

Short Courses

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
SELECTED SHORT COURSES BEGINNING IN AUGUST						
88203	ACTG 103 AS	Ten-Key Skills	TTh	12:35-1:50	0.5	8/24-9/14
87335	ACTG 194 OL	Introduction to QuickBooks Pro 2009	By Arr	16 Hours	1.0	8/24-9/28
80175	BUS. 100 OL	Introduction to Business	By Arr	48 Hours	3.0	8/18-10/13
88276	BUS. 230 OL	Introduction to International Marketing	By Arr	24 Hours	1.5	8/18-10/13
91818	BUS. 249 OL	Introduction to International Logistics for Customs Brokers and Freight Forwarders	By Arr	48 Hours	3.0	8/23-10/18
91824	BUS. 262 OL	Introduction to International Forwarding and Cargo Transportation	By Arr	48 Hours	3.0	8/23-10/18
88267	CAOT 100 AX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	8/19-10/19
88271	CAOT 100 OL	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	8/24-10/19
88246	CAOT 101 AX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	8/19-10/19
88247	CAOT 101 OL	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	8/24-10/19
88248	CAOT 104 AS	Introduction to Computers w/Windows I	MWF	9:10-10:00	1.5	8/18-10/11
88250	CAOT 104 JS	Introduction to Computers w/Windows I	T	6:30-9:35	1.5	8/24-10/19
88312	CAOT 200 JS	Introduction to MS Office Suite	M	6:30-9:45	2.0	8/23-11/1
90487	CAOT 200 OL	Introduction to MS Office Suite	By Arr	32 Hours	2.0	8/24-11/9
88319	CAOT 214 AS	Word Processing I: Word	TTh	11:10-12:25	1.0	8/19-9/28
88318	CAOT 214 OL	Word Processing I: Word	By Arr	16 Hours	1.0	8/24-9/28
89250	CAOT 222 OL	Business Presentations I: PowerPoint	By Arr	16 Hours	1.0	8/24-9/28
88295	CAOT 225 OL	Spreadsheets I: Excel	By Arr	16 Hours	1.0	8/24-9/28
88260	CAOT 225 JS	Spreadsheets I: Excel	W	6:30-9:30	1.0	8/18-9/22
89201	CAOT 230 OL	Database Applications I: Access	By Arr	16 Hours	1.0	8/24-9/28
88184	CAOT 403 JS	HTML & Web Authoring Applications I	W	6:30-9:30	1.5	8/18-10/13
88191	CAOT 403 OL	HTML & Web Authoring Applications I	By Arr	24 Hours	1.5	8/18-10/13
90504	CAOT 410 SS	Photoshop Essentials	Sat	9:00-12:05	1.5	8/21-10/16
88226	CAOT 410 OL	Photoshop Essentials	By Arr	24 Hours	1.5	8/24-10/19
88215	CAOT 412 OL	Flash I	By Arr	24 Hours	1.5	8/24-10/19
90576	COMP 412 OL	Flash I	By Arr	24 Hours	1.5	8/24-10/19
90145	COUN 100 AE	College Success	MW	11:10-12:45	3.0	8/30-12/8
91239	COUN 100 JS	College Success	MW	4:30-6:00	3.0	8/30-12/15
90144	COUN 100 AD	College Success	TTh	11:10-12:45	3.0	8/31-12/9
92397	COUN 100 KS	College Success – EOPS	W	6:00-9:05	3.0	8/25-12/15
89896	DSKL 811 AO	Differential Learning Skills Assessment	By Arr	8 Hours	0.5	8/24-10/12
91768	DSKL 825 AS	Assistive Computer Technology – Dragon NaturallySpeaking	W	9:10-11:00	1.0	8/18-10/6
91769	DSKL 825 BS	Assistive Computer Technology – Dragon NaturallySpeaking	W	12:10-2:00	1.0	8/18-10/6
91774	DSKL 825 DS	Assistive Computer Technology – Kurzweil 3000	T	1:10-3:00	1.0	8/24-10/12
91780	DSKL 825 LS	Assistive Computer Technology – Kurzweil 3000	T	6:00-8:00	1.0	8/24-10/12

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
86771	ECE. 201 SX	Child Development	Sat	9:00-5:00	3.0	8/21, 8/28, 9/11, 9/18, 9/25 & 10/2
92041	ELEC 410 AS	Intro to Solar Installation/Integration LAB LAB	F F Sat	9:00-2:40 3:00-4:15 9:10-4:00	3.5 3.5 3.5	8/27-10/16 8/27-10/16 8/27-10/16
92571	ENVS 410 AX	Intro to Solar Installation/Integration LAB LAB	F F Sat	9:00-2:40 3:00-4:15 9:10-4:00	3.5 3.5 3.5	8/27-10/16 8/27-10/16 8/27-10/16
90599	PSYC 201 SX	Child Development	Sat	9:00-5:00	3.0	8/21, 8/28, 9/11, 9/18, 9/25 & 10/2
80762	SOSC 160 AR	Women in Transition Seminar	T	12:35-2:25	1.0	8/24-10/12
91153	TEAM 112 JS	Basketball: Advanced Competition Strategies	MWF	6:45-8:50	1.0	8/18-10/13
91962	TEAM 192 AS	Men's Basketball Theory, Defense	MWF F	2:00-3:40 4:30-6:30	2.0	8/18-10/13
92912	WELL 665SD US	Introduction to Hand Massage	Sun	9:00-5:00	0.5	8/29

SELECTED SHORT COURSES BEGINNING IN SEPTEMBER

91828	AUTO 665SM SS	2009 Smog Check Update	Sat/Sun	9:00-5:00	1.0	9/11-9/12
90978	AUTO 665SF SF	BAR A6 Alternative Electrical/ Electronics Training	Sat/Sun	9:00-5:00	1.5	9/18, 9/19, 10/2 & 10/3
91978	AUTO 665SU SF	Car Care Basics for Women	Sat/Sun	9:00-1:00	0.5	9/25-9/26
88316	CAOT 215 AS	Word Processing II: Word	TTh	11:10-12:35	2.0	9/30-12/9
88301	CAOT 226 JS	Spreadsheets II: Excel	W	6:30-9:30	2.0	9/29-12/15
88348	CAOT 301 OL	Maximizing Your Employment Potential	By Arr	16 Hours	1.0	9/30-11/4
90503	CAOT 408 AS	Digital Audio and Video	MW	11:10-12:15	2.0	9/8-12/6
91971	COUN 105 SD	Up Your Self-Esteem	Sat	8:30-4:30	0.5	9/11
89310	CRER 650 AH	Honors Seminar	F	12:10-1:00	0.5	9/10-10/29
91131	CRER 665SA SS	Deciding on a Major	Sat	8:30-4:30	0.5	9/11
91772	DSKL 825 CS	Assistive Computer Technology – Kurzweil 3000	M	12:10-2:00	1.0	9/13-11/8
92476	DSKL 880 SC OL	Universal Access to Electronic Text	By Arr	16 Hours	1.0	9/8-10/28
89572	ECE. 241 SS	Early Childhood Education Administration: Human Relations	Sat	9:00-5:00	3.0	9/11, 9/25, 10/9, 10/23, 11/6 & 11/20
92489	ECE. 244 JA	Prekindergarten Learning & Development Guidelines	T	6:30-9:35	2.0	9/28-12/7
90537	ECE. 335 SS	Child Guidance	Sat	9:00-5:00	3.0	9/18, 10/2, 10/16, 10/30, 11/20 & 12/4
91149	MATH 110 AS	Elementary Algebra	MTWTh	2:10-4:15	5.0	9/7-11/4
85129	MATH 120 AS	Intermediate Algebra	MTWTh	2:10-4:15	5.0	9/7-11/4

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
92907	WELL 665SB US	Self-Help Stress Reduction Techniques	Sun	9:00-5:00	0.5	9/12
92914	WELL 665SE US	Introduction to Foot Massage	Sun	9:00-5:00	0.5	9/26

SELECTED SHORT COURSES BEGINNING IN OCTOBER

89218	ACTG 196 OL	Intermediate QuickBooks Pro 2009	By Arr	16 Hours	1.0	10/5-11/9
92327	AUTO 665SM SA	2009 Smog Check Update	Sat/Sun	9:00-5:00	1.0	10/9-10/10
92858	AUTO 665SY SS	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	10/30-10/31
92772	AUTO 665SX SA	Car Care Basics for Women II	Sat/Sun	9:00-1:00	0.5	10/23-10/24
92019	BUS. 100 OM	Introduction to Business	By Arr	48 Hours	3.0	10/20-12/15
89263	BUS. 226 OL	Global Business Negotiation	By Arr	24 Hours	1.5	10/20-12/15
92402	BUS. 258 OL	Customs Broker Services and Regulations	By Arr	48 Hours	3.0	10/25-12/13
88269	CAOT 100 BX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	10/21-12/16
88270	CAOT 100 OM	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	10/26-12/14
90626	CAOT 101 BX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	10/21-12/16
91108	CAOT 101 OM	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	10/26-12/14
87497	CAOT 105 AS	Intro to Computers w/ Windows II	MWF	9:10-10:00	1.0	10/13-12/17
88254	CAOT 105 JS	Intro to Computers w/ Windows II	T	6:30-9:45	1.0	10/26-12/7
88317	CAOT 215 OL	Word Processing II: Word	By Arr	32 Hours	2.0	10/5-12/14
89872	CAOT 223 OL	Business Presentation II: PowerPoint	By Arr	16 Hours	1.0	10/5-11/2
89199	CAOT 226 OL	Spreadsheets II: Excel	By Arr	32 Hours	2.0	10/5-12/14
89202	CAOT 231 OL	Database Applications II: Access	By Arr	32 Hours	2.0	10/5-12/14
88194	CAOT 404 JS	HTML & Web Authoring Applications II	W	6:30-9:45	1.5	10/20-12/15
88197	CAOT 404 OL	HTML & Web Authoring Applications II	By Arr	24 Hours	1.5	10/20-12/15
92413	CAOT 411 SS	Photoshop Portfolio	Sat	9:00-12:30	1.5	10/23-12/18
92411	CAOT 411 OL	Photoshop Portfolio	By Arr	24 Hours	1.5	10/26-12/14
89207	CAOT 413 OL	Flash II	By Arr	24 Hours	1.5	10/26-12/14
90577	COMP 413 OL	Flash II	By Arr	24 Hours	1.5	10/26-12/14
91206	COUN 108 SG	Anger Management	Sat	8:30-4:30	0.5	10/30
88241	CRER 136 AB	Career Planning	TTh	12:10-1:00	0.5-1.0	10/14-12/9
89897	DSKL 811 BO	Differential Learning Skills Assessment	By Arr	8 Hours	0.5	10/20-12/8
91779	DSKL 825 KS	Assistive Computer Technology – Dragon NaturallySpeaking	W	12:10-2:00	1.0	10/13-12/8
91777	DSKL 825 ES	Assistive Computer Technology – Kurzweil 3000	T	1:10-3:00	1.0	10/19-12/7
91771	DSKL 825 JS	Assistive Computer Technology – Dragon NaturallySpeaking	T	6:00-8:00	1.0	10/19-12/7
91685	ECE. 273 SS	Supporting Young Bilingual Learners	Sat	9:00-5:00	1.0	10/16 & 10/30
91857	ECE. 665SH SA	Child, Infant, Adult CPR/AED & First Aid	Sat	8:00-4:00	0.5	10/30
92877	WELL 665SA US	Introduction to Herbal Medicine	Sun	9:00-5:00	0.5	10/10
92909	WELL 665SC US	Intro to Face/Décolleté Massage	Sun	9:00-5:00	0.5	10/24

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
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SELECTED SHORT COURSES BEGINNING IN NOVEMBER

90983	AUTO 665SH SJ	BAR L1 Alternative Training	Sat/Sun	9:00-5:00	1.5	11/20, 11/21, 12/4 & 12/5
92860	AUTO 665SY SA	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	11/20-11/21
88315	CAOT 201 JS	Integration of MS Office Applications	M	6:30-9:30	1.0	11/8-12/13
90489	CAOT 201 OL	Integration of MS Office Applications	By Arr	16 Hours	1.0	11/16-12/14
91201	COUN 106 SE	Anxiety Management	Sat	8:30-4:30	0.5	11/6
92470	ECE. 360 SS	Advocacy in the Early Childhood Field	Sat	9:00-5:00	1.0	12/4 & 12/11
91859	ECE. 665SH SB	Child, Infant, Adult CPR/AED & First Aid	Sat	8:00-4:00	0.5	11/20

SELECTED SHORT COURSES BEGINNING IN DECEMBER

92329	AUTO 665SM SB	2009 Smog Check Update	Sat/Sun	9:00-5:00	1.0	12/11-12/12
92861	AUTO 665SY SB	2011 Smog Check Update	Sun	9:00-5:00	1.0	12/18-12/19
91204	COUN 107 SF	Coping with Depression	Sat	8:30-4:30	0.5	12/11