

Online/Television Courses

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

ACTG 100 ACCOUNTING PROCEDURES

Recommended: MATH 811 or equivalent, BUS. 115 or equivalent, either CAOT 104 or CAOT 225 or equivalent, and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 2 lab hrs/wk by arrangement. Transfer: CSU.

30007	ACTG 100	OL	By Arr	48 Hours	ONLINE	Zhang	3.0
			Sat	8:30-11:40	8-8211		

ACTG 100 OL will be held online and on campus. Classes will meet on campus on Saturdays 1/24, 2/7, 2/28, 3/7, 4/4, 4/25, 5/16 and 5/30 from 8:30 to 11:40 am in Room 8211. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, January 24, from 8:30 to 11:40 am in Room 8211 – attendance required. Instructor email: zhangh@smccd.edu.

ACTG 121 FINANCIAL ACCOUNTING

Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; CAOT 225 or equivalent; and eligibility for ENGL 836. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. *NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Plus 1 lab hr/wk by arrangement.* Transfer: UC; CSU. CAN BUS 2. ACTG 121 + ACTG 131 = CAN BUS SEQ A.

40629	ACTG 121	OL	By Arr	64 Hours	ONLINE	Ortiz	4.0
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ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Monday, January 26, from 6:00 to 9:00 pm in Room 8209 – attendance required. Instructor email: ortiz@smccd.edu.

ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2007

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Transfer: CSU.

38190	ACTG 194	OL	By Arr	16 Hours	ONLINE	Richardson	1.0
							Dates for ACTG 194 OL: 1/20-2/24

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 20, from 7:10 to 8:00 pm in Room 8209 – attendance required. Instructor email: richardsonl@smccd.edu.

ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2007

Prereq: ACTG 194 or equivalent. Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Transfer: CSU.

38261	ACTG 196	OL	By Arr	16 Hours	ONLINE	Richardson	1.0
							Dates for ACTG 196 OL: 3/3-4/14

ACTG 196 OL is offered in an online format. Requires Internet Access and email. Instructor email: richardsonl@smccd.edu.

ART 102 HISTORY OF WESTERN ART II

Recommended: Eligibility for ENGL 100. Survey of art from the Renaissance to Modern times. Transfer: UC; CSU (C1). CAN ART 4. ART 101 + ART 102 = CAN ART SEQ A.

41770	ART 102	OL	By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 102 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

BUS. 100 INTRODUCTION TO BUSINESS

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

41147	BUS. 100	OL	By Arr	48 Hours	ONLINE	Pate	3.0
							Dates for the OL section: 1/20-3/17

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Wednesday, January 21, from 5:30 to 6:00 pm in Room 8119 – attendance required. Instructor email: pate@smccd.edu.

41627	BUS. 100	OM	By Arr	48 Hours	ONLINE	Gran	3.0
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BUS. 100 OM is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 20, from 6:00 to 7:00 pm in Room 8121 – attendance required. Instructor email: grans@smccd.edu.

BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Prereq: CAOT 104 or equivalent. Recommended: Eligibility for ENGL 836. Introduction to computers and information systems, terminology, operating systems and applications, hardware, data communications, HTML, Internet issues, and object-oriented programming in Visual Basic. Plus one lab hr/wk by arrangement. Transfer: UC; CSU. CAN BUS 6.

30256	BUS. 103	OL	By Arr	48 Hours	ONLINE	Motipara	3.0
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BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Wednesday, January 21, from 5:00 to 6:00 pm in Room 8121 – attendance required. Instructor email: motipara@smccd.edu.

30253	BUS. 103	OM	By Arr	48 Hours	ONLINE	Motipara	3.0
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BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Wednesday, January 21, from 5:00 to 6:00 pm in Room 8121 – attendance required. Instructor email: motipara@smccd.edu.

BUS. 123 STATISTICS

Prereq: MATH 120 or equivalent. Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Plus one lab hr/wk. Transfer: UC; CSU (B4).

30172	BUS. 123	OL	By Arr	48 Hours	ONLINE	Burns	3.0
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BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Thursday, January 22, from 6:00 to 7:00 pm in Room 8209 – attendance required. Instructor email: burns@smccd.edu.

BUS. 210 INTERNATIONAL FINANCE

Recommended: Eligibility for ENGL 836 or equivalent. Course introduces practical aspects of international trade finance by focusing on lenders, domestic and foreign government assistance programs, payment methods, trade financing, and managing risks. Transfer: CSU (D3).

38260	BUS. 210	OL	By Arr	24 Hours	ONLINE	Zhang	1.5
			W	6:30-9:35	8-8204		

Dates for BUS. 210 OL: 1/21-3/18

BUS. 210 OL will be held online and on campus. Classes will meet on campus on Wednesdays 1/21, 2/4, 2/25, and 3/18 from 6:30 to 9:35 pm in Room 8204. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Wednesday, January 21, from 6:30 to 9:35 pm in Room 8204 – attendance required. Instructor email: zhangh@smccd.edu.

BUS. 221 INTERCULTURAL BUSINESS COMMUNICATION

Recommended: Eligibility for ENGL 836. This course introduces the practical aspects of intercultural business communication by focusing on comparisons, customs and strategies of intercultural business communication in domestic and international contexts. Transfer: CSU.

38838	BUS. 221	OL	By Arr	24 Hours	ONLINE	Pate	1.5

Dates for BUS. 221 OL: 1/20-3/17

BUS. 221 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Wednesday, January 21, from 6:15 to 6:45 pm in Room 8119 – attendance required. Instructor email: pate@smccd.edu.

BUS. 241 DOING BUSINESS IN ASIA

Recommended: Eligibility for ENGL 836 or equivalent. This course explores business strategies in conducting business in Asia. Students will gain better insight into the business environment and business protocol in Asia. Transfer: CSU.

39985	BUS. 241	OL	By Arr	24 Hours	ONLINE	Pate	1.5

Dates for BUS. 241 OL: 3/24-5/26

BUS. 241 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, March 24, from 6:00 to 6:30 pm in Room 8209 – attendance required. Instructor email: pate@smccd.edu.

BUS. 243 LEGAL ENVIRONMENT OF INTERNATIONAL BUSINESS

Recommended: Eligibility for ENGL 836 or equivalent. Study of various topics in International Business Law. Introduction to the legal implications of financial, economic and cultural challenges faced by multinational businesses in a global environment. Transfer: CSU.

41834	BUS. 243	OL	By Arr	24 Hours	ONLINE	Zhang	1.5
			W	6:30-9:30	8-8204		

Dates for BUS. 243 OL: 3/25-5/27

BUS. 243 OL will be held online and on campus. Classes will meet on campus on Wednesdays 3/25, 4/15, 5/6 and 5/27 from 6:30 to 9:30 pm in Room 8204. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Wednesday, March 25, from 6:30 to 9:30 pm in Room 8204 – attendance required. Instructor email: zhangh@smccd.edu.

BUS. 245 INTRODUCTION TO CUSTOMS BROKERAGE

Recommended: ENGL 836 or equivalent. Introduction to basic regulations, procedures and documentation required in customs brokerage. Students will gain insight into U.S. Customs Brokerage and help prepare for the Customs Broker

examination. Transfer: CSU.

39986	BUS. 245	OL	By Arr	24 Hours	ONLINE	Kilmartin	1.5
			W	7:00-10:00	8-8209		

Dates for BUS. 245 OL: 1/21-3/18

BUS. 245 OL is offered in an online format. Classes will meet on campus on Wednesdays, 1/21, 2/11, 3/4 and 3/18 from 7:00 to 10:00 pm in Room 8209. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Wednesday, January 21, from 7:00 to 10:00 pm in Room 8209 – attendance required. Instructor email: kilmartin@smccd.edu.

BUS. 248 ASIAN MANAGEMENT SYSTEMS

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comparative study of Asian management systems. Students will learn practical guidelines to work with Asian counterparts for successful business ventures. Plus one hr/wk by arrangement. Transfer: CSU.

41157	BUS. 248	OL	By Arr	48 Hours	ONLINE	Pate	3.0

Dates for BUS. 248 OL: 3/24-5/26

BUS. 248 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, March 24, from 6:30 to 7:00 pm in Room 8209 – attendance required. Instructor email: pate@smccd.edu.

BUS. 249 INTRODUCTION TO INTERNATIONAL LOGISTICS FOR CUSTOMS BROKERS AND FREIGHT FORWARDERS

Recommended: BUS. 115 or eligibility for MATH 110, or equivalent. Students will be introduced to international purchase-sale agreement negotiations using Incoterms, foreign exchange and collections, introduction to international supply chains and cargo transportation, cargo security and risk management. Plus one hr/wk by arrangement. Transfer: CSU.

41527	BUS. 249	OL	By Arr	48 Hours	ONLINE	Kilmartin	3.0

Dates for BUS. 249 OL: 1/20-3/17

BUS. 249 OL is offered in an online format with a customized learning project under mentorship of a working manager in the international forwarding/customs brokerage industry. Students are required to subscribe to online reading and study materials in lieu of a textbook. Midterm and final exams will be taken on campus. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access, a valid email address, and are required to email the instructor (kilmartin@smccd.edu) immediately after registering for the course. Orientation meeting on Wednesday, January 21, from 7:00 to 9:00 pm in Room 8119 – attendance required. For more information, contact Graciela Phelps at phelpsg@smccd.edu.

BUS 258 CUSTOMS BROKER SERVICES AND REGULATIONS

NEW! Prereq: BUS 249 or equivalent. Learn U.S. import requirements and restrictions, broker work-flow, types of customs “entries” and how brokers work with importers, government agencies and transportation carriers. Transfer: CSU.

41890	BUS. 258	OL	By Arr	48 Hours	ONLINE	Staff	3.0

Dates for BUS. 258 OL: 3/24-5/26

BUS. 258 OL is offered in an online format with a customized learning project under mentorship of a working manager in a customs brokerage office. Students are required to subscribe to online reading and study materials in lieu of a textbook. Midterm and final exams will be taken on campus. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access, a valid email address. Orientation meeting on Wednesday, January 21, from 7:00-9:00 pm in Room 8119 – attendance required. For more information, contact Graciela Phelps at phelpsg@smccd.edu.

BUS 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS

NEW! *Prereq: BUS 262 or equivalent.* Learn U.S. export and foreign country import requirements, bank collections and letters of credit, and observe/perform these procedures during workplace learning. Transfer: CSU.

41836 BUS. 263 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
 Dates for BUS. 263 OL: 1/20-3/17

BUS. 263 OL is offered in an online format with a customized learning project under mentorship of a working manager in a freight forwarders office. Students are required to subscribe to online reading and study materials in lieu of a textbook. Midterm and final exams will be taken on campus. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access, a valid email address. Orientation meeting on Wednesday, January 21, from 7:00-9:00 pm in Room 8119 – attendance required. Instructor email: guadamuzcabral@smccd.edu. For more information, contact Graciela Phelps at phelpsg@smccd.edu.

BUS 267 OCEAN FORWARDER & NVOCC REGULATION, OPERATIONS AND WORK-FLOW

NEW! *Prereq: BUS 263 or equivalent.* U.S. Export and Destination Country Import Requirements; Foreign Collections Learn about ocean carriers and intermodal shipping, ocean forwarder and NVOCC regulation and operational process, and how to prepare a bill of lading. Transfer: CSU.

41838 BUS. 267 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
 Dates for BUS. 267 OL: 3/24-5/26

BUS. 267 OL is offered in an online format with a customized learning project under mentorship of a working manager in a freight forwarders office. Students are required to subscribe to online reading and study materials in lieu of a textbook. Midterm and final exams will be taken on campus. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access, a valid email address. Orientation meeting on Wednesday, January 21, from 7:00-9:00 pm in Room 8119 – attendance required. Instructor email: guadamuzcabral@smccd.edu. For more information, contact Graciela Phelps at phelpsg@smccd.edu.

BUS. 279 IMPORT/EXPORT MANAGEMENT

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

36078 BUS. 279 OL By Arr 48 Hours ONLINE Kilmartin 1.5
 W 7:00-10:00 8-8209
 Dates for BUS. 279 OL: 3/25-5/27

BUS. 279 OL is offered in an online format. Classes will meet on campus on Wednesdays, 3/25, 4/15, 5/6 and 5/27 from 7:00 to 10:00 pm in Room 8209. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Wednesday, March 25, from 7:00 to 10:00 pm in Room 8209 – attendance required. Instructor email: kilmartin@smccd.edu.

BUS. 476 INTRODUCTION TO MEDICAL OFFICE MANAGEMENT

Designed to prepare students to become administrative medical office professionals. Students will learn office procedures, patient scheduling, human relations, and legal and ethical issues that pertain to the job site. Plus 24 hours by arrangement. Transfer: CSU.

41159 BUS. 476 OL By Arr 48 Hours ONLINE Holland 3.0
 Th 7:00-10:00 8-8117

BUS. 476 OL will be held online and on campus. Classes will meet on campus on Thursdays on 1/22 (for orientation) and on 2/26, 3/19, 4/23 and 5/28 from 7:00 to 10:00 pm in Room 8117. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Thursday, January 22, from 7:00 to 8:00 pm in Room 8117 – attendance required. Instructor email: hollandc@smccd.edu.

BUS. 485 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

41839 BUS. 485 OL By Arr 48 Hours ONLINE Holland 3.0
 Th 7:00-10:00 8-8117

BUS. 485 OL will be held online and on campus. Classes will meet on campus on Thursdays on 1/22 (for orientation) and on 4/16 and 5/21 from 7:00 to 10:00 pm in Room 8117. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Thursday, January 22, from 8:00 to 9:00 pm in Room 8117 – attendance required. Instructor email: hollandc@smccd.edu.

CAOT 100 BEGINNING COMPUTER KEYBOARDING

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

37624 CAOT 100 OL By Arr 24 Hours ONLINE Gianoli 1.5
 T 7:00-10:00 8-8119

Dates for the OL section: 1/20-3/17

CAOT 100 OL will be held online and on campus. Classes will meet on campus three times, Tuesdays, 1/20, 2/17 and 3/17. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 20, from 7:00 to 10:00 pm in Room 8119 – ATTENDANCE REQUIRED. Students must email instructor prior to Orientation. Instructor email: gianoli@smccd.edu.

37619 CAOT 100 OM By Arr 24 Hours ONLINE Gianoli 1.5
 T 7:00-10:00 8-8119

Dates for the OM section: 3/24-5/26

CAOT 100 OM will be held online and on campus. Classes will meet on campus three times, Tuesdays, 3/24, 4/21 and 5/26. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Tuesday, March 24, from 7:00 to 10:00 pm in Room 8119 – ATTENDANCE REQUIRED. Students must email instructor prior to Orientation. Instructor email: gianoli@smccd.edu.

CAOT 101 COMPUTER KEYBOARDING SKILL BUILDING

Prereq: Ability to type without looking at the keyboard. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

30655 CAOT 101 OL By Arr 24 Hours ONLINE Gianoli 1.5
 T 7:00-10:00 8-8119

Dates for the OL section: 1/20-3/17

CAOT 101 OL will be held online and on campus. Classes will meet on campus three times, Tuesdays, 1/20, 2/17 and 3/17. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 20, from 7:00 to 10:00 pm in Room 8119 – ATTENDANCE REQUIRED. Students must email instructor prior to Orientation. Instructor email: gianoli@smccd.edu.

CAOT 101 COMPUTER KEYBOARDING SKILL BUILDING
Continued

41873 CAOT 101 OM By Arr 24 Hours ONLINE Gianoli 1.5
T 7:00-10:00 8-8119
Dates for the OM section: 3/24-5/26

CAOT 101 OM will be held online and on campus. Classes will meet on campus three times, Tuesdays, 3/24, 4/21 and 5/26. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Tuesday, March 24, from 7:00 to 10:00 pm in Room 8119 – ATTENDANCE REQUIRED. Students must email instructor prior to Orientation. Instructor email: gianoli@smccd.edu.

CAOT 200 INTRODUCTION TO MS OFFICE SUITE

Recommended: CAOT 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

35200 CAOT 200 OL By Arr 32 Hours ONLINE Motipara 2.0
Dates for the OL section: 1/20-4/14

CAOT 200 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 201 INTEGRATION OF MS OFFICE APPLICATIONS

Prereq: CAOT 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by inserting documents, linking information, and embedding objects using exercises and case studies. Students will learn how to convert documents to HTML and create Web presentations. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

40681 CAOT 201 OL By Arr 16 Hours ONLINE Motipara 1.0
Dates for the OL section: 4/21-5/26

CAOT 201 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 214 WORD PROCESSING I: WORD

PC/MAC FRIENDLY *Prereq: Knowledge of computer keyboard.* Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

38188 CAOT 214 OL By Arr 16 Hours ONLINE Cervantes 1.0
Dates for the OL section: 1/20-2/24

CAOT 214 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 215 WORD PROCESSING II: WORD

PC/MAC FRIENDLY *Prereq: CAOT 214 or equivalent.* Students increase word processing skills using a PC and Word in a hands-on environment to complete practical applications involving merges, tables, graphics, macros and styles. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

38189 CAOT 215 OL By Arr 32 Hours ONLINE Cervantes 2.0
Dates for the OL section: 3/3-5/26

CAOT 215 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 222 BUSINESS PRESENTATIONS I: POWERPOINT

Recommended: CAOT 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

37383 CAOT 222 OL By Arr 16 Hours ONLINE Motipara 1.0
Dates for CAOT 222 OL: 1/21-2/25

CAOT 222 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 223 BUSINESS PRESENTATIONS II: POWERPOINT

Prereq: CAOT 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

37638 CAOT 223 OL By Arr 16 Hours ONLINE Motipara 1.0
Dates for CAOT 223 OL: 3/4-4/15

CAOT 223 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 225 SPREADSHEETS I: EXCEL

Recommended: CAOT 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

34743 CAOT 225 OL By Arr 16 Hours ONLINE Roumbanis 1.0
Dates for the OL section: 1/21-2/25

CAOT 225 OL is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

42100 CAOT 225 OM By Arr 16 Hours ONLINE Roumbanis 1.0
Dates for the OM section: 1/21-2/25

CAOT 225 OM is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

CAOT 226 SPREADSHEETS II: EXCEL

Recommended: CAOT 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, integration and macros. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

38222 CAOT 226 OL By Arr 32 Hours ONLINE Roumbanis 2.0
Dates for the OL section: 3/4-5/27

CAOT 226 OL is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

37799 CAOT 226 OM By Arr 32 Hours ONLINE Roumbanis 2.0
Dates for the OM section: 3/4-5/27

CAOT 226 OM is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

CAOT 230 DATABASE APPLICATIONS I: ACCESS

Recommended: CAOT 104 or equivalent and eligibility for ENGL 836. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

38223 CAOT 230 OL By Arr 16 Hours ONLINE Fraser 1.0
 Dates for the OL section: 1/21-2/25

CAOT 230 OL is offered in an online format. Requires Internet access and email. Email instructor at fraserl@smccd.edu before first scheduled class.

CAOT 231 DATABASE APPLICATIONS II: ACCESS

Prereq: CAOT 230 or equivalent. For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

38224 CAOT 231 OL By Arr 32 Hours ONLINE Fraser 2.0
 Dates for the OL section: 3/4-5/27

CAOT 231 OL is offered in an online format. Requires Internet access and email. Email instructor at fraserl@smccd.edu before first scheduled class.

CAOT 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL

PC/MAC FRIENDLY In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. May be repeated once for credit. Transfer: CSU.

37650 CAOT 301 OL By Arr 16 Hours ONLINE Cervantes 1.0
 Dates for CAOT 301 OL: 3/4-4/15

CAOT 301 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 403 HTML & WEB AUTHORING APPLICATIONS I

Prereq: Completion of, or concurrent enrollment in, either CAOT 104, CAOT 212, CAOT 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

35738 CAOT 403 OL By Arr 24 Hours ONLINE Motipara 1.5
 Dates for the OL section: 1/21-3/18

CAOT 403 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 404 HTML & WEB AUTHORING APPLICATIONS II

Prereq: CAOT 403 or equivalent. An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

37390 CAOT 404 OL By Arr 24 Hours ONLINE Motipara 1.5
 Dates for the OL section: 4/3-5/29

CAOT 404 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 410 PHOTOSHOP ESSENTIALS

PC/MAC FRIENDLY Recommended: CAOT 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

41850 CAOT 410 OL By Arr 24 Hours ONLINE Cervantes 1.5
 Dates for the OL section: 1/20-3/17

CAOT 410 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 411 PHOTOSHOP PORTFOLIO

PC/MAC FRIENDLY *Prereq: CAOT 410 or equivalent and CAOT 403 or equivalent.* Work with advanced Photoshop editing, filters and color management of print and monitor images. Create a professional slide show of your photos or art. Complete a professional Photoshop portfolio. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

37402 CAOT 411 OL By Arr 24 Hours ONLINE Cervantes 1.5
 Dates for the OL section: 3/24-5/26

CAOT 411 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 412 FLASH I

Prereq: CAOT 403 or equivalent. Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as COMP 412. May be repeated for credit a maximum of three times. Transfer: CSU.

37670 CAOT412 OL By Arr 24 Hours ONLINE Weeks 1.5
 Dates for CAOT 412 OL: 1/21-3/18

CAOT 412 OL is offered in an online format. Requires Internet access and email. Email instructor at weeks@smccd.edu before first scheduled class.

CAOT 413 FLASH II

Prereq: CAOT 412 or equivalent. Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Plus lab hours by arrangement. Also listed as COMP 413. May be repeated twice for credit. Transfer: CSU.

38259 CAOT 413 OL By Arr 24 Hours ONLINE Weeks 1.5
 Dates for CAOT 413 OL: 3/25-5/27

CAOT 413 OL is offered in an online format. Requires Internet access and email. Email instructor at weeks@smccd.edu before first scheduled class.

CAOT 416 ADOBE INDESIGN ESSENTIALS

NEW! Recommended: CAOT 214 or equivalent and CAOT 104 or equivalent. Explore the amazing features of Adobe InDesign the new industry standard for page layout and design. Create professional looking newsletters, advertisements, magazine articles, brochures, flyers and other documents. Transfer: CSU.

41853 CAOT 416 OL By Arr 48 Hours ONLINE Weeks 1.5-3.0

CAOT 416 OL is offered in an online format. Requires Internet access and email. Email instructor at weeks@smccd.edu before first scheduled class.

CAOT 665SJ INTRODUCTION TO MAC OPERATING SYSTEM X

Designed for new and old MAC users who wish to increase their knowledge and hands-on application of MAC OS X tools, including creating and organizing files, address books and calendars, using compression program Stuffit, working with iWork '06 to create slide show presentations and newsletters, burning CD's in seconds, creating and saving documents with WORD, visiting and evaluating free downloadable office and fun programs for Apple. Transfer: CSU.

41556 CAOT 665SJ OL By Arr 16 Hours ONLINE Cervantes 1.0
Dates for the OL section: 1/20-2/24

CAOT 665SJ OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 665SW PROFESSIONAL MEDIA DESIGN MADE EASY (MAC)

NEW! Time to take command of MAC Multimedia Publishing software. This course will help you create professional interactive presentations and print publications with Keynote and Pages software. This fun, hands-on, project-based course is for students who have the two software programs but have never used them for home or business needs. Use these new multimedia tools to impress your coworkers and friends with your final portfolio CD, including a Keynote multimedia slide show and print marketing designs. Transfer: CSU.

41875 CAOT 665SW OL By Arr 16 Hours ONLINE Cervantes 1.0
Dates for CAOT 665SW OL: 3/3-4/14

CAOT 665SW OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

COMP 412 FLASH I

Prereq: CAOT 403 or equivalent. Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as CAOT 412. May be repeated once for credit. Transfer: CSU.

40281 COMP 412 OL By Arr 24 Hours ONLINE Weeks 1.5
Dates for COMP 412 OL: 1/20-3/18

COMP 412 OL is offered in an online format. Requires Internet access and email. Email instructor at weeks@smccd.edu before first scheduled class.

COMP 413 FLASH II

Prereq: CAOT/COMP 412 or equivalent. Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionscript. Plus lab hours by arrangement. Also listed as CAOT 413. May be repeated once for credit. Transfer: CSU.

40282 COMP 413 OL By Arr 24 Hours ONLINE Weeks 1.5
Dates for COMP 413 OL: 3/25-5/27

COMP 413 OL is offered in an online format. Requires Internet access and email. Email instructor at weeks@smccd.edu before first scheduled class.

ECON 100 PRINCIPLES OF MACROECONOMICS

Recommended: Eligibility for ENGL 100 and MATH 120, or equivalent. Introduction to the U.S. economy in a global context. Measurement and theories of output, unemployment, inflation and money. Government stabilization policies. Transfer: UC; CSU (D3). CAN ECON 2.

36805 ECON 100 OL By Arr 48 Hours ONLINE Kress 3.0

ECON 100 OL is taught in an online format. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Saturday, January 24, 9:00-10:50 am, in Room 7110.

ECON 102 PRINCIPLES OF MICROECONOMICS

Prereq: ECON 100. Recommended: Eligibility for ENGL 100 and MATH 120, or equivalent. Introduction to the functioning of markets. Theory of output and prices in competitive and non-competitive markets. Government tax and regulatory policies. Transfer: UC; CSU (D3). CAN ECON 4.

36806 ECON 102 OL By Arr 48 Hours ONLINE Kress 3.0

ECON 102 OL is taught in an online format. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Saturday, January 24, 11:00 am-1:00 pm, in Room 7110.

ENGL 100 COMPOSITION

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Plus one hr/wk by arrangement. Transfer: UC; CSU (A2, A3). CAN ENGL 2. ENGL 100 + ENGL 110 = CAN ENGL SEQ A.

40697 ENGL 100 OL By Arr 48 Hours ONLINE Bell 3.0

ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: bell@smccd.edu. Orientation meeting on Wednesday, January 21, 6:00-7:30 pm, in Room 2117A.

40878 ENGL 100 OM By Arr 48 Hours ONLINE Bell 3.0

ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: bell@smccd.edu. Orientation meeting on Wednesday, January 21, 7:45-9:15 pm, in Room 2117A.

42069 ENGL 100 ON By Arr 48 Hours ONLINE Powers 3.0

ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: powers@smccd.edu.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Plus one hr/wk by arrangement. Transfer: UC; CSU (A2, A3, C2). CAN ENGL 4. ENGL 100 or ENGL 105 + ENGL 110 = CAN ENGL SEQ A.

41299 ENGL 110 OL By Arr 48 Hours ONLINE Powers 3.0

ENGL 110 OL is offered in an online format. Requires Internet access and email. Instructor email: powers@smccd.edu.

41578 ENGL 110 OM By Arr 48 Hours ONLINE Powers 3.0

ENGL 110 OM is offered in an online format. Requires Internet access and email. Instructor email: powers@smccd.edu.

ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION

Prereq: ENGL 100 or 105 with grade of C or better. Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Plus one hr/wk by arrangement. Transfer: UC; CSU (A3).

41303 ENGL 165 OL By Arr 48 Hours ONLINE Hibble 3.0
ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Tuesday, January 20, 6:00-7:30 pm, in Room 2117B.

42070 ENGL 165 OM By Arr 48 Hours ONLINE Tindall 3.0
ENGL 165 OM is offered in an online format. Requires Internet access and email. Instructor email: tindallr@smccd.edu.

ENGL 875 ENGLISH GRAMMAR

Review of English grammar with emphasis on practicing standard English skills and correctness for use in academic papers. Appropriate for all levels of English. May be repeated once for credit. (Units do not count toward the Associate Degree.)

39904 ENGL 875 OL By Arr 48 Hours ONLINE Westfall 3.0
ENGL 875 OL is offered in an online format. Requires Internet access and email. Instructor email: westfall@smccd.edu.

HIST 201 UNITED STATES HISTORY I

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1). CAN HIST 8. HIST 201 + HIST 202 = CAN HIST SEQ B.

40049 HIST 201 OL By Arr 48 Hours ONLINE Ulloa 3.0
HIST 201 OL is offered in an online format. Requires Internet access and email. Instructor email: ulloaj@smccd.edu. Orientation meeting on Friday, January 23, 1:00-2:00 pm, in Room 1111.

HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

42150 HSCI 484 OL By Arr 48 Hours ONLINE Holland 3.0
Th 7:00-10:00 8-8117

HSCI 484 OL will be held online and on campus. Classes will meet on campus on Thursdays on 1/22 (for orientation) and on 4/16 and 5/21 from 7:00 to 10:00 pm in Room 8117. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Thursday, January 22, from 8:00 to 9:00 pm in Room 8117 – attendance required. Instructor email: hollandc@smccd.edu.

JOUR 680SA NEWSPAPER EDITING SKILLS

Prereq: Eligibility for ENGL 836 or ESOL 400, or equivalent. Recommended: Completion of or concurrent enrollment in JOUR 120. Students will learn how to edit newspaper articles for accuracy, clarity, grammatical correctness, and AP style conformation. Students will also learn how to write headlines and cutlines. Transfer: CSU.

41717 JOUR 680SA OL By Arr 16 Hours ONLINE Kaplan-Biegel 1.0
JOUR 680SA OL is offered in an online format. Requires Internet access and email. Instructor email: kaplann@smccd.edu.

JOUR 680SB MULTIMEDIA JOURNALISM

NEW! *Prereq: Eligibility for ENGL 836 or ESOL 400, or equivalent.* Recommended: Completion of or concurrent enrollment in JOUR 120 or equivalent. Students will learn to create multimedia projects that combine text, audio,

photos, video and interactive graphics to explain a topic or tell a story. Transfer: CSU.

41719 JOUR 680SB OL By Arr 16 Hours ONLINE Kaplan-Biegel 1.0
W 1:30-2:30 8-8118

Dates for JOUR 680SB OL: 1/20-2/27

JOUR 680SB OL will be held online and on campus. Classes will meet on campus on Wednesdays 1/28, 2/4, 2/11, and 2/18 from 1:30 to 2:30 pm in Room 8118. Remaining class time will be online. Requires Internet access and email. Instructor email: kaplann@smccd.edu.

LIT. 116 INTRODUCTION TO WORLD LITERATURE

NEW! *Prereq: ENGL 100 or ENGL 105, or equivalent.* Survey of world literature using fiction, poetry, essays and drama. Transfer: UC; CSU (C2).

41809 LIT. 116 OL By Arr 48 Hours Hibble 3.0

LIT. 116 OL is offered in an online format. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Tuesday, January 20, 7:45-9:15 pm, in Room 2117B.

LSCI 100 INTRODUCTION TO INFORMATION RESEARCH

An introduction to basic online research skills using a variety of high quality Web research tools. Emphasis on techniques for effective searching and using critical thinking skills to choose appropriate online research tools and critically evaluate a variety of information sources. May be repeated once for credit. Transfer: UC; CSU (E1).

37224 LSCI 100 OM By Arr 16 Hours ONLINE Wolbers 1.0
Dates for the OM section: 1/26-3/20

LSCI 100 OM is an 8-week short course offered in an online format with 4 class meetings required. Students must have an email address. Attendance is required at an orientation meeting on either Monday, January 26 or Tuesday, January 27 from 12:00 to 1:00 pm in the Library Demonstration Area, and at three additional class meetings to be assigned. Instructor email: wolbers@smccd.edu.

40298 LSCI 100 ON By Arr 16 Hours ONLINE Brenner 1.0
Dates for the ON section: 3/23-5/21

LSCI 100 ON is an 8-week short course offered in an online format with 4 class meetings required. Students must have an email address. Attendance is required at an orientation meeting on either Monday, March 23 or Tuesday, March 24 from 12:00 to 1:00 pm in the Library Demonstration Area, and at three additional class meetings to be assigned. Instructor email: brenner@smccd.edu.

37223 LSCI 100 OL By Arr 16 Hours ONLINE Brenner 1.0
Dates for the OL section: 3/24-5/19

LSCI 100 OL is an 8-week short course offered in an online format with 4 class meetings required. Students must have an email address. Attendance is required at an orientation meeting on Tuesday, March 24 from 6:30 to 8:00 pm in the Library Demonstration Area, and at three additional class meetings to be assigned. Instructor email: brenner@smccd.edu.

MATH 120 INTERMEDIATE ALGEBRA

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

41512 MATH 120 OL By Arr 80 Hours ONLINE Moss 5.0

Math 120 OL is taught in an online format. Requires Internet access and email. There are five required on-campus meetings for testing. Orientation is required and can be done online before January 20 at <http://www.smccd.edu/accounts/moss> or in-person on Saturday, January 24 at 1:00 pm in room 2117A. Optional on-campus study sessions offered throughout the semester. Check instructor website at <http://www.smccd.edu/accounts/moss> before January 20. Instructor contact: moss@smccd.edu.

MATH 200 PROBABILITY & STATISTICS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4). CAN STAT 2.

40736 MATH 200 OL By Arr 64 Hours ONLINE Moss 4.0

Math 200 OL is taught in an online format. Requires Internet access and email. There are five required on-campus meetings for testing. Orientation is required and can be done online before January 20 at <http://www.smccd.edu/accounts/moss> or in-person on Saturday, January 24 at 1:00 pm in room 2117A. Optional on-campus study sessions offered throughout the semester. Check instructor website at <http://www.smccd.edu/accounts/moss> before January 20. Instructor contact: moss@smccd.edu.

41417 MATH 200 OM By Arr 64 Hours ONLINE Kazaryan 4.0

Math 200 OM is taught in an online format. Requires Internet access and email. Instructor email: kazaryan@smccd.edu. Please visit instructor website at <http://www.smccd.edu/accounts/kazaryan/> for course orientation and testing information.

MUS. 100 FUNDAMENTALS OF MUSIC

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

30592 MUS. 100 OL By Arr 48 Hours ONLINE Millar 3.0

MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/music_100ol.htm. Orientation meeting on campus on Friday, January 23, 12:30-1:30 pm in Room 1107.

MUS. 202 MUSIC APPRECIATION

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

38745 MUS. 202 OL By Arr 48 Hours ONLINE Millar 3.0

MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm. Orientation meeting on campus on Friday, January 23, 1:30-2:30 pm in Room 1107.

MUS. 204 MUSIC HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the development of musical expression in Western Civilization from Medieval times to the music of our time. Transfer: UC; CSU (C1).

40719 MUS. 204 OL By Arr 48 Hours ONLINE Millar 3.0

MUS. 204 OL is taught in an online format. Students should review the information for this class before enrolling: <http://www.smccd.edu/accounts/millar/>; follow the links to the bulletin board for MUS. 204. Orientation meeting on campus on Friday, January 23, 2:30-3:30 pm in Room 1107.

MUS. 275 HISTORY OF JAZZ

Historical development of jazz from a musical and sociological perspective. Topics include discussion of musical elements, vocal and instrumental ensembles, artistic values, and the role of jazz in our culture. Transfer: UC; CSU (C1).

40600 MUS. 275 OL By Arr 48 Hours ONLINE Williams 3.0

MUS. 275 OL is taught in an online format. Orientation meeting on campus on Thursday, January 22, 6:00-8:00 pm in Room 1107. Instructor email: williams@smccd.edu.

P.E. 680SD THEORY OF SPORT & FITNESS MANAGEMENT

NEW! An overview of sport management at the professional, collegiate and recreational levels. Career opportunities in the field of sport management are discussed. *NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.* Transfer: CSU.

42135 P.E. 680SD OL By Arr 48 Hours ONLINE Piergrossi 3.0

P.E. 680SD OL is taught in an online format. Orientation meeting on campus on Tuesday, January 20, 6:10-7:00 pm in Room 3147. Instructor email: piergrossi@smccd.edu.

PSYC 100 GENERAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3). CAN PSY 2.

30703 PSYC 100 OL By Arr 48 Hours ONLINE Jackson 3.0

PSYC 100 OL is taught in an online format. Requires Internet access and email. Optional orientation meeting on campus on Friday, January 23, 1:00-2:00 pm in Room 1304. Instructor email: jacksont@smccd.edu.

PSYC 200 DEVELOPMENTAL PSYCHOLOGY

NEW! Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

42045 PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0

PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

TELECOURSE

Telecourses are college-credit courses that give students the opportunity to complete most of their course work outside the classroom, on their own, usually at home. However, three or more on-campus meetings are held for each course; attendance at many of the introductory meetings is mandatory. Telecourses are academically equivalent to on-campus courses and are transferable to most four-year colleges and universities.

Programs are broadcast on Channel 43.1 Digital, which is carried on many cable systems. Call your cable company for the correct cable channel in your area. For more information about telecourses, contact the Telecourse Office at College of San Mateo, (650) 524-6933, or visit the Distance Learning Website at www.collegeofsanmateo.edu, and click on Distance Learning. Additional Telecourse offerings appear on page 124.

ASTR 100 INTRODUCTION TO ASTRONOMY

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus one hr/wk by arrangement. Transfer: UC; CSU (B1).

41500 ASTR 100 TV See Below TV Vanajakshi 3.0

ASTR 100 TV is a telecourse. Broadcast: Mondays, 1:00-2:00 pm, 2/2-4/6 on KCSM (Channel 43.1 Digital)

Mandatory Introductory Meeting: 7:00-9:00 pm, Friday, 1/30, held at **College of San Mateo**, Building 36, Room 109

Additional Campus Meetings: 7:00-9:00 pm on Fridays, 3/20, 3/27, 5/8 and 5/15, held at **College of San Mateo**, Building 36, Room 109