

Online Courses

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2007

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Transfer: CSU.

53333 ACTG 194 OL By Arr 16 Hours ONLINE Richardson 1.0
Dates for ACTG 194 OL: 6/21-7/10

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Monday, June 21, from 6:30 to 7:30 pm in Room 8209 – attendance required. Instructor email: richardsonl@smccd.edu.

ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2007

Prereq: ACTG 194 or equivalent. Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Transfer: CSU.

53628 ACTG 196 OL By Arr 16 Hours ONLINE Richardson 1.0
Dates for ACTG 196 OL: 7/12-7/29

ACTG 196 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: richardsonl@smccd.edu.

ART 101 HISTORY OF WESTERN ART I

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. Transfer: UC; CSU (C1). CAN ART 2. ART 101 + ART 102 = CAN ART SEQ A.

53676 ART 101 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 101 OL: 6/21-7/29

ART 101 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT

Recommended: Eligibility for ENGL 836. Animal behavior with emphasis on human-animal relationships, animal populations, and wildlife protection. Transfer: UC; CSU (B2).

54397 BIOL 140 OL By Arr 48 Hours ONLINE Bookstaff 3.0
Dates for BIOL 140 OL: 6/21-8/5

Biology 140 OL is offered in an online format. Requires Internet access and email. Online orientation must be completed before June 24 (midnight) and can be done online at <http://smccd.mrooms.net/course/view.php?id=26171>. Three on-campus meetings for testing are required: 6/30, 7/27 and 8/4. Instructor email: bookstaffs@smccd.edu.

BUS. 100 INTRODUCTION TO BUSINESS

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

50045 BUS. 100 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for BUS. 100 OL: 7/6-8/10

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, July 6, from 6:00 to 7:00 pm in Room 8209 – attendance required. Instructor email: pate@smccd.edu.

BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Prereq: CAOT 104 or equivalent. Recommended: Eligibility for ENGL 836. Introduction to computers and information systems, terminology, operating systems and applications, hardware, data communications, HTML, Internet issues, and object-oriented programming in Visual Basic. Plus one lab hr/wk by arrangement. Transfer: UC; CSU. CAN BUS 6.

50081 BUS. 103 OL By Arr 48 Hours ONLINE Motipara 3.0
Dates for BUS. 103 OL: 6/21-7/29

BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Monday, June 21, from 5:30 to 6:30 pm in Room 8119 – attendance required. Instructor email: motipara@smccd.edu.

BUS 258 CUSTOMS BROKER SERVICES AND REGULATIONS

Prereq: BUS 249 or equivalent. Learn U.S. import requirements and restrictions, broker work-flow, types of customs entries, and how brokers work with importers, government agencies and transportation carriers. Plus a total of 16 lab hours by arrangement. Transfer: CSU.

54223 BUS. 258 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
Dates for BUS. 258 OL: 6/21-8/12

BUS. 258 OL is offered in an online format with a customized learning project that relates to a customs brokerage office. Students are required to subscribe to GISTnet online text and study materials in lieu of a textbook available at the bookstore. Midterm and final exams will be taken on campus. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access, a valid email address. Orientation meeting on Monday, June 21, from 5:30 to 6:30 pm in Room 8209 – attendance required. Instructor email: guadamuzcabral@smccd.edu.

BUS. 268 AIR FORWARDER OPERATIONS AND WORK-FLOW

NEW! *Prereq: BUS. 263 or equivalent.* Learn about air cargo operations, air forwarders services, and transaction process steps. Transfer: CSU.

54446 BUS. 268 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
Dates for BUS. 268 OL: 6/21-8/12

BUS. 268 OL is offered in an online format with a customized learning project that relates to an air freight office. Students are required to subscribe to GISTnet online text and study materials in lieu of a textbook available at the bookstore. Midterm and final exams will be taken on campus. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access, a valid email address. Orientation meeting on Monday, June 21, from 5:30 to 6:30 pm in Room 8209 – attendance required. Instructor email: guadamuzcabral@smccd.edu.

BUS. 485 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

54225 BUS. 485 OL By Arr 48 Hours ONLINE Holland 3.0
 Dates for BUS. 485 OL: 6/22-8/12

BUS. 485 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, June 22, from 6:30 to 7:30 pm in Room 8121 – attendance required. Instructor email: hollandc@smccd.edu.

CAOT 100 BEGINNING COMPUTER KEYBOARDING

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

50179 CAOT 100 OL By Arr 24 Hours ONLINE Gianoli 1.5
 Dates for CAOT 100 OL: 6/22-7/15

CAOT 100 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, June 22, from 6:30 to 9:30 pm in Room 8119 – ATTENDANCE REQUIRED. Students must email instructor prior to Orientation. Instructor email: gianoli@smccd.edu.

CAOT 101 COMPUTER KEYBOARDING SKILL BUILDING

Prereq: Ability to type without looking at the keyboard. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

50181 CAOT 101 OL By Arr 24 Hours ONLINE Gianoli 1.5
 Dates for CAOT 101 OL: 6/22-7/15

CAOT 101 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, June 22, from 6:30 to 9:30 pm in Room 8119 – ATTENDANCE REQUIRED. Students must email instructor prior to Orientation. Instructor email: gianoli@smccd.edu.

CAOT 200 INTRODUCTION TO MS OFFICE SUITE

Recommended: CAOT 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

51653 CAOT 200 OL By Arr 32 Hours ONLINE Corzonkoff 2.0
 Dates for CAOT 200 OL: 6/22-7/27

CAOT 200 OL is offered in an online format. Requires Internet access and email. Contact instructor at corzonkoffb@smccd.edu before first scheduled class.

CAOT 214 WORD PROCESSING I: WORD

Prereq: Knowledge of computer keyboard. Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

52708 CAOT 214 OL By Arr 16 Hours ONLINE Roubanis 1.0
 Dates for CAOT 214 OL: 6/22-7/20

CAOT 214 OL is offered in an online format. Requires Internet access and email. Email instructor at roubanis@smccd.edu before first scheduled class.

CAOT 222 BUSINESS PRESENTATIONS I: POWERPOINT

Recommended: CAOT 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

53852 CAOT 222 OL By Arr 16 Hours ONLINE Motipara 1.0
 Dates for CAOT 222 OL: 6/22-7/13

CAOT 222 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 225 SPREADSHEETS I: EXCEL

Recommended: CAOT 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

52710 CAOT 225 OL By Arr 16 Hours ONLINE Roubanis 1.0
 Dates for CAOT 225 OL: 6/23-7/21

CAOT 225 OL is offered in an online format. Requires Internet access and email. Email instructor at roubanis@smccd.edu before first scheduled class.

CAOT 403 HTML & WEB AUTHORIZING APPLICATIONS I

Prereq: Completion of, or concurrent enrollment in, either CAOT 104, CAOT 212, CAOT 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

52294 CAOT 403 OL By Arr 24 Hours ONLINE Motipara 1.5
 Dates for CAOT 403 OL: 6/22-7/27

CAOT 403 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 410 PHOTOSHOP ESSENTIALS

PC/MAC FRIENDLY Recommended: CAOT 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

54164 CAOT 410 OL By Arr 24 Hours ONLINE Cervantes 1.5
 Dates for CAOT 410 OL: 6/22-7/27

CAOT 410 OL is offered in an online format. Requires Internet access and email. Contact instructor at cervantes@smccd.edu before first scheduled class.

ECON 100 PRINCIPLES OF MACROECONOMICS

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3). CAN ECON 2.

53100 ECON 100 OL By Arr 48 Hours ONLINE Kress 3.0
 Dates for ECON 100 OL: 6/21-8/12

ECON 100 OL is taught in an online format. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Monday, June 21, 5:00-5:50 pm, in Room 7110.

ECON 102 PRINCIPLES OF MICROECONOMICS

Prereq: ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3). CAN ECON 4.

53101 ECON 102 OL By Arr 48 Hours ONLINE Kress 3.0
 Dates for ECON 102 OL: 6/21-8/12

ECON 102 OL is taught in an online format. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Monday, June 21, 6:00-6:50 pm, in Room 7110.

ENGL 100 COMPOSITION

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3). CAN ENGL 2. ENGL 100 + ENGL 110 = CAN ENGL SEQ A.

53661 ENGL 100 OL By Arr 48 Hours ONLINE Powers 3.0
 Dates for ENGL 100 OL: 6/21-7/29

ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu. Orientation meeting on Monday, June 21, 6:00-7:30 pm, in Room 2117B.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2). CAN ENGL 4. ENGL 100 or ENGL 105 + ENGL 110 = CAN ENGL SEQ A.

53899 ENGL 110 OL By Arr 48 Hours ONLINE Powers 3.0
 Dates for the OL section: 6/21-7/29

ENGL 110 OL is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu. Orientation meeting on Monday, June 21, 7:40-9:10 pm, in Room 2117B.

54053 ENGL 110 OM By Arr 48 Hours ONLINE Powers 3.0
 Dates for the OM section: 6/21-7/29

ENGL 110 OM is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu. Orientation meeting on Tuesday, June 22, 7:40-9:10 pm, in Room 2117A.

HIST 201 UNITED STATES HISTORY I

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1). CAN HIST 8. HIST 201 + HIST 202 = CAN HIST SEQ B.

53943 HIST 201 OL By Arr 48 Hours ONLINE Bell 3.0
 Dates for HIST 201 OL: 6/21-7/29

HIST 201 OL is offered in an online format. Requires Internet access and email. Instructor email: bellro@smccd.edu.

HIST 310 CALIFORNIA HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An historical survey of the social, economic, political, and cultural development of California from the Indian and Spanish period to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

54240 HIST 310 OL By Arr 48 Hours ONLINE Messner 3.0
 Dates for HIST 310 OL: 6/21-7/29

HIST 310 OL is offered in an online format. Requires Internet access and email. Orientation meeting on Monday, June 21, 6:00-6:50 pm, in Room 1111. Instructor email: messnerm@smccd.edu.

HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

54317 HSCI 484 OL By Arr 48 Hours ONLINE Holland 3.0
 Dates for HSCI 484 OL: 6/22-8/12

HSCI 484 OL is offered in an online format. Students must have Internet access and an email address. Orientation meeting on Tuesday, June 22, from 6:30 to 7:30 pm in Room 8121 – attendance required. Instructor email: hollandc@smccd.edu.

LIT. 251 WOMEN IN LITERATURE

Prereq: ENGL 100 or ENGL 105. Reading, discussing and writing about women as portrayed in literature by themselves and by male writers. Explore how the experience of being a woman has been portrayed by writers in the past and in the present and learn how to critically analyze and write about a work of literature. Transfer: UC; CSU (C2).

54129 LIT. 251 OL By Arr 48 Hours ONLINE Hibble 3.0
 Dates for LIT. 251 OL: 6/21-7/29

LIT. 251 OL is offered in an online format. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Monday, June 21, 6:00-7:30 pm, in Room 2117A.

MATH 120 INTERMEDIATE ALGEBRA

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

54273 MATH 120 OL By Arr 80 Hours ONLINE Moss 5.0
 Dates for MATH 120 OL: 6/21-8/5

MATH 120 OL is taught in an online format. Requires Internet access and email. There are two required on-campus exams (7/15 and 8/5). Orientation is required and is to be done online on or before June 21. Check instructor website at <http://www.smccd.edu/accounts/moss> before June 21 for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 200 PROBABILITY & STATISTICS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4). CAN STAT 2.

53951 MATH 200 OL By Arr 64 Hours ONLINE Kazaryan 4.0
Dates for MATH 200 OL: 6/21-8/12

Math 200 OL is taught in an online format. Requires Internet access and email. Instructor email: kazaryan@smccd.edu. Please visit instructor website at <http://www.smccd.edu/accounts/kazaryan> for course orientation and testing information.

MUS. 100 FUNDAMENTALS OF MUSIC

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

53194 MUS. 100 OL By Arr 48 Hours ONLINE Millar 3.0
Dates for MUS. 100 OL: 6/21-8/12

MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/music_100ol.htm. Orientation meeting on campus on Monday, June 21, 3:00-4:00 pm in Room 1107.

MUS. 202 MUSIC APPRECIATION

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

52939 MUS. 202 OL By Arr 48 Hours ONLINE Millar 3.0
Dates for MUS. 202 OL: 6/21-8/12

MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm. Orientation meeting on campus on Monday, June 21, 2:00-3:00 pm in Room 1107.

P.E. 152 THEORY OF SPORT & FITNESS MANAGEMENT

Recommended: Eligibility for ENGL 836 or equivalent. An overview of sport management at the professional, collegiate and recreational levels. Career opportunities in the field of sport management are discussed. *NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.* Transfer: CSU.

54433 P.E. 152 OL By Arr 48 Hours ONLINE Piergrossi 3.0
Dates for P.E. 152 OL: 6/21-7/29

P.E. 152 OL is taught in an online format. Orientation meeting on campus on Monday, June 21, 5:10-6:00 pm in Portable 3A. For more information, please contact Justin Piergrossi at (650) 738-4367, or email piergrossij@smccd.edu.

PSYC 100 GENERAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3). CAN PSY 2.

53670 PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
Dates for PSYC 100 OL: 6/21-7/29

PSYC 100 OL is taught in an online format. Requires Internet access and email. Instructor email: mclainrochak@smccd.edu.

PSYC 110 COURTSHIP, MARRIAGE & FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: CSU (D3).

54151 PSYC 110 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for PSYC 110 OL: 6/21-7/29

PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

54144 PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for PSYC 200 OL: 6/21-7/29

PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

R.E. 100 REAL ESTATE PRINCIPLES

Recommended: Eligibility for ENGL 836 and MATH 110. Study of real and personal property, joint tenancies, partnerships, sales contracts, homesteads, deeds and taxes; financing real estate practices; industry regulation. Transfer: CSU.

53208 R.E. 100 OL By Arr 48 Hours ONLINE Nuttall 3.0
T 6:30-9:30 8-8222

Dates for R.E. 100 OL: 6/22-8/10

R.E. 100 OL will be held online and on campus. Classes will meet on campus on Tuesdays, 6/22 and 8/10 from 6:30 to 9:30 pm in Room 8222 – attendance required. Remaining class time will be online. Students must have Internet access and an email address. Instructor email: nuttalla@aol.com.

R.E. 110 REAL ESTATE PRACTICE

Practical application of real estate skills in the field and office environments. Course is designed to meet the needs of buyers, seller, lessors and lessees to ensure success as a realtor. Transfer: CSU.

53349 R.E. 110 OL By Arr 48 Hours ONLINE Nuttall 3.0
Th 6:30-9:30 8-8222

Dates for R.E. 110 OL: 6/24-8/12

R.E. 110 OL will be held online and on campus. Classes will meet on campus on Thursdays, 6/24 and 8/12 from 6:30 to 9:30 pm in Room 8222 – attendance required.. Remaining class time will be online. Students must have Internet access and an email address. Instructor email: nuttalla@aol.com.

SOCI 110 COURTSHIP, MARRIAGE AND FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: CSU (D3).

54188 SOCI 110 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for SOCI 110 OL: 6/21-7/29

SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.