



COMPENDIUM of COMMITTEES FALL 2009

Definitions of committee types for the Compendium of Committees

COUNCIL: An elected or appointed advisory group.

COMMITTEE: A body of persons delegated to consider, investigate, take action on, or report on some matter.

TASK FORCE: A short term, non-governance group.

OPERATIONAL WORKING GROUP: A non-governance group that carries out operational tasks.

Governance Committees

1. Academic Senate Governing Council
 - a. Curriculum Committee
 - b. Educational Policy Committee
 - c. Professional Personnel Committee
 - d. Research Committee
2. Associated Students Governing Council
 - a. Student Organizations and Clubs Council (SOCC)
3. Classified Council
4. College Budget Committee
5. College Council
6. Full Time Equivalent Faculty Allocation Committee
7. Health and Safety Committee
8. Institutional Planning Committee
9. Management Council
10. President's Cabinet (Council)
11. Professional Development Committee
12. Professional Enrichment and Development Advisory Committee (PEDAC)
13. Stewardship for Equity, Equal Employment and Diversity (SEED) Advisory Committee
14. Student Equity Committee
15. Technology Advisory Committee

Task Forces

1. Art on Campus Task Force
2. Educational and Facilities Master Plan Project Task Force
3. Fresh Look Advisory Group/Website Redesign Committee

Operational Work Groups

1. Campus Auxiliary Services Advisory Committee
2. College Success Initiative (CSI) Coordinating Committee
3. College Success Initiative (CSI) Steering Committee
4. Commencement Committee
5. Emergency Response Plan Committee
6. Outreach Committee
7. Scholarship Committee
8. Student Recognition and Awards Committee

GOVERNANCE COMMITTEES

1. Academic Senate Governing Council

Serves as policy making body for the Academic Senate; promotes the general welfare of Skyline College, its faculty, and the San Mateo County Community College District; represents the faculty in making recommendations to the administration of the College and the District Board of Trustees with respect to academic and professional matters; works toward the development and improvement of professional standards; provides for continuous study of faculty and College problems.

| 2008-2009 | 2009-2010 |
|---|--|
| <p><u>Membership (elected by faculty)</u></p> <p>Ray Hernandez, President Sandra Hsu, Vice President Cindy Moss, Secretary, Science, Math, Technology rep Evan Leach, Treasurer Arthur Takayama, Professional Personnel Chair Kathleen de Azevedo Feinblum, Educational Policy Chair Christine Roumbanis, Curriculum Committee Chair Michael Moynihan, Research Committee Chair Lynne Douglas, SEED rep Chip Chandler, P.E./Athletics and AFT rep Language Arts rep to be determined Rosemary Bell, Social Science/Creative Arts rep Lynn Morita, Business rep Carla Campillo, Counseling Nate Nevado, Counseling Chuck Leach, Classified rep Mauricio Flores Hernandez, ASSC President Brittany Piccolotti, ASSC Vice President</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> 2nd and 4th Fridays 1:10 p.m. Room 5131</p> | <p><u>Membership (elected by faculty)</u></p> <p>Ray Hernandez, President Carla Campillo, Past President Fermin Irigoyen, Vice President Leigh Anne Sippel, Secretary Evan Leach, Treasurer Arthur Takayama, Professional Personnel Chair Kathleen Feinblum, Educational Policy Chair Christine Roumbanis, Curriculum Committee Chair Michael Moynihan, Research Committee Chair Lynne Douglas, SEED rep Chip Chandler, P.E./Athletics and AFT rep Liza Erpelo, Language Arts rep Tiffany Schmierer, Social Science/Creative Arts rep Lynn Morita, Business rep Imelda Hermsillo, Counseling Nate Nevado, Counseling Sandra Hsu, Science/Math/Technology rep Yamileth Verdin, ASSC Leonela Salazaar, ASSC Michelle Amaral, Classified rep</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> 2nd and 4th Fridays 1:10 p.m. Room 5131</p> |

1a. Curriculum Committee

The Curriculum Committee carries on a regular review of the entire College curriculum; considers for recommendation all matters of administrative policy concerning the curriculum; considers for recommendation proposals for new courses and programs; recommends action on all deletions, classifications and changes in courses and programs.

| 2008-2009 | 2009-2010 |
|--|---|
| <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Christine Roumbanis, Chair, Business Leigh Anne Sippel, Language Arts Daisy Araica, Science/Math/Technology Jacquie Escobar, Counseling (Spring 2009) Joyce Lee, Counseling (Fall 2008) Jan Fosberg, P.E./Athletics Dennis Wolbers, Social Science/Creative Arts</p> <p><u>Ex Officio Members</u> Regina Stanback-Stroud, VP of Instruction Sherri Hancock, Dean of Enrollment Services Rick Wallace, Dean of Counseling (for matriculation and articulation) Persis Morrice, Classified representative Adriana Lalalde, ASSC representative Carlos Lalalde, ASSC representative Maria Norris, Recorder</p> <p><u>Meeting Date/Time/Location</u> 1st and 3rd Wednesday 2:10 p.m. Room 1319</p> | <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Christine Roumbanis, Chair, Business Liza Erpelo, Language Arts Nick Kapp, Science/Math/Technology Jacquie Escobar, Counseling Jan Fosberg, P.E./Athletics Dennis Wolbers, Social Science/Creative Arts Elizabeth Gallagher, ASSC Cheryl Padilla, ASSC</p> <p><u>Ex Officio Members</u> Regina Stanback Stroud, VP of Instruction Sherri Hancock, Dean of Enrollment Services Rick Wallace, Dean of Counseling (for matriculation and articulation) Classified representative: open Cheryl Padilla, ASSC Elizabeth Gallagher, ASSC Maria Norris, Recorder</p> <p><u>Meeting Date/Time/Location</u> 1st and 3rd Wednesday 2:10 p.m. Room 1319</p> |

1b. Educational Policy Committee

This committee considers for recommendation all matters of educational policy including academic standards, probation, disqualification, readmissions policies, grading procedures, matriculation, student behavior, and student grievance procedures; considers for recommendation all matters of administrative policy concerning educational policy, including policies of the Office of Instruction and the Office of Student Services.

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Kathleen de Azevedo Feinblum, Chair, Language Arts/Learning Resources Steve Aurilio, Social Science/ Creative Arts Brian Daniel, Science/Math/Technology Jacquie Escobar, Counseling Linda Van Sciver, DSPS/Counseling Kevin Sullivan, Business P.E./Athletics: vacant Chuck Leach, Learning Center, Classified rep Lindsay D'Amico, ASSC representative</p> <p><u>Ex Officio Members</u> Lori Adrian, VP Student Services Donna Bestock, Dean of Social Science/ Creative Arts Sherri Hancock, Dean of Enrollment Services Rick Wallace, Dean of Counseling and Matriculation Coordinator</p> <p><u>Meeting Date/Time/Location</u> 1st Tuesday 1:30 p.m. Room 5131</p> | <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Kathleen Feinblum, Chair, Language Arts Steve Aurilio, Social Science/ Creative Arts Brian Daniel, Science/Math/Technology Nohel Corral, Counseling Linda Van Sciver, DSPS/Counseling Kevin Sullivan, Business Elizabeth Gallagher, ASSC P.E./Athletics Dance rep: open Classified rep: open</p> <p><u>Ex Officio Members</u> Lori Adrian, VP Student Services Donna Bestock, Dean of Social Science/ Creative Arts Sherri Hancock, Dean of Enrollment Services Rick Wallace, Dean of Counseling and Matriculation Coordinator</p> <p><u>Meeting Date/Time/Location</u> 1st Tuesday 1:30 p.m. Room 5131</p> |

1c. Professional Personnel Committee

This committee promotes staff development and professional growth; considers questions of professional ethics; reviews and makes recommendations concerning Trustees' Grant Proposals and other faculty proposals as necessary; makes recommendations concerning faculty awards; reviews and recommends faculty development programs such as Flex Day activities.

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Arthur Takayama, Chair, Social Science/ Creative Arts Norm Del Prado, Science/Math/Technology Don Biederman, Counseling Chip Chandler, P.E./Athletics/Dance Nancy Kaplan-Biegel, Language Arts Arthur Takayama, Social Science/Creative Arts Guillermo Ortiz, Business Donna Bestock, Dean, Social Science/Creative Arts, ex officio</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Meets three to five times per year</p> | <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Arthur Takayama, Chair, Social Science/ Creative Arts Norm Del Prado, Science/Math/Technology Don Biederman, Counseling Chip Chandler, P.E./Athletics/Dance Nancy Kaplan-Biegel, Language Arts Guillermo Ortiz, Business Donna Bestock, Dean, Social Science/Creative Arts, ex officio</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Meets three to five times per year</p> |

1d. Research Committee

The Academic Senate Research Committee aids faculty doing institutional research; acts as a resource to the Senate in matters of institutional research; performs institutional research under the direction of the Academic Senate Governing Council.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Michael Moynihan, Chair, Social Science/ Creative Arts Cindy Moss, Science/Math/Technology Jeff Westfall, Language Arts Hui Pate, Business Counseling rep to be determined Rob Johnstone, Dean, Research, Planning and Institutional Effectiveness Kevin Corsiglia, P.E./Athletics representative</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> To be determined</p> | <p><u>Membership</u> (one elected faculty representative from each division)</p> <p>Michael Moynihan, Chair, Social Science/ Creative Arts Jeff Westfall, Language Arts Hui Pate, Business Melissa Komadina, Counseling Kevin Corsiglia, P.E./Athletics/Dance Science/Math/Technology rep: open Rob Johnstone, Dean, Research, Planning and Institutional Effectiveness</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> To be determined</p> |

2. Associated Students Governing Council

Represents all Skyline students; maintains student body facilities; plans activities; adopts and supervises the ASSC budget; participates in College committees; shares in the development of College policies.

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership (officers elected by students)</u></p> <p><u>Executive Council Officers</u> Mauricio Flores Hernandez, President, Chair Brittany Piccolotti, Vice President Raydan Al-hubaishi, Commissioner of Public Records Ray Parenti-Kurttila, Commissioner of Activities to be determined Ekaterina Semonchuk, Commissioner of Finance Yamieth Verdin, Commissioner of Publicity</p> <p><u>Senators</u> To be determined</p> <p>Advisor: Amory Cariadus</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Meeting dates to be determined Building 6, Room 6203</p> | <p><u>Membership (officers elected by students)</u></p> <p><u>Executive Council Officers</u> Denisse Gonzalez, President, Chair Jacqueline Solorzano, Vice President Commissioner of Public Records: open Commissioner of Activities: open Commissioner of Finance: open Commissioner of Publicity: open</p> <p><u>Senators</u> To be determined</p> <p>Advisor: Amory Cariadus</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Meeting dates to be determined Building 6, Room 6203</p> |

2a. Student Organizations and Clubs Council

This group meets to share information about the events and programs that they sponsor on campus. They also share information about volunteer projects, student outreach and how to recruit new members.

| 2008-2009 | 2009-2010 |
|---|--|
| <p><u>Membership (one representative from each student organization and club on campus)</u></p> <p>Brittany Piccolotti, ASSC Vice President, Chair Amory Cariadus, Advisor</p> <p>Representatives to be appointed from the following clubs and organizations:</p> <p>To be determined</p> <p style="text-align: center;"><u>Meeting Date/Time/Place:</u> To be determined</p> | <p><u>Membership (one representative from each student organization and club on campus)</u></p> <p>Jacqueline Solorzano, ASSC Vice President, Chair Amory Cariadus, Advisor</p> <p>Representatives to be appointed from the following clubs and organizations:</p> <p>To be determined</p> <p style="text-align: center;"><u>Meeting Date/Time/Place:</u> To be determined</p> |

3. Classified Council

Represents the needs, concerns and viewpoints of the classified staff with respect to the District Shared Governance Agreement, but excludes all matters related to collective bargaining. It is one of the constituent groups of Skyline College's shared governance organizational structure. The officers are elected by Classified Council membership.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> (all classified employees at Skyline College: CSEA, AFSCME and non-represented classified employees including classified supervisors and management positions. All are voting members and are encouraged to attend Classified Council meetings).</p> <p>Adolfo Leiva, President Linda Herda, Vice President Barbara Lamson, Secretary Theresa Tentes, Treasurer Barbara Daley, Historian Kennya Zepeda, Parliamentarian</p> <p><u>Meeting Date/Time/Location</u> 1st Thursday 2:00 p.m. Room 5131</p> | <p><u>Membership</u> (all classified employees at Skyline College: CSEA, AFSCME and non-represented classified employees including classified supervisors and management positions. All are voting members and are encouraged to attend Classified Council meetings).</p> <p>Rakefet Avramovitz, President Kathy Fitzpatrick, Vice President Barbara Lamson, Secretary Theresa Tentes, Treasurer Barbara Daley, Historian Kennya Zepeda, Parliamentarian</p> <p><u>Meeting Date/Time/Location</u> 1st Thursday 2:00 p.m. Room 5131</p> |

4. College Budget Committee

The Skyline College Budget Committee is the primary budget recommendation group for the College, thereby establishing recommendations to the College administration on College budgetary matters. The Committee is responsible for reviewing the revenues and expenditures of the College.

| 2008-2009 | 2009-2010 |
|---|--|
| <p><u>Membership</u> Members of the College Budget Committee (CBC) include the following: the Vice Presidents of the College, one dean from instruction, and one dean from student services, the Academic Senate President, two faculty members from each college division including student services, appointed by the Academic Senate, three classified staff appointed by the Classified Council, 2 students appointed by the ASSC.</p> <p>Eloisa Briones, Director of Business Services, Co-Chair Ray Hernandez, Science/Math/Technology, Academic Senate President, Co-Chair Vicki Morrow, President, ex officio Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Rob Johnstone, Dean of Planning, Research and Student Success, ex officio Rick Wallace, Dean, Student Services Division Joe Morello, Dean, P.E./Athletics/Dance Soodi Zamani, Science/Math/Technology Fermin Irigoyen, Language Arts Jeff Westfall, Language Arts Tony Jackson, Social Science/Creative Arts George Wright, Social Science/Creative Arts Carla Campillo, Counseling Virginia Padron, Counseling Rick Escalambre, Business Linda Whitten, DCBF and Business rep Mike Fitzgerald, P.E./Athletics/Dance AFT Rep to be determined, ex officio Anyta Archer, DCBF and Classified representative Barbara Lamson, Classified representative Félix Pérez, Classified representative Ekaterina Semonchuk, ASSC representative</p> | <p><u>Membership</u> Members of the College Budget Committee (CBC) include the following: the Vice Presidents of the College, one dean from instruction, and one dean from student services, the Academic Senate President, two faculty members from each college division including student services, appointed by the Academic Senate, three classified staff appointed by the Classified Council, 2 students appointed by the ASSC.</p> <p>Eloisa Briones, Director of Business Services, Co-Chair Ray Hernandez, Science/Math/Technology, Academic Senate President, Co-Chair Vicki Morrow, President, ex officio Loretta Adrian, VP of Student Services Regina Stanback Stroud, VP of Instruction Rob Johnstone, Dean of Planning, Research and Student Success, ex officio Rick Wallace, Dean, Student Services Division Joe Morello, Dean, P.E./Athletics/Dance Soodi Zamani, Science/Math/Technology Fermin Irigoyen, Language Arts Linda Vogel, Language Arts Eric Brenner, Social Science/Creative Arts George Wright, Social Science/Creative Arts Linda Van Sciver, Counseling Rick Escalambre, Business Linda Whitten, DCBF and Business rep Mike Fitzgerald, P.E./Athletics/Dance Nina Floro, AFT Rep, ex officio Kathy Fitzpatrick, Classified representative Barbara Lamson, Classified representative Classified representative: open Noah Brown, ASSC rep</p> |
| <p><u>Meeting Date/Time/Place</u> Second and Last Thursday 2:10 p.m. Room 5131</p> | <p><u>Meeting Date/Time/Place</u> Second and Last Thursday 2:10 p.m. Room 5131</p> |

5. College Council

The College Council is the primary planning and policy formulation group for the College, thereby establishing the charges to other units and committees in accomplishing specific tasks including, but not limited to, the following areas: budget, programs, student equity, accreditation, and program review. The Council is responsible for reviewing the progress and accomplishments of the units and committees. The Council serves as the umbrella shared governance committee for the College and is a major participant in decision making for the College.

| 2008-2009 | 2009-2010 |
|---|--|
| <p><u>Membership</u> (College President and Vice Presidents, Academic Senate President and Vice President, Classified Council President and Vice President, Associated Students President and Vice President)</p> <p>Victoria Morrow, President, Chair Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Ray Hernandez, President, Academic Senate Sandra Hsu, VP of Academic Senate Adolfo Leiva, President, Classified Council Linda Herda, VP of Classified Council Mauricio Flores Hernandez, ASSC President Brittany Piccolotti, ASSC Vice President</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> Fourth Wednesday 2:10 p.m. – Room 1319</p> | <p><u>Membership</u> (College President and Vice Presidents, Academic Senate President and Vice President, Classified Council President and Vice President, Associated Students President and Vice President)</p> <p>Victoria Morrow, President, Chair Loretta Adrian, VP of Student Services Regina Stanback Stroud, VP of Instruction Ray Hernandez, President, Academic Senate Fermin Irigoyen, VP of Academic Senate Denisse Gonzalez, ASSC President Jacqueline Solorzano, ASSC Vice President Rakefet Avramovitz, President, Classified Council Kathy Fitzpatrick, VP of Classified Council</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> Fourth Wednesday 2:10 p.m. – Room 1319</p> |

6. Full Time Equivalent Faculty Allocation Committee

The FTEFAC is charged with developing and recommending to the Academic Senate for endorsement and to the College President for approval, a prioritized list of strategic allocations of *Full Time Equivalent Faculty* (FTEF) in order for the college to meet its mission of serving the educational needs of the community.

| 2008-2009 | 2009-2010 |
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| <p><u>Membership</u> Regina Stanback-Stroud, VP Instruction, Chair Eloisa Briones, College Business Officer (Resource) Rick Wallace, Dean of Counseling Margery Meadows, Dean of Business Nina Floro, Language Arts Dino Nomicos, P.E., Athletics and Dance Virginia Padron, Counseling Sita Motipara, Business Masao Suzuki, Social Science/Creative Arts Tadashi Tsuchida, Science/Math/Technology</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> As needed</p> | <p><u>Membership</u> Regina Stanback Stroud, VP Instruction, Chair Eloisa Briones, College Business Officer (Resource) Rick Wallace, Dean of Counseling Margery Meadows, Dean of Business Nina Floro, Language Arts Dino Nomicos, P.E., Athletics and Dance Virginia Padron, Counseling Kate Browne, Business Masao Suzuki, Social Science/Creative Arts Rick Hough, Science/Math/Technology</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> As needed</p> |

7. Health and Safety Committee

The Health and Safety Committee promotes a healthful and safe environment for staff and students, educating and training personnel in safe work practice. The committee conducts safety inspections and recommends corrective action to the College. The Committee is charged under CSEA contract (article 13.13.6) to meet at least quarterly. A district Safety Management Committee will meet at least twice each fiscal year. The committee is to include two representatives appointed by CSEA.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> Sherri Hancock, Dean of Enrollment Services, Chair Jeff Acidera, Counseling Ray Al-hubaishi, ASSC representative George Buckingham, Social Science/Creative Arts Patricia Carter, Classified representative Mike Celeste, Security Jerry Ciraolo, Business Sheila Claxton, DSPS/Counseling Brian Daniel, Respiratory Therapy Donna Elliott, Health Center Alice Erskine, Science/Math/Technology Stanlee Garriott, Classified representative Jan Gersonde, Health Center Linda Ghio, President's Office representative Josie Glenn, Business Anthony Gulli, Buildings & Grounds Jon Holloway, Security Sandra Hatzistratis, P.E./Athletics Judy Heldberg, Child Development Center Matthew Hernandez, Bookstore Richard Inokuchi, Facilities Operations Manager Nancy Lam, Cosmetology Andre Lee, ASSC representative Johannes Masare, Social Science/Creative Arts Joe Morello, Dean, P.E./Athletics Vinesh Samujh, Buildings & Grounds</p> | <p><u>Membership</u> Sherri Hancock, Dean of Enrollment Services, Chair Jeff Acidera, Counseling Raydan Al-hubaishi, ASSC Linda Bertellotti, President's Office rep Patricia Carter, Classified rep Donna Elliott, Health Center Alice Erskine, Science/Math/Technology Jan Gersonde, Health Center Josie Glenn, Cosmetology Anthony Gulli, Buildings & Grounds Jon Holloway, Security Sandra Hatzistratis, P.E./Athletics Judy Heldberg, Child Development Center Matthew Hernandez, Bookstore Richard Inokuchi, Facilities Operations Manager Dan Ming, Business Joe Morello, Dean, P.E./Athletics Vinesh Samujh, Buildings & Grounds Lori Slicton, Social Science/Creative Arts Brian Tupper, Security</p> |
| <p><u>Meeting Date/Time/Place</u> Third Tuesday – 1:00-3:00 p.m. Room 5131</p> | <p><u>Meeting Date/Time/Place</u> Third Tuesday – 1:00-3:00 p.m. Room 5131</p> |

8. Institutional Planning Committee

The Institutional Planning Committee was created by the College Council in September 2003 and is governed by charter and By-Laws of the College Council. The task of the IPC is to formulate and recommend to the College Council a plan for the IPC as a standing committee and implementation timeline for the integration of the IPC into the governance structure of the College. The IPC will be the primary body responsible to coordinate, communicate and integrate College-wide planning at Skyline.

| 2008-2009 | 2009-2010 |
|--|---|
| <p><u>Membership</u> (President and Vice Presidents, Director of Planning, Research, and Student Success, representatives appointed by constituent groups: Academic Senate, Classified Council, Management and ASSC)</p> <p>Rob Johnstone, Chair, Dean of Planning, Research, and Institutional Effectiveness Vicki Morrow, President Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Eloisa Briones, College Business Officer Connie Beringer, Dean, Language Arts Ray Hernandez, Science/Math/Technology Academic Senate Amory Cariadus, Coordinator, Student Activities Pat Deamer, Science/Math/Technology Maria Escobar, Director, Financial Aid, EOPS and CalWorks, Student Services Social Science/Creative Arts to be determined Imelda Hermosillo, Counseling Tom Hewitt, Director, Library Services Nick Kapp, Science/Math/Technology Ira Lau, Learning Center Adolfo Leiva, Classified Council Dan Ming, Business Justin Piergrossi, P.E./Athletics William Watson, Director, Workforce Development (Resource) Dennis Eadus, Language Arts Karen Wong, Language Arts Mauricio Flores Hernandez, ASSC President Brittany Piccolotti, ASSC Vice President Additional Classified rep to be determined</p> | <p><u>Membership</u> (President and Vice Presidents, Director of Planning, Research, and Student Success, representatives appointed by constituent groups: Academic Senate, Classified Council, Management and ASSC)</p> <p>Rob Johnstone, Chair, Dean of Planning, Research, and Institutional Effectiveness Vicki Morrow, President Loretta Adrian, VP of Student Services Regina Stanback Stroud, VP of Instruction Eloisa Briones, College Business Officer Connie Beringer, Dean, Language Arts Ray Hernandez, Science/Math/Technology Academic Senate Amory Cariadus, Coordinator, Student Activities Maria Escobar, Director, Financial Aid, EOPS and CalWorks, Student Services Carlos Colombetti, Social Science/Creative Arts Imelda Hermosillo, Counseling Tom Hewitt, Director, Library Services Nick Kapp, Science/Math/Technology Cal Robinson, Business Justin Piergrossi, P.E./Athletics William Watson, Director, Workforce Development (Resource) Jim Bowsher, Language Arts Karen Wong, Language Arts Stephen Berberena, ASSC Yamileth Verdin, ASSC Kristina Brower, Classified rep Additional Classified rep: open</p> |
| <p><u>Meeting Date/Time/Place</u> 2nd Wednesday 2:15-3:30 p.m. Room 5131</p> | <p><u>Meeting Date/Time/Place</u> 2nd Wednesday 2:15-3:30 p.m. Room 5131</p> |

9. Management Council

The Management Council is an appointed advisory to the College President and primarily meets to facilitate communication among Managers regarding College operations.

| 2008-2009 | 2009-2010 |
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| <p><i>Membership</i> (President, Vice Presidents, Deans, Academic Supervisors, Directors, and Classified Supervisors)</p> | <p><i>Membership</i> (President, Vice Presidents, Deans, Academic Supervisors, Directors, and Classified Supervisors)</p> |
| <p>Victoria Morrow, Chair Loretta Adrian Connie Beringer Donna Bestock Eloisa Briones Amory Cariadus Mike Celeste Kevin Chak Maria Escobar Sherri Hancock Shelly Hausman (fall 2008) Tom Hewitt Richard Inokuchi Sandy Irber Rob Johnstone Sue Lorenzo Margery Meadows Joe Morello Regina Morrison Caroline Ocampo (spring 2009) Leslie Shelton Richard Soyombo Regina Stanback-Stroud Rick Wallace William Watson Mike Williamson</p> | <p>Victoria Morrow, Chair Loretta Adrian Connie Beringer Donna Bestock Eloisa Briones Amory Cariadus Kevin Chak Maria Escobar Sherri Hancock Tom Hewitt Richard Inokuchi Sandy Irber Rob Johnstone Sue Lorenzo Margery Meadows Joe Morello Regina Morrison Caroline Ocampo Leslie Shelton Richard Soyombo Regina Stanback Stroud Brian Tupper Rick Wallace William Watson Mike Williamson</p> |
| <p><i>Meeting Date/Time/Location</i> 2nd Tuesday 2:00-3:30 p.m. Room 1319</p> | <p><i>Meeting Date/Time/Location</i> 2nd Tuesday 2:00-3:30 p.m. Room 1319</p> |

10. President's Cabinet (Council)

The Cabinet is an appointed advisory body to the College President. The Cabinet provides institutional oversight of operations.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> (President; Vice Presidents; College Business Officer; Director of Planning, Research and Institutional Effectiveness; Director of Development, Marketing and Public Relations)</p> <p>Victoria Morrow, President Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Eloisa Briones, College Business Officer Sandy Irber, Director of Development, Marketing and Public Relations Rob Johnstone, Dean of Planning, Research and Institutional Effectiveness</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Every Wednesday 9:00 a.m. President's Office</p> | <p><u>Membership</u> (President; Vice Presidents; College Business Officer; Director of Planning, Research and Institutional Effectiveness; Director of Development, Marketing and Public Relations)</p> <p>Victoria Morrow, President Loretta Adrian, VP of Student Services Regina Stanback Stroud, VP of Instruction Eloisa Briones, College Business Officer Sandy Irber, Director of Development, Marketing and Public Relations Rob Johnstone, Dean of Planning, Research and Institutional Effectiveness</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Every Wednesday 9:00 a.m. President's Office</p> |

11. Professional Development Committee

Evaluates and makes recommendations for funding faculty proposals for long-term and short-term professional development projects.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> (the Professional Development Committee on each campus shall consist of three AFT appointed faculty members, one Academic Senate appointed representative and two administrators)</p> <p>Rick Hough, Science/Math/Technology, Chair Donna Bestock, Dean of Social Science/ Creative Arts Margery Meadows, Dean, Business Laurie Biagi, Business Joyce Lee, Counseling Phyllis Taylor, Language Arts Vacant: P.E./Athletics/Dance rep</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> Meetings held as needed</p> | <p><u>Membership</u> (the Professional Development Committee on each campus shall consist of three AFT appointed faculty members, one Academic Senate appointed representative and two administrators)</p> <p>Rick Hough, Science/Math/Technology, Chair Donna Bestock, Dean of Social Science/ Creative Arts Margery Meadows, Dean, Business Laurie Biagi, Business Joyce Lee, Counseling Phyllis Taylor, Language Arts P.E./Athletics/Dance rep: open</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> Meetings held as needed</p> |

12. Professional Enrichment and Development Advisory Committee (PEDAC)

PEDAC is charged with serving as an overarching professional development committee to (a) assess professional enrichment and development needs for all categories of staff consistent with Skyline College’s mission and based on identified teaching, learning and service needs; (b) make recommendations regarding an institutional professional development plan that meets the need of all personnel; (c) develop a systematic evaluation process for professional development programs that includes all classifications of employee and all professional development related activities; (d) recommending flex calendar activities in response to assessed needs; and (e) recommending funding for submitted proposals for professional development resourced by new state professional development funds; (f) establish a one-stop professional development information resource center. PEDAC should meet 2-4 times per year and be comprised of:

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> Phyllis Taylor, Chair, Professional Development Coordinator Donna Bestock, Administrative Development Representative Laurie Biagi, designee of the Professional Development Committee Nina Floro, Academic Senate Representative Linda Herda, Classified Council Representative Arthur Takayama, chair of the Professional Personnel Committee Theresa Tentes, College Liaison for Classified Professional Development (district)</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> Meets 2-4 times per year - TBA</p> | <p><u>Membership</u> Nina Floro, Chair, College Faculty/Staff Professional Development Coordinator Donna Bestock, Administrative Development Representative Laurie Biagi, designee of the Professional Development Committee Melissa Komadina, Academic Senate Representative Phyllis Taylor, Academic Senate Representative Arthur Takayama, chair of the Professional Personnel Committee Linda Herda, Classified Council Representative Theresa Tentes, College Liaison for District Classified Professional Development</p> <p style="text-align: center;"><u>Meeting Date/Time/Place</u> Meets 2-4 times per year - TBA</p> |

13. Stewardship for Equity, Equal Employment and Diversity (SEED) Advisory Committee

This committee assists Skyline College in fulfilling its commitment to celebrate the intellectual, educational, and social benefits of diversity. In doing so, the committee will provide stewardship for the college's value related to campus climate; oversee the college's equality in employment opportunities and make recommendations to the district EEOAC regarding fair and effective hiring policies; support, provide or promote training in cultural proficiency; provide support and assistance to equity and diversity-related projects and activities, and facilitate engagement in campus issues related to equity and diversity; and support and promote educational initiatives that result in intercultural awareness and respect for diversity in students, faculty and staff.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> (appointed by constituent groups: Academic Senate, Classified Council and Management)</p> <p>Victoria Morrow, Chair Lori Adrian, VP of Student Services Richard Soyombo, Director, CITD Rosie Bell, ex officio Amory Cariadus, Coordinator, Student Activities John Chavez, Academic Senate rep, Science/ Math/Technology Barbara Daley, Classified Council rep Lynne Douglas, Academic Senate rep, Counseling Nancy Lam, Classified rep, Cosmetology Phyllis Taylor, SEED Diversity events coordinator</p> | <p><u>Membership</u> (appointed by constituent groups: Academic Senate, Classified Council and Management)</p> <p>Victoria Morrow, Chair Lori Adrian, VP of Student Services Richard Soyombo, Director, CITD Rosie Bell, ex officio Amory Cariadus, Coordinator, Student Activities John Chavez, Academic Senate rep, Science/ Math/Technology Barbara Daley, Classified Council rep Lynne Douglas, Academic Senate rep, Counseling Nancy Lam, Classified rep, Cosmetology Phyllis Taylor, SEED Diversity events coordinator</p> |
| <p><u>Meeting Date/Time/Location</u> 3rd Monday 2:15 p.m. Room 1319</p> | <p><u>Meeting Date/Time/Location</u> 3rd Monday 2:15 p.m. Room 1319</p> |

14. Student Equity Committee (formerly Student Access and Success Committee)

The Student Equity Committee is responsible for monitoring the college's performance and response to student equity relative to race, ethnicity, gender, age, disability status and sexual orientation. The committee will seek to identify barriers and to promote institutional changes which would strengthen student equity. The committee's role is to collaborate with the college through the Curriculum Committee, which is a subcommittee of the Academic Senate, and the Institutional Planning Committee, which is a subcommittee of the College Council. The Curriculum Committee's role will include integrating the findings into the various program review and curriculum development processes. The Institutional Planning Committee's role will include supporting the integration of the college's various equity-related efforts, including the First Year Experience project, the Basic Skills Initiative, SLO development and assessment, and SEED, as well as other initiatives which are undertaken at Skyline. The Student Equity Committee will create an Annual Report and/or Research Agenda based upon their work during the prior year.

| 2008-2009 | 2009-2010 |
|---|--|
| <p><u>Membership</u> (members appointed by constituent groups)</p> <p>Rob Johnstone, Dean of Planning, Research and Institutional Effectiveness, Chair Lynne Douglas, Faculty rep from counseling Lavinia Zanassi, Faculty rep from counseling and from transfer programs David Hasson, Faculty rep from basic skills Melissa Michelitsch, Faculty rep from career-technical programs Soodi Zamani, College Success Initiative rep Karen Wong, SLOAC Steering Committee rep Dennis Wolbers, Curriculum Committee rep Lynne Douglas, DSPS rep Maria Escobar, EOPS rep and Financial Aid rep Rick Wallace, Matriculation Coordinator Leslie Shelton, Learning Center rep SEED representative to be determined Instructional Dean to be determined Outreach representative to be determined Learning communities rep to be determined Classified staff representatives (two) to be determined ASSC representatives (two) to be determined</p> | <p><u>Membership</u> (members appointed by constituent groups)</p> <p>Rob Johnstone, Dean of Planning, Research and Institutional Effectiveness, Co-Chair David Hasson, Faculty rep from basic skills, Co-Chair Lynne Douglas, Faculty rep from counseling/DSPS and SEED rep Lavinia Zanassi, Faculty rep from counseling and from transfer programs Melissa Michelitsch, Faculty rep from career-technical programs Soodi Zamani, College Success Initiative rep Karen Wong, SLOAC Steering Committee rep Dennis Wolbers, Curriculum Committee rep Maria Escobar, EOPS rep and Financial Aid rep Rick Wallace, Matriculation Coordinator Leslie Shelton, Learning Center rep Jocelyn Vila, Outreach representative Lucia Lachmayr, Learning communities rep Linda Bertellotti, Classified rep Sandra Hatzistratis, Classified rep Instructional Dean to be determined ASSC representatives (two) to be determined</p> |
| <p><u>Meeting Date/Time/Place:</u> 3rd Thursdays 2:00-3:40 p.m. Room 6205</p> | <p><u>Meeting Date/Time/Place:</u> 4th Tuesday 2:10-3:40 p.m. Room 5131</p> |

15. Technology Advisory Committee

Serves as a viable forum through which faculty, staff and administrators discuss, plan and implement ideas and strategies that will best utilize advances in technology to enhance instruction, student support services and administrative services as the College moves into the 21st century.

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u> (interested faculty, staff and administrators)</p> <p>Nick Kapp, Science/Math/Technology, Co-Chair Regina Stanback-Stroud, VP of Instruction, Co-Chair Sherri Hancock, Dean of Enrollment Services Margery Meadows, Dean of Business Mike Williamson, Dean of Science/Math/Technology Social Science/Creative Arts, Faculty representative to be determined Tom Broxholm, Business, Faculty representative Norm Del Prado, Science/Math/Technology, Faculty representative Leigh Anne Sippel, Language Arts, Faculty rep Judith Lariviere, Counseling, Student Services Chris Weidman, Classified representative Félix Pérez, Learning Center, Classified rep Andre Lee, ASSC representative Ray Parenti-Kurttilla, ASSC representative Rich Golz, District rep Jim Petromilli, District rep</p> <p><u>Meeting Date/Time/Place:</u> 1st Tuesday at 2:00 p.m. Locations on an ad-hoc basis</p> | <p><u>Membership</u> (interested faculty, staff and administrators)</p> <p>Nick Kapp, Science/Math/Technology, Co-Chair Regina Stanback-Stroud, VP of Instruction, Co-Chair Sherri Hancock, Dean of Enrollment Services Margery Meadows, Dean of Business Mike Williamson, Dean of Science/Math/Technology Social Science/Creative Arts, Faculty representative to be determined Tom Broxholm, Business, Faculty representative Norm Del Prado, Science/Math/Technology, Faculty representative Garry Nicol, Language Arts, Faculty rep Judith Lariviere, Counseling, Student Services Chris Weidman, Classified representative Rich Golz, District rep Jim Petromilli, District rep ASSC Representatives: open</p> <p><u>Meeting Date/Time/Place:</u> 1st Tuesday at 2:00 p.m. Locations on an ad-hoc basis</p> |

TASK FORCES

1. Art on Campus Committee

The Art on Campus Committee is charged with developing and reviewing proposals for acquisition of art works for both indoor and outdoor display at Skyline College that are appropriate to the mission of the college, broadly interpreted, and express the college's commitment to access and respect for all, regardless of "level of preparation, socio-economic status, cultural, religious, or ethnic background, or disability." The committee will make recommendations to the College President. The committee shall consist of at least one representative each from administration, faculty, staff, and students. Members shall include representatives from the art department, the budget office and facilities. Members shall serve in staggered three-year terms (except student representatives) and may be reappointed.

| 2008-2009 | 2009-2010 |
|--|---|
| <p><u>Membership</u> (representatives from management, faculty, staff, and students)</p> <p>Donna Bestock, Co-Chair, management Paul Bridenbaugh, Co-Chair, faculty Eloisa Briones, management Kathy Fitzpatrick, classified Richard Inokuchi, management Linda Kisich, classified Judy Lariviere, faculty Sue Lorenzo, classified Ellen Lowenstein, faculty Justin Piergrossi, faculty Julene Rhoan, classified Tiffany Schmierer, faculty Arthur Takayama, faculty Lindsay D'Amico, ASSC Denisse Gonzalez, ASSC</p> <p><u>Meeting Date/Time/Location</u> To be Determined</p> | <p><u>Membership</u> (representatives from management, faculty, staff, and students)</p> <p>Donna Bestock, Co-Chair, management Paul Bridenbaugh, Co-Chair, faculty Eloisa Briones, management Kathy Fitzpatrick, classified Richard Inokuchi, management Linda Kisich, classified Judy Lariviere, faculty Arthur Lee, ASSC Sue Lorenzo, classified Ellen Lowenstein, faculty Cheryl Padilla, ASSC Justin Piergrossi, faculty Tiffany Schmierer, faculty Arthur Takayama, faculty</p> <p><u>Meeting Date/Time/Location</u> To be Determined</p> |

2. Educational and Facilities Master Plan Project Task Force

| 2008-2009 | | 2009-2010 | |
|---|---------------------------|---|------------------------|
| <u>Membership</u> (representatives from management, faculty, staff, and students) | | <u>Membership</u> (representatives from management, faculty, staff, and students) | |
| Scott Adams | Mauricio Flores Hernandez | Scott Adams | Linda Herda |
| Lori Adrian | Ray Hernandez | Lori Adrian | Ray Hernandez |
| Anyta Archer | Richard Inokuchi | Rick Bennett | Richard Inokuchi |
| Rick Bennett | Sandy Irber | Connie Beringer | Sandy Irber |
| Connie Beringer | Rob Johnstone | Donna Bestock | Rob Johnstone |
| Donna Bestock | Barbara Lamson | Shari Bookstaff | Barbara Lamson |
| Shari Bookstaff | Chuck Leach | Eloisa Briones | Margery Meadows |
| Eloisa Briones | Adolfo Leiva | Carla Campillo | Joe Morello |
| Carla Campillo | Margery Meadows | Amory Cariadus | Vicki Morrow |
| Amory Cariadus | Joe Morello | Kevin Chak | Garry Nicol |
| Kevin Chak | Vicki Morrow | Chip Chandler | Dino Nomicos |
| Chip Chandler | Garry Nicol | Barry Chin | Jose Nuñez |
| Barry Chin | Dino Nomicos | Shann Chu | Richard Soyombo |
| Shann Chu | Jose Nuñez | Linda Da Silva | Regina Stanback Stroud |
| Linda Da Silva | Brittany Piccolotti | Anne Daley | Arthur Takayama |
| Anne Daley | Richard Soyombo | Pat Deamer | Theresa Tentes |
| Pat Deamer | Regina Stroud | Lynne Douglas | Linda Van Sciver |
| Lynne Douglas | Arthur Takayama | Mary Ann Duggan | Rick Wallace |
| Mary Ann Duggan | Theresa Tentes | Dennis Eadus | William Watson |
| Dennis Eadus | Linda Van Sciver | Jacque Escobar | Mike Williamson |
| Jacque Escobar | Rick Wallace | Maria Escobar | James Wong |
| Maria Escobar | William Watson | Pablo Gonzalez | George Wright |
| Pablo Gonzalez | Mike Williamson | Sherri Hancock | |
| Sherri Hancock | James Wong | | |
| Shelly Hausman | George Wright | | |
| Linda Herda | | | |
| <u>Meeting Date/Time/Location</u> To be Determined | | <u>Meeting Date/Time/Location</u> To be Determined | |

3. Fresh Look Advisory Group/Website Redesign Committee

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u> Victoria Morrow, President, Chair Loretta Adrian, VP Student Services Regina Stanback-Stroud, VP Instruction Rob Johnstone, Dean of Planning, Research and Institutional Effectiveness Sandy Irber, Director of Development/ Marketing and Public Relations Laura Fraser, Faculty, Web Master Shelly Hausman, Public Information Officer Judy Lariviere, Assistive Technology Computer Specialist, DSPS Maria Norris, Administrative Analyst, Instructional Office Jasmine Witham, District ITS Anyta Archer, Classified Council Teresita del Castillo-Brown, Classified Council Nick Kapp, Academic Senate Leigh Anne Sippel, Academic Senate Raydan Al-hubaishi, ASSC representative Ray Parenti-Kurttila, ASSC representative</p> <p><u>Meeting Date/Time/Location</u> To be determined</p> | <p><u>Membership</u> Victoria Morrow, President, Chair Loretta Adrian, VP Student Services Regina Stanback Stroud, VP Instruction Rob Johnstone, Dean of Planning, Research and Institutional Effectiveness Sandy Irber, Director of Development/ Marketing and Public Relations Laura Fraser, Faculty, Web Master Caroline Ocampo, Public Information Officer Judy Lariviere, Assistive Technology Computer Specialist, DSPS Maria Norris, Administrative Analyst, Instructional Office Jasmine Witham, District ITS Teresita del Castillo-Brown, Classified Council Nick Kapp, Academic Senate Leigh Anne Sippel, Academic Senate Raydan Al-hubaishi, ASSC Leonela Salazar, ASSC</p> <p><u>Meeting Date/Time/Location</u> To be determined</p> |

OPERATIONAL WORK GROUPS

1. Campus Auxiliary Services Advisory Committee

Identifies concerns and makes recommendations regarding the cafeteria, bookstore, vending, and some facilities to the President or the Chancellor's Office. This is a college committee that interfaces with the District Auxiliary Services Advisory Committee (DASAC).

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> (representatives from bookstore, cafeteria, Student Activities Office, Business Services office, Student Services)</p> <p>Amory Cariadus, Student Activities Coordinator, Chair Loretta Adrian, VP of Student Services Eloisa Briones, College Business Officer Kevin Chak, Bookstore Raydan Al-hubaishy, ASSC Andrew Lee, ASSC Ray Parenti-Kurttila, ASSC Pacific Dining representative to be determined</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Meetings held as needed</p> | <p><u>Membership</u> (representatives from bookstore, cafeteria, Student Activities Office, Business Services office, Student Services)</p> <p>Amory Cariadus, Student Activities Coordinator, Chair Loretta Adrian, VP of Student Services Eloisa Briones, College Business Officer Kevin Chak, Bookstore Astrid Berrios, ASSC Leonela Salazar, ASSC Rick McMahon, Pacific Dining representative</p> <p style="text-align: center;"><u>Meeting Date/Time/Location</u> Meetings held as needed</p> |

2. College Success Initiative (CSI) Coordinating Committee

The role of this committee is to provide a venue to facilitate communication and currency among everyone involved in implementation of the Basic Skills Plan and between the instructional and student services components of the college. The group will seek to ensure that Skyline's Plan is integrated throughout the college. It will be responsible for overseeing the project as a whole and ensuring that the various efforts are well connected to each other, and well embedded in the college's structure. The committee will also identify any gaps that should be addressed. The committee will develop and maintain a calendar of activities to facilitate communication and coordination across the college.

| 2008-2009 | 2009-2010 |
|---|---|
| <p>Membership: The committee will be a broadly constituted group representing all of the key components of the project, and co-chaired by the College Success Coordinator and a Vice President. If the Coordinator is a classroom instructor, the Co-Chair would be the Vice President of Student Services. If the Coordinator is a counselor or librarian, the Co-Chair would be the Vice President of Instruction. The members would include:</p> <p>Lori Adrian, VP of Student Services, Co-Chair Connie Beringer, Dean, Language Arts John Chavez, Math Lab Coordinator Aileen Conmigo, Financial Aid representative Jacquie Escobar, College Success Co-Coordinator Rick Hough, Math faculty representative Rob Johnstone, Dean, Planning, Research and Institutional Effectiveness Melissa Komadina, Counseling faculty representative Lucia Lachmayr, Reading faculty representative Sue Lorenzo, A&R representative Caroline Ocampo, Public Information Officer Jim Petromilli, Technology Coordinator for Skyline (resource) Leslie Shelton, Director, Learning Center Leigh Anne Sippel, ESOL faculty representative Phyllis Taylor, Professional Development Coordinator Rick Wallace, Dean, Counseling and Matriculation Coordinator Jeff Westfall, Writing Lab Coordinator Mike Williamson, Dean, Science/Math/Technology Karen Wong, College Success Co-Coordinator Soodi Zamani, College Success Co-Coordinator</p> <p><u>Meeting Date/Time/Location</u> 3rd Tuesdays of the month 1:30 – 3:30pm Room 1319</p> | <p>Membership: The committee will be a broadly constituted group representing all of the key components of the project, and co-chaired by the College Success Coordinator and a Vice President. If the Coordinator is a classroom instructor, the Co-Chair would be the Vice President of Student Services. If the Coordinator is a counselor or librarian, the Co-Chair would be the Vice President of Instruction. The members would include:</p> <p>Lori Adrian, VP of Student Services, Co-Chair Connie Beringer, Dean, Language Arts Aileen Conmigo, Financial Aid representative David Hasson, Contextualized Curriculum Michael Hoffman, Achieving College Success faculty leader Rick Hough, Math faculty representative Rob Johnstone, Dean, Planning, Research and Institutional Effectiveness Melissa Komadina, OnCourse Coordinator Lucia Lachmayr, Reading faculty representative Sue Lorenzo, A&R representative Caroline Ocampo, Public Information Officer Virginia Padron, College Success Co-Coordinator Jim Petromilli, Technology Coordinator for Skyline (resource) Leslie Shelton, Director, Learning Center Leigh Anne Sippel, ESOL faculty representative Linda Van Sciver, DSPS, Counseling Phyllis Taylor, Professional Development rep Rick Wallace, Dean, Counseling and Matriculation Coordinator Mike Williamson, Dean, Science/Math/Technology Karen Wong, College Success Co-Coordinator Soodi Zamani, College Success Co-Coordinator</p> <p><u>Meeting Date/Time/Location</u> 3rd Tuesdays of the month 1:30 – 3:30pm Room 1319</p> |

3. College Success Initiative (CSI) Steering Committee

The role of this committee is to address any broad policy decisions that need to be made, prioritize and guide the sequencing of the major components of the project, and ensure appropriate funding.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> The committee partially overlaps in membership with the Coordinating Committee.</p> <p>Lori Adrian, VP of Student Services Eloisa Briones, Director, College Business Services Jacquie Escobar, College Success Co-Coordinator Lucia Lachmayr, Reading Faculty representative Vicki Morrow, President Regina Stanback Stroud, VP of Instruction Phyllis Taylor, Professional Development Coordinator Karen Wong, College Success Co-Coordinator Soodi Zamani, College Success Co-Coordinator</p> <p><u>Meeting Date/Time/Location</u> Meets 2-4 times per year as needed.</p> | <p><u>Membership</u> The committee partially overlaps in membership with the Coordinating Committee.</p> <p>Vicki Morrow, President, Co-Chair Lori Adrian, VP of Student Services Eloisa Briones, Director, College Business Services Lucia Lachmayr, Cal PASS Coordinator Virginia Padron, College Success Co-Coordinator Regina Stanback Stroud, VP of Instruction Phyllis Taylor, Professional Development rep Karen Wong, College Success Co-Coordinator Soodi Zamani, College Success Co-Coordinator</p> <p><u>Meeting Date/Time/Location</u> Meets 2-4 times per year as needed.</p> |

4. Commencement Committee

This committee plans, coordinates and implements all activities for Commencement. The committee meets regularly during the spring semester until the day of graduation. Meetings focus on all logistical aspects of the graduation and the commencement ceremony.

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u> (Representatives from Buildings and Grounds, Campus Bookstore, Multi-Media, Student Services)</p> <p>Amory Cariadus, Chair Loretta Adrian Connie Beringer Linda Bertellotti Alan Ceccarelli Mike Celeste Kevin Chak Loretta Davis Golda Gacutan Sherri Hancock Richard Inokuchi Susan Lorenzo Joe Morello Persis Morrice Caroline Ocampo Julene Rhoan Theresa Tentes Clarissa Williams, ASSC rep</p> <p>Other members of the campus community are invited to meetings that cover specific planning areas as it relates to their department, program or division.</p> <p><u>Meeting Date/Time/Location</u> Meetings held as needed</p> | <p><u>Membership</u> (Representatives from Buildings and Grounds, Campus Bookstore, Multi-Media, Student Services)</p> <p>Amory Cariadus, Chair Loretta Adrian Connie Beringer Linda Bertellotti Alan Ceccarelli Kevin Chak Golda Gacutan Sherri Hancock Shelly Hausman Richard Inokuchi Joe Morello Sheldon Carroll Theresa Tentes Brian Tupper Clarissa Williams, ASSC</p> <p>Other members of the campus community are invited to meetings that cover specific planning areas as it relates to their department, program or division.</p> <p><u>Meeting Date/Time/Location</u> Meetings held as needed</p> |

5. Emergency Response Plan Committee

The Emergency Response Committee develops strategies for disaster preparedness and recovery for the campus. The committee is charged with maintaining the campus Emergency Response Plan, updating contact information and the evacuation plan, providing training for the campus on emergency procedures.

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u> (Representatives from Security Office, Health Office and Administration)</p> <p>Mike Celeste, Chair Loretta Adrian, Co-Chair Steve Aurilio Eloisa Briones Jan Gersonde Linda Ghio Sherri Hancock Shelly Hausman Richard Inokuchi Joe Morello Regina Stanback-Stroud</p> <p><u>Meeting Date/Time/Location</u> 4th Friday of each month 2:00 – 3:00 p.m. Room 1319</p> | <p><u>Membership</u> (Representatives from Security Office, Health Office and Administration)</p> <p>Brian Tupper, Chair Loretta Adrian, Co-Chair Steve Aurilio Linda Bertellotti Eloisa Briones Jan Gersonde Sherri Hancock Richard Inokuchi Joe Morello Caroline Ocampo Regina Stanback Stroud</p> <p><u>Meeting Date/Time/Location</u> 4th Friday of each month 2:00 – 3:00 p.m. Room 1319</p> |

6. Outreach Committee

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u></p> <p>Chair to be determined Luciana Castro, Language Arts Alice Erskine, Science/Math/Technology Josie Glenn, Business Jude Navari, Social Science/Creative Arts Christine Roumbanis, Business Leigh Anne Sippel, Language Arts Other appointments to be determined</p> <p><u>Meeting Date/Time/Location</u> To be determined</p> | <p><u>Membership</u></p> <p>Chair to be determined Luciana Castro, Language Arts Alice Erskine, Science/Math/Technology Josie Glenn, Business Jude Navari, Social Science/Creative Arts Christine Roumbanis, Business Leigh Anne Sippel, Language Arts Other appointments to be determined</p> <p><u>Meeting Date/Time/Location</u> To be determined</p> |

7. Scholarship Committee

The Scholarship Committee serves as a general policy advisory group to the scholarship program and as a selection committee for general scholarships and awards that may be assigned to their jurisdiction. The primary sources of scholarships for which this committee selects scholarship recipients are Skyline and District Foundation and Skyline Organization funds.

| 2008-2009 | 2009-2010 |
|---|---|
| <p><u>Membership</u> (members appointed by constituent groups)</p> <p>Maria Escobar, Chair, EOPS, Financial Aid, CalWorks Lori Adrian, VP of Student Services Sherri Hancock, Dean of Enrollment Services Jeff Acidera, Student Services Rakefet Avramovitz, Classified rep Shann Chu, Business Rosemary Bell, Social Science/Creative Arts Kevin Corsiglia, P.E./Athletics/Dance Katharine Harer, Language Arts Minerva Velasquez, Classified rep Science/Math/Technology Division representative to be determined</p> <p><u>Meeting Date/Time/Place:</u> Meetings held as needed</p> | <p><u>Membership</u> (members appointed by constituent groups)</p> <p>Maria Escobar, Chair, EOPS, Financial Aid, CalWorks Lori Adrian, VP of Student Services Sherri Hancock, Dean of Enrollment Services Jeff Acidera, Student Services Paul Spakowski, Business Rosemary Bell, Social Science/Creative Arts Kevin Corsiglia, P.E./Athletics/Dance Katharine Harer, Language Arts Daisy Araica, Science/Math/Technology Rakefet Avramovitz, Classified representative</p> <p><u>Meeting Date/Time/Place:</u> Meetings held as needed</p> |

8. Student Recognition and Awards Committee

This committee is charged with planning and implementing the annual Student Recognition Awards Ceremony and the Donor Appreciation Reception.

| 2008-2009 | 2009-2010 |
|--|--|
| <p><u>Membership</u> (interested faculty, staff and administrators)</p> <p><u>Membership</u> (interested faculty, staff and administrators)</p> <p>Amory Cariadus, Chair Loretta Adrian Jerry Ciralo Loretta Davis Sherri Hancock Shelly Hausman Sandy Irber Mauricio Flores Hernandez, ASSC President Denisse Gonzalez, ASSC Carlos Lazalde, ASSC Academic Senate President * Classified Council President * Honors Transfer Program Coordinator * Phi Theta Kappa Coordinator * Transfer Center Coordinator * Master of Ceremony *</p> <p>*Representative who may choose to only attend those meetings which directly affect their area</p> <p><u>Meeting Date/Time/Place:</u> Meetings held as needed</p> | <p><u>Membership</u> (interested faculty, staff and administrators)</p> <p>Amory Cariadus, Chair Loretta Adrian Golda Gacutan Sherri Hancock Sandy Irber Caroline Ocampo Rakefet Avramovitz, Classified President* ASSC representatives: open Academic Senate President * Honors Transfer Program Coordinator * Phi Theta Kappa Coordinator * Transfer Center Coordinator * Master of Ceremony *</p> <p>*Representative who may choose to only attend those meetings which directly affect their area</p> <p><u>Meeting Date/Time/Place:</u> Meetings held as needed</p> |