



Skyline
COLLEGE
ACHIEVE

Skyline Sh

May 4, 2012

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Giving Deserved Credit to Keisha Ford

There is no scarcity of talent in the student body of Skyline College. It shows up in many of the efforts the students make to support a vibrant campus life and a quality college experience. I would like to acknowledge the talent of

[Keisha Ford](#), a student working in the Public Relations Office, for her beautiful re-design of the Skyline Shines Banner. The office is constantly working to ensure a meaningful communication venue that is pleasing to the eye and

interesting to the mind. Please let Keisha know how much you appreciate the difference students make in our college.

Lloyd LaCuesta To Speak At Commencement



Commencement at Skyline College will be special this year, not just because so many deserving students will be graduating, but because KTVU Channel 2's well-known TV personality Lloyd LaCuesta will address graduates in honor of their achievement.

LaCuesta has had a successful career in broadcast and will be retiring this summer. He was born in Honolulu, HI and attended Cal State-Los Angeles and San Jose State, where he received a B.A. in Journalism and Political Science. He received an M.A. in Journalism from UCLA.

LaCuesta was news editor of the Radio and Television News Center at San Jose State and won the Sigma Delta Chi Award for documentary and news feature reports. He also served in the U.S. Army as a military broadcast journalist for the American Forces Korea Network.

Before coming to KTVU, LaCuesta worked as a writer/editor for KNX/CBS Radio in Los Angeles and as a writer/producer for KABC-TV in Los Angeles and KGO-TV in San Francisco.

He has won Emmy Awards, received honors from the Peninsula Press Club, the National Academy of Television Arts and Sciences, and the Associated Press. He also received a Lifetime Achievement Award from the Asian American Journalists Association in 2004.

LaCuesta has been very active in bringing more minorities into the field of journalism. He is a past National President of the Asian American Journalists Association and was the first National President of Unity '94, which organized the first National Convention of America's Asian, Black, Hispanic and Native American Journalists. He currently serves as the director for the Asian American Journalists Association's Study Tours Program.

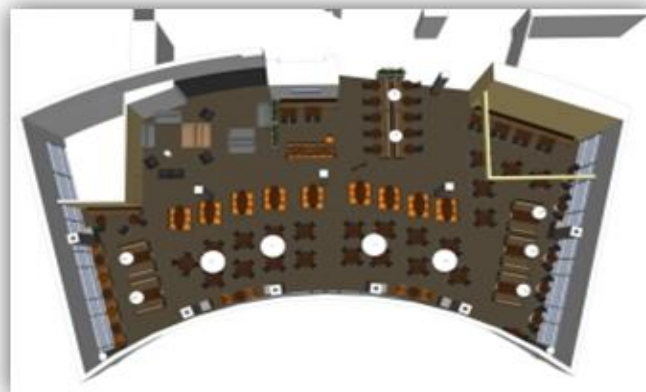
His most memorable career moments include: coverage of the first landing of the Space Shuttle at Edwards Air Force Base; his travels to the Philippines, the land of his parents; a flight into the Mt. St. Helen's volcano crater; and coverage of the trip of three fathers to Vietnam in search of the Amerasian children they left behind.

We are honored and excited to have such a distinguished commencement speaker at Skyline College!

Student And Community Center Building Phase 2 Work Begins



With the completion of World Cup Coffee & Tea, the installation of new tile at Sky Café, the staining and polishing of half of the concrete floor and much of the prep work in the main dining area, we are now excited to begin Phase 2 of the renovation project in the Student and Community Center Building. Starting Friday, May 4, 2012, you will notice that sections of the dining area surrounding the current faculty and staff lounge, the fireplace and the student and cyber lounges will be cordoned off for demolition work to begin on Monday, May 7, 2012. The good news is that the heavy, loud, disruptive work will all be done overnight so that it does not impact the daily activities in the building. While there will be work going on in the impacted areas during the day, this work should not interfere with daily life at Skyline College.



Our partners at Coulter Construction, Facilities, Swinerton and all of the contractors on the job will do their utmost to ensure a pleasant working and dining environment. We expect the majority of the heavy work in these areas

to be completed in time for commencement and will do whatever we can to ensure that the environment is pleasant and festive for the occasion.

Immediately following commencement, the dining area of the building will be closed. The floors in that area will be stripped, ground down, sanded and smoothed in preparation for the concrete to be stained and polished. Likewise, we will be reducing the “glossiness” of the floor that had already been polished. The college administration will notify staff when the staining is taking place and will make plans to relocate staff if and as necessary. Once the floors are finished, we will begin installing new furniture, lighting and will be making a number of essential cosmetic improvements. The new student lounge and staff lounge will be completed, signage will be installed at World Cup and Sky Café and if all goes according to plan, the space will be completed when we reopen for the first day of summer classes.

While the majority of the renovation work will be completed in time for the start of classes, there will be a number of small projects happening in the space over the rest of the summer to reach final completion. Appropriate notification will be sent out to the campus community as this work is scheduled.

On behalf of the Auxiliary Services, Facilities, Swinerton and our partners at Coulter Constructions, thank you for all of your patience and cooperation with us throughout this process. I know it has been disruptive at times; there is never a good time to do work in an occupied building. We really appreciate everyone’s help and cooperation and look forward to presenting you with a beautifully remodeled space this summer!



Final Week of Student Art Exhibit in the Gallery

Next week is the closing week of our annual Skyline College Student Art Exhibition in the Art Gallery. If you haven’t yet seen the show, treat yourself to a look at the artistic talent we have here on campus. We had a great Opening

Reception on April 19, featuring live music by the Skyline College Jazz Quintet. The gallery will be open next Monday through Thursday, for specific hours check our website at: www.smccd.edu/accounts/skygallery



Upper Left: Noor Abu Aldarak, Upper Right: Suleiman Tashman, Middle Left: The Skyline College Jazz Quintet performing. Featuring Vincent Iannone on Piano, Ben Villa on Trumpet, Alex Rosales on Bass, Norm Medina on Trombone, and Andrew Fenn on Tenor Saxophone. Middle Right: Tina Yang, Lower Left: Milan Subedi, Maricris Lavarias, and Bridget Fisher at the Opening Reception, Lower Right: Jason Thomason.

Please Join us in honoring the Classified Staff at Skyline College who have served 10, 20 and 30 years.



**Classified
Service Awards**

**Friday, May 11, 2012
11:30 a.m. to 1:00 p.m.
Gallery**

Honoring Classified Staff:

10 Years
Judith Cheung Mousa Ghanma
Sandra Hatzistratis Karen Nielsen
Donald Ross Janet Weber

20 Years - Clyde Rizzo

30 Years - Ellen Lee

Please respond to the Office of the President by May 7, 2012 by calling ext. 4111 or by email to tennes@smccd.edu.
Lunch will be provided.

Help us make sure we honor all who deserve recognition. If you believe you should be included on this list and are not, please notify the President's Office immediately.

Skyline Shines Award Call for Nominations



This award is designed to recognize individuals or groups who help Skyline College to shine with quality programs and services. Two awards are made annually, one to a member or group of the Skyline College employees and one to a member or group from the community.

Nominations should be made by the deadline - **4:30 pm on Friday, May 18, 2012** - using the attached [Nomination Form](#) to describe the ways in which the nominee(s) help the college live up to the college's values, described below under "Criteria." Nominations must be submitted electronically to Theresa Tentes, Assistant to the President, at tentes@smccd.edu . If you have questions, please contact Theresa at the email address above, or at 650-738-4111.

President's Innovation Fund Deadline 5/18/12

The President's Council would like to invite proposals for the 2012 – 2013 President's Innovation Fund. The Presidents Innovation Fund (PIF) is an initiative designed to support creativity and innovation at Skyline College. Faculty, Staff and Administrators are encouraged to "Dream Out Loud" and propose ideas that will support the college's Mission, Vision, Values and Goals.

Please click on <http://www.skylinecollege.edu/facstaff/PresidentsOffice/presinnovationfund.html> and then click on the Application symbol.

Signed proposals along with an electronic copy should be submitted to the President's Office / tentes@smccd.edu before 5:00 p.m. on May 18, 2012.

Come Learn More about the New Basic Skills Acceleration Courses

Skyline College's College Success Initiative (CSI) Committee has been working diligently on ways to best serve our basic skills students. As a result of hard work from the Language Arts, Math/Science/Technology, and Counseling Divisions, Skyline College will be offering Basic Skills Acceleration courses to help eliminate exit point for students as they go through the Basic Skills sequence in Math and English.

On **Tuesday, May 15, 2012 from 2pm – 3pm**, the College Success Initiative (CSI) committee will host an open forum as an opportunity for the campus community to learn more about the Acceleration program that we are piloting next academic year.

The forum will take place in **Building 4, room 4140**.

SparkPoint Visits Capuchino High School for Senior STAR Day

SparkPoint AmeriCorps VISTA (Volunteers in Service to America) Volunteer, Heather Smith, presented a one hour SparkPoint orientation at Capuchino High School to Capuchino High School seniors, Thursday, April 26, 2012.

Heather's presentation included information about the services and resources SparkPoint at Skyline College offers students and the community including the following: Grove Scholars Program, one-on-one financial coaching, English Language Institute, employment and career services, food pantry, VITA Tax Assistance Program, financial education workshops, individual development account matched savings programs, and second chance bank accounts with San Mateo Credit Union and more. Heather handed out flyers for these services and answered students' questions about Skyline College in general and SparkPoint specifically. Students gained new knowledge about services and resources available to them, and they know a contact personally who can work with them as they start accessing SparkPoint. The visit was coordinated by Adolfo Leiva, Program Services Coordinator, at SparkPoint at Skyline College and Kevin Thomas, Counselor at Capuchino High School.

For more information about SparkPoint at Skyline College please visit the SparkPoint website at www.skylinecollege.edu/sparkpoint.

Article prepared by Heather Smith

Skyline College Relays for Life



Skyline College students and staff Relayed For Life from 10:00 a.m. on April 28 to 10:00 a.m. on April 29 at the Capuchino High School track. Teams walked laps around the track to raise awareness about cancer. Professor Don Biederman and alumnus Jimmy Slagle walked the most (62) laps. This was the third annual American Cancer Society San Bruno Relay for Life to raise money for cancer research and education. Mike Williamson represented Skyline College at the opening ceremonies. Skyline College Biology major Rebecca Belloso performed an inspirational “Amazing Grace” for the Luminaria lap.

Overall, 26 teams raised \$26,248. Skyline College was represented by six teams, which raised \$5,039. Skyline College teams (and their captains) were:

- Vivacious Vertebrates (Pat Carter)
- BOO Busters (Camille Espiritu)
- ASSC (Heidi Hansen)
- Skyline SACNAS (Rebecca Belloso)
- Skyline College Cosmetology (Candace Lacey)
- Skyline College Go Green (Amber Lincoln)



Vivacious Vertebrates was the #2 team fundraiser and Don Biederman was the #2 individual fundraiser overall. The Cosmetology Department gave arm massages and did make-up for the participants.

Skyline College was also represented on the Relay planning committee:

- Jose Luis Sanchez, Relay Committee Chair
- Pat Carter
- Camille Espiritu
- Denice Sy

Photo: From top left: Azharr Abuzahriyeh, Heidi Hansen, Camille Espiritu. (Bottom) Vivacious Vertebrates: Shobna Devi, Pat Carter, Don Biederman, Ella Powers, and Candace Wegner.

*Photos by Pat Carter and Ronnette Naungayan
Article by Chris Case and Pat Carter*



The 3rd Annual QUEST African-American Male Learning Community Higher Education Conference at Baltimore City Community College, Baltimore, Maryland, April 12-14, 2012

Conference Theme: “Designing Innovative, Inspirational and Inviting Educational Program to Retain and Graduate African-American Males in Higher Education”

This year, over nine nationally and internationally recognized presenters shared successful programs and strategies for educating, retaining, and graduating African-American males in the field of higher education.

When arriving at the Liberty West Campus where the conference was held, Deamer and Wethington were escorted to their assigned room location while one of the main speakers was addressing the young men. Immediately, everyone stopped when the coordinator of the conference, Dr. Yà Hon Vance, Ed.S., originator of The Quest Program, spoke and said, “California is here.”

Professors Deamer and Wethington presentation was on the “Retention and Success of African-American and Minority Students in the ASTEP/Math Academy Program” Their session was presented each day of the conference and discussed the successful development and improvement of African-American and Minority students in the ASTEP/Math Academy Program at Skyline College. Information and background on Retaining African-American and Minority students within the ASTEP/Math Academy program provided insights and lessons learned from the program’s implementation. The

presentation addressed current research efforts to ensure the effectiveness of the ASTEP/Math Academy. The attendees at the conference consisted of professors, administrators, staff and students from various community colleges and Historical Black Colleges and Universities. Deamer and Wethington were received with overwhelming acceptance and clapping of hands-on a great presentation. Professors Deamer and Wethington were asked to come back next year to the 4th Annual African-American male (The QUEST Conference) and also invited to Morgan State University, an HBCU in Baltimore, Maryland.

Fashion Merchandising Program Review

The Skyline College Fashion Merchandising Program recently presented its program review to the Curriculum Committee. The Fashion Merchandising Program focuses on preparing our students for real-world career opportunities in the growing dynamic fashion industry. The program emphasizes a creative blend of skills and knowledge providing each student the foundation to achieve their academic and career goals.



The goals of the Fashion Merchandising Program is to provide students with a solid foundation in Fashion Merchandising in order to ensure their success in realizing their educational, vocational, and life-enrichment goals through:

- achieving career goals in Fashion Merchandising and related fields
- attaining an Associate of Science Degree
- completing a Fashion Merchandising Certificate
- transferring to a baccalaureate institution
- advancing within an existing career
- obtaining employment



The Strengths of the Fashion Merchandising Program are as follows:

- The program provides a nurturing educational environment that promotes critical thinking, creativity, multicultural awareness, and an understanding of social, organizational and technological systems.
- The program provides a foundation for a career in one of the largest, well-established, growth-oriented industries in California (EDD statistics).
- The program has grown with limited resources.
- The faculty is actively working to develop relationships in the community providing opportunities for students to enhance their skills.



Opportunities to strengthen and grow the Fashion Merchandising Program:

- Adjunct Faculty have been trained in TracDat and will implement SLOAC assessments and PSLOs in Fall 2012

- Seek funding for a full-time faculty member (long-term goal)
- Seek funding for an Adjunct Faculty Coordinator to assist with following: (short-term goal)
 - o Perform marketing and outreach
 - o Expand curriculum
 - o Advising students
 - o Assist with class scheduling
 - o Implement SLOAC and PSLOs
- Re-establish an Advisory Committee
- Increase visibility of program within the college through the following:
 - o Move the program to Building 8
 - o Improve internal marketing
 - o Visual merchandising showcases will be moved to highly visible locations on campus (Building 8)
- Developing new curriculum to address career opportunities in web-based field in Internet Retail Sales, Marketing, and Promotion
- Seek funding for additional equipment needs in program.



Thanks to Don Carlson for his contribution to this article.

SparkPoint Hosts Tour of Skyline College for Business and Logistics Class Held at Goodwill Industries



Photo by Adolfo Leiva

On Tuesday, April 24, 2012 and Wednesday, April 25, 2012, SparkPoint at Skyline College welcomed eleven students from the Business and Logistics class at Goodwill Industries to tour Skyline College. The tour began with an introduction from Adolfo Leiva, SparkPoint Program Services Coordinator. Don Carlson, Dean of the Skyline College Business Division, presented information about degree and certificate programs offered at Skyline College while students enjoyed lunch. The day's activities continued with a SparkPoint orientation delivered by Heather Smith, SparkPoint's AmeriCorps VISTA (Volunteers in Service to America) Volunteer. Jocelyn Vila, Skyline College's Financial Aid Office Program Services Coordinator, followed with a financial aid workshop during which she helped participants apply for financial aid. The day concluded with a tour of SparkPoint at Skyline College during which students learned about financial coaching and education, and additional resources available to both students and the community. Thanks to Mike Williams, Interim Vice President of Instruction, Skyline College, Paul Tan, Instructor, also with Goodwill Industries, and Adolfo Leiva for coordinating the visit. For more information about SparkPoint at Skyline College please visit the SparkPoint website at www.skylinecollege.edu/sparkpoint.

Article prepared by Heather Smith

Skyline College Students Honored for Academic Achievement

With friends and family in attendance, 50 Skyline College students were inducted into the Phi Theta Kappa Honor Society for the Spring 2012 semester. On April 27, the Cañada College chapter hosted the Induction ceremony for new members of Phi Theta Kappa in the SMCCCD. It is the tradition of our chapters to alternate hosting the induction. Professors Johannes Masare and Christine Case attended the ceremony with the Skyline College students. Beta Theta Omicron president Camille Espiritu welcomed new members and encouraged them to promote commitment to complete college on their campuses.



Photos by Chris Case

Skyline College Leadership Academy Recognizes Student Graduates

The Skyline College Leadership Academy (SCLA) is proud to announce the conclusion of a successful first year. The SCLA is a program that is focused on cultivating and motivating students to become empowered, socially aware global citizens. The SCLA is based upon the Seven C's of the Social Change Model of Leadership Development.

This first year's program culminated in a SCLA Change Banquet that was held on Wednesday, May 2, 2012. The SCLA celebrated the accomplishments of this year's students who piloted the SCLA program. Twelve students graduated from the program, and many of these students, among others, will return to the SCLA as mentors.



Top row from left to right: Shannon Price, Mira Budiwinoto, Christian Bustos, Matthew Holeman, Genesis Quiroz, Kayla Louis, Lacey Boldt, Camille Espiritu, Azhar Abuzahriyeh; front row: James Rodriguez, and Julian Rocha-Silva

The SCLA team would like to thank the following staff and faculty members who facilitated our SCLA workshops: Dr. John Mosby, Vanson Nguyen, Nathaniel Nevado, Jessica Lopez, Katie Ha, John Saenz, Amory Cariadus, and Jennifer Mair. The SCLA would also like to thank, Nohel Corral, the director of the program.



Left to right: Jarrod Feiner, Vanson Nguyen, James Rodriguez

The SCLA is already looking forward to the Fall semester. The SCLA will be offered to all students, and, as space allows, there will be open enrollment throughout the 2012-2013 academic year.

Should you know students who would benefit from leadership skills and hands-on leadership experience, please contact: Olena Mykhaylichenko (mykhaylichenkoo@smccd.edu) or Jarrod Feiner (feinerj@smccd.edu). You can read more about the SCLA by visiting our website at: www.skylinecollege.edu/scla

Thanks to Jarrod Feiner and Olena Mykhaylichenko for their contributions to this article

SparkPoint and the Financial Aid Office Welcome Jefferson Adult Education



Photo by Adolfo Leiva

On Tuesday, April 10, 2012, Skyline College welcomed eleven GED graduates and high school students from [Jefferson Adult Education](#) (JAE) to tour Skyline College. Students completed the Skyline College application and participated in a workshop on Financial Aid Basics led by Jocelyn Vila where students learned about how to apply for FAFSA and the different types of Financial Aid Available. The day's activities continued with a tour of the campus and concluded with a tour of SparkPoint at Skyline College where students learned about financial coaching and education and the many resources available to both students and the community. Thanks to JAE Director of Adult Education, Diana Rumney, and GED Staff member, Sylvia Strange, for coordinating JAE's participation; to Tom Hewitt, Skyline College Director of Library Services for providing the meeting space; to Jocelyn Vila, Skyline College Financial Aid Program Services Coordinator for leading the Financial Aid Informational Workshop; and Skyline College Campus Ambassador, José Milan, for assisting JAE students complete the college application process. The visit was coordinated by Adolfo Leiva, Program Services Coordinator, SparkPoint at Skyline College. The tour was funded in part by, Chancellor's Office, California Community Colleges through a grant managed by SparkPoint at Skyline College. For more information about SparkPoint at Skyline College please visit the new SparkPoint website at www.skylinecollege.edu/sparkpoint.

SEED Anonymous Survey 2 to 3 Minutes Tops!

Considering that a student's financial status can affect progress, knowledge of financial aid and scholarship opportunities is important. "How does faculty receive and share information regarding financial aid and scholarship opportunities with Skyline College students? What is its impact on First Year students applying for scholarship opportunities?"

The subgroup created an assessment tool to find out how faculty receives information on scholarships and how they share this information with their students. All responses are **anonymous** and the committee would like to hear how this is working currently so we can improve it moving forward.

Please take 2-3 minutes to fill out this brief survey by Friday, May 11th.
Thanks for your time!

<http://www.zoomerang.com/Survey/WEB22FGYZZV6FW>

25th Anniversary of Famous Skyline College Mural Reminder!



In Skyline College's ongoing commitment to "prepare students to be culturally sensitive members of the community, critical thinkers...socially responsible lifelong learners and informed participants of a democracy in an increasingly global society," and because "We value a deep engagement with the community we serve and our role as an academic and cultural center for

business, industry, labor, non-profits, government and the arts," some members of our Skyline College community would like to celebrate and honor the twenty-fifth anniversary of Juana Alicia's Skyline College mural, *Earth Book*. For those of you not familiar with her work, this mural is located at the entrance of building 2. *Earth Book* was painted in 1987 by Juana Alicia and two Skyline College art students, Barry McGee and Sia Yang

Earth Book refers to the interdependence of the environment and the learning process. The hands that emerge from the natural environment surrounding the book are engaged in a variety of activities representative of some of the educational pursuits explored at Skyline College. The hands themselves represent the ethnic rainbow of people attending the College.

We would like to form a committee of Skyline College students, staff, faculty, and administrators who are interested in organizing a celebration. We might celebrate this anniversary by displaying Juana Alicia's art in the Skyline College gallery for a month and culminate the celebration with a one-day event, possibly a *Flor y Canto*, that might include music, an art history panel discussing the significance and impact of Juana's art and their relationship to the values of Skyline College, a salute of the mural, and of course, food and drink.

Furthermore, in our desire for future generations to enjoy this mural, we would love to raise funds to commission a re-varnishing or restoration of the mural.

Juana Alicia is a painter, printmaker, and educator in Berkeley, California and is recognized as one of the nation's finest muralists. Alicia was taught by two students of perhaps the greatest North America master of the form, Diego Rivera, whose vibrant forms and hues are reflected in her work. The colorful, vivid imagery born in her West Berkeley studio graces buildings across the nation and Latin America. In her art, she revisits the stories, folklore, and the actors of our cultures, searching for threads of deeper truth. Her art never simply repeats these stories; it reinterprets, relives, and reconnects stories from the past to the struggles of the present.

Juana Alicia:

I am a muralist, printmaker, educator, activist and painter who loves to draw. I have been teaching for thirty years, working in many areas of education, from community organizing to migrant and bilingual education to arts education, from kindergarten to graduate school levels. Currently I am full-time faculty at Berkeley City College, where I direct a public art program called True Colors.

I feel that it is my responsibility as an artist to be an activist for social justice, human rights and environmental health, and I see the work of parenting and teaching akin to being an artist. I began working as an artist in my teens, coming of age in the human rights movements that included the United Farm Workers and that protested the war in Vietnam.

If you are interested in forming a committee to celebrate Juana Alicia's mural, please contact John Saenz at saenzj@smccd.edu or 650-739-7019, or come visit us in the Learning Center for further information.

Thanks to John Saenz for his contribution to this article.

Coming Up...

May 5, 2012

- 1:00 p.m. – 7:00 p.m., the 7th Annual Pilipino Culture Night: Matinee – presented by the Kababayan Program at Skyline College; Tickets are \$5 presale and \$7 at the door; for tickets, please contact Jonathan Gulingan at jonathangulingan@gmail.com or KababayanProgram@gmail.com; for more information, please visit <http://skylinepcn.tumblr.com>
- 7:00 p.m. – 10:00 p.m., the 7th Annual Pilipino Culture Night: Gala Night – presented by the Kababayan Program at Skyline College; Tickets are \$5 presale and \$7 at the door; for tickets, please contact Jonathan Gulingan at jonathangulingan@gmail.com or KababayanProgram@gmail.com; for more information, please visit <http://skylinepcn.tumblr.com>

May 7, 2012

- Commencement Registration Forms due; register online at www.skylinecollege.edu/commencement/. Contact the Center for Student Life and Leadership Development at (650) 738-4275 for additional information.

May 9, 2012

- 4:00 p.m. – 6:00 p.m., FAFSA and Fee Waiver Workshop, Building 2, Room 2117B; for more information, please contact the Financial Aid office at 650-738-4236
- 4:00 p.m. – 5:30 p.m., Student Recognition & Awards Ceremony (SRAC) Theater; Dessert reception to follow in 6202

May 10, 2012

- 5:00 p.m., - 7:00 p.m., Early Childhood Education – Graduation Celebration & Reception in Building 14 – Early Learning & Child Development Center; RSVP to Cece at 650-738-4304 or rebelec@smccd.edu.

Future Events

May 12, 2012

- 9:00- Skyline College ESL Registration Day, in the Learning Center, room 5100.
One day of assistance for new ESL students to apply, take placement tests, get an orientation, and make an appointment with a counselor. Child care available.

May 16, 2012

- 4:00 p.m. – 6:00 p.m., FAFSA and Fee Waiver Workshop, Building 2, Room 2117B; for more information, please contact the Financial Aid office at 650-738-4236

May 17, 2012

- 11:00 a.m. – 2:00 p.m., Talisman Awards Ceremony, Building 1, Art Gallery
- 4:00 p.m. – 5:30 p.m., Student Recognition & Awards Ceremony (SRAC) in Theater

May 19, 2012

- 10:00 a.m. – 4:00 p.m., Visual Merchandising Class Fashion Show at Serramonte Shopping Center – presented by Skyline College Visual Merchandising Class

May 21, 2012

- 8:00 a.m. – 5:00 p.m., Federal Work-Study wait list opens; for more information, please contact the Financial Aid office at 650-738-4236

May 25, 2012

- 5:00 p.m. – 7:00 p.m., Commencement, Building 3, Gym

June 8, 2012

- 6:00 p.m. – 10:00 p.m., Join SACNAS Chapter for Native American Heritage Night with SF Giants at AT&T Park. SACNAS Chapter reserved section. To reserve and pay for your tickets, please email Rebecca Belloso at skylinesacnas@gmail.com.

Guidelines for Skyline Shines Submissions

Many of you submit material to be included in Skyline Shines. Thanks so much for taking to time to help me keep the college informed. Here are a few guidelines that will facilitate the publication of Skyline Shines each week:

Send submission to skylineshines@smccd.edu

- **Submit your article by 3:00 p.m. on Thursdays; articles received after this time will appear in the following week's issue**
- Place your submission in a Word document with your pictures pasted in the document.
- Use medium sized pictures that are equal to $\frac{1}{4}$ or $\frac{1}{2}$ of a page.
- Use Times New Roman 12pt. font that is justified to the left for the body of the article.
- Don't forget to add a headline/title using 18 pt. bold font that is justified to the center
- Use the following commonly accepted abbreviations: a.m. or p.m. (i.e. "The event will be held from 8:00 a.m. – 1:30 p.m." "The workshop is scheduled to run from 9:30 a.m. – Noon.")
- Spell out numbers of one or two words. Use figures for numbers that require more than two words to spell out. (i.e., "Almost eight years ago I began taking ceramics courses." And "I counted 176 records on the shelf.")
- If a sentence begins with a number, spell out the number or rewrite the sentence.
- Use the month, day, a comma and the year to indicate the date (i.e., "March 4, 2011" not "March 4th, 2011 or March 2nd, 2011").
- Add the word College when you refer to the name Skyline (i.e., Skyline College instead of Skyline).

Do you have a suggestion?

One way to submit it is through our general **e-Suggestion Box**, via the hyperlink in the box below, or via the same box on the front page of our website at <http://www.skylinecollege.edu/general/surveys/index.html>



For state level information on community colleges, see these websites:

· The California Community College Chancellor's Office in Sacramento:

<http://www.cccco.edu/>

· The Community College League of California:

<http://www.ccleague.org/>

· The Research and Planning Group: <http://www.rpgroup.org/>

Skyline Shines is archived at

<http://www.skylinecollege.edu/facstaff/PresidentsOffice/skyshines/>

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