Ame Maloney and seconded by Vincent Chandler to approve the August 22, 2022 minutes. The motion was approved with three abstentions.

REPORT/DISCUSSION
IV.   Input on ISLO Revisions: Information Literacy and Lifelong Wellness - Andrea Fuentes and Michael Cross provided an update on ISLO revisions to gather any final input for a vote at the IEC meeting after next.
   A.   The revised Lifelong Wellness ISLO includes new emphases on mental/emotional health, de-emphasis on fitness testing, and integration of creative/artistic expression.
      1.   One question is whether creative expression should pertain to "awareness" of its role in wellness vs. "practicing creativity" as a means to achieving wellness. Perhaps an element of practice can be integrated in to the rubric criteria.
      2.   Another question is whether resilience should be included as a descriptor.
         a.   Committee discussed how culture informs how resilience is conceptualized, making the usefulness and methods of its evaluation challenging and perhaps culturally biased.
         b.   Another critique is that the emphasis on resilience doesn't acknowledge significant socio-economic barriers that some face and may inadvertently cast blame on them for their condition. It also doesn't acknowledge the privilege that some groups have.
         c.   Yet another critique is that "resilience" implies a deficit on the part of students, as if they aren't already resilient.
         d.   Committee acknowledged critiques. One suggestion included reframing it as "exhibiting a "growth mindset" by demonstrating "growth mindset" and/or transformational practices.

B. The revised Information Literacy ISLO's two major additions were in making explicit the importance of diverse views, and also students coming into their scholarly identity through research.
   1. Discussion dwelled on how an outcome may be dependent on whether the assignment explicitly calls for students to employ these practices. While faculty are given the option of choosing which criteria are relevant to their assignment, the hope is that the ISLO and rubric are shared expectations across campus and aspirational, and so faculty might consider integrating those components if they don't already.
   2. Discussion also dwelled on the value of maintaining broad criteria vs. further specifying and/or providing examples for the "Evaluation" indicator. Examples may come across as prescriptive. By being just broad enough, the language currently employed in the rubric is intended to accommodate diverse disciplines in evaluating the ISLOs, and in inspiring discussion within the discipline as to how these qualities manifest.
C. Professional development for all ISLOs is needed to help guide faculty with specific examples, tailoring the ISLO to their particular discipline, and hosting norming sessions.

V. Updated [IEC CPR Support Teams](#)
IEC Tri-Chair Ame Maloney provided an overview of the updated IEC CPR Support Teams. The roles of IEC Tri-Chairs as resources and IEC members as support teams was clarified. Members had a chance to review and ask any questions about their team assignments; no team change requests were made. IEC Tri-Chair Ame Maloney also reminded members of their team-specific Google Docs, where they can take notes and brainstorm.

VI. New Member Onboarding (optional for continuing members) - Topics included an overview of the Skyline College Participatory Governance Model and the IEC Charge.
   1. Using Jamboard to report their answers, new members became familiar with four primary means to evaluate institutional effectiveness: (1) Accreditation: https://skylinecollege.edu/accreditation/ISER.php; (2) Tableau- Scorecard: https://skylinecollege.edu/prie/tableau.php; (3) Program Review: https://www.skylinecollege.edu/programreview/ ; (4) ISLOs: https://skylinecollege.edu/sloac/isloassessments.php

ANNOUNCEMENTS

VII. SLOs and assessment, program review, and PR's related resource requests will be documented and submitted via the upgraded Improvement Platform, also known as the Platform. User guides - and eventually user videos, are available on the SLOAC website. Faculty and staff who need user access should secure approval from their dean and then forward the approval to Karen Wong.
VIII. IEC meetings next year are the second and fourth Mondays except where indicated, from 2:10 – 4: September 26, October 10 & 24, November 14 & 28, January 23, February 13 & 27, March 6 & 20 (1st and 3rd due to spring break), April 10 & 24, May 8. Outlook invitations were sent.

ADJOURNMENT
With no further business, a motion was made by Chris Gibson and seconded by Suji Venkataraman to end the meeting at 4:03 p.m.