2011-12 California Community Colleges Flexible Calendar Data Submission Form

Response ID: 78 Data

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1. Flexible Calendar Data Submission Form

1. Please enter today's date

05/16/2011

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2. College information page

New Page Logic Action

2. Select your college from the dropdown list below.

Skyline College

3. Please complete the following information for the Flexible Calendar Coordinator.

> **First Name**
>
> Nina
>
> **Last Name**
>
> Floro
>
> **Title**
>
> English Professor/Faculty/Staff Professional Development Coordinator
>
> **Email Address**
>
> floro@smccd.edu
>
> **Phone Number**
>
> 650-738-4414
>
> **Fax Number**
>
> **Mobile Phone**
>
> 510-205-9932

4. How do you prefer to be contacted?

Email

5. Will your college be participating in the Flexible Calendar Program in the 2011-12 Academic Year?

Yes

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3. College calendar configuration, number of instructional days, and number of "Flex" days page

6. Please select your college's calendar configuration from the list below. (Note: A "Flexible Calendar" is a community college calendar and course scheduling plan pursuant to Section 84890 of the Education Code and Section 55720 of the California Code of Regulations, title 5).

b) Traditional Calendar (18 week semester or 10 week quarter)

7. Please indicate the number of instructional days that when combined with the number of "Flex" days in question number 8

below will meet the 175 Day Rule (title 5, section 58120).

170

8. Please indicate the number of "Flex" days which the instructional staff will participate in staff, student and instructional improvement activities in lieu of regular classroom instruction.

5

4. Flexible calendar activity page

9. Please list those activities related to the improvement of teaching. (Limit of 300 characters per activity)

Activity 1 : Teachers Teaching Teachers
Activity 2 : Various Departmental Activities
Activity 3 : On Course Activities
Activity 4 : Faculty Evaluations Training

10. Please list those activities related to maintaining the current level of academic and technical knowledge and skills. (Limit of 300 characters per activity)

Activity 1 : Women on Writing Conference
Activity 2 : Various Guest Speakers
Activity 3 : Faculty Evaluations Training
Activity 4 : New Faculty Orientation

11. Please list those activities related to in-service training for vocational education and employment preparation programs. (Limit of 300 characters per activity)

12. Please list those activities related to retraining to meet changing institutional needs. (Limit of 300 characters per activity)

Activity 1 : Monthly Managers Meeting
Activity 2 : Classified Retreat
Activity 3 : Transfer Model Curriculum Workshops
Activity 4 : Multi/Intercultural Workshops
Activity 5 : Women on Writing Conference

13. Please list those activities related to intersegmental exchange programs. (Limit of 300 characters per activity)

Activity 1 : CalPass Activities

14. Please list those activities related to the development of innovations in instructional and administrative techniques and program effectiveness. (Limit of 300 characters per activity)

Activity 1 : Department and Division Meetings
Activity 2 : Monthly Managers Meetings
Activity 3 : Classified Retreat
Activity 4 : Administrators Retreat
Activity 5 : On Course Activities

15. Please list those activities related to computer and technological proficiency programs. (Limit of 300 characters per activity)

Activity 1 : STOT (online teaching tools)
Activity 2 : Curricunet Training
Activity 3 : TracDat Training
Activity 4 : WebAccess Training
Activity 5 : Excel Training
Activity 6 : Banner Upgrade Training
Activity 7 : Various Software Training

16. Please list those activities related to courses and training implementing affirmative action and upward mobility programs.(Limit of 300 characters per activity)

17. Other: If there is another category that contributes to the improvement of instruction, administrative, or student services, please list those activities related to that category in this section. Please identify the category online one. (Limit of 300 characters per activity)

Please describe this category and how it improves either instruction, administrative or student services.: Activities related to health/wellness/safety on campus and inter/cross-cultural/ and inter/cross-generational
Activity 1:Sexual harrassment training
Activity 2:Hands Only CPR training
Activity 3:Campus Emergency Preparedness Training
Activity 4:Dealing w/Behavioral Emergencies
Activity 5:Various Health & Wellness Workshops
Activity 6:Rock the School Bells Conference
Activity 7:Stress Reduction/Psych Health

5. Flexible calendar advisory committee page

18. Please list the name, title and classification of each member of the Flexible Calendar Advisory Committee.

	Member Name	Title	Classification
Member Name 1	Nina L. Floro	Prof. of English, Faculty/Staff Prof. Dev. Coordinator	Faculty
Member Name 2	Phyllis Taylor-Gulbransen	Prof. of Speech Communications	Faculty
Member Name 3	Donna Bestock	Dean of Social Sciences & Creative Arts	Administrator
Member Name 4	Laurie Biagi	Prof. of Cosmetology	Faculty
Member Name 5	Melissa Komadina	Counselor	Faculty
Member Name 6	Arthur Takayama	Professor of Photography	Faculty
Member Name 7	Melinda Herda	Office Assistant II, Campus Safety	Classified
Member Name 8	Theresa Tentes	Administrative Secretary, VP Instruction Office	Classified
Member Name 9			Classified
Member Name 10			Classified
Member Name 11			Classified
Member Name 12			Classified
Member Name 13			Classified
Member Name 14			Classified
Member Name 15			Classified

6. Thank You!

Number of Colleges Submitted

Response Location

Region:	United States
Region:	CA
City:	Santa Rosa
Postal Code:	95407
Long & Lat:	Lat: 38.392799, Long:−122.750702