Administrative Leadership Unit Review (ALUR) Template for FY 2022-23

Date: 2/25/2022

Division: SSCA

Division Dean/VP: Nicole Porter/Danni Redding-Lapuz

Program(s) within your division: SSCA

I.   **List the programs that fall within your Division.**

The Social Science & Creative Arts Division houses the following 19 academic programs:

Administration of Justice (AA, AS-T, Certificate)
Anthropology (AA-T)
Art: Studio and Art History (AA, AA-T, Certificates)
Digital Media & Design (AA, Certificate)
Drama
Economics (AA-T)
Ethnic Studies
Film
Geography (AA-T)
History (AA-T)
International Studies (AA)
Music (AA, AA-T)
Paralegal Studies (AA, Certificate)
Philosophy (AA-T)
Political Science (AA-T)
Psychology (AA, AA-T)
Social Justice Studies (AA-T)
Social Science/Interdisciplinary Studies (AA)
Sociology (AA-T)

In addition, the following programs are housed within the SSCA Division:

Honors Transfer Program
Theater
Art Gallery
Kababayan
Project Change

II. **Briefly describe any major changes to the Division or Programs' purview and functions during the past year.**

There have been no significant changes to the purview or functions of the Social Science & Creative Arts Division over the past year, with the exception of facilitating learning in a Pandemic as well as the renovations to Building One.

Course offerings for Creative Arts (Music and Arts) have had to pivot in some areas based on availability of appropriate classrooms. We have offered additional theory sections to compensate for other courses not being offered. For example, Black and White Photography I-III (ART 351-353) has not been offered due to renovations being completed. This has caused a decrease to enrollment for courses which need to be in person.

Additional detail about programmatic alterations and COVID responses are below in section III.

III. **Briefly describe the major challenges and achievements for your Division over the past year.**

Success and Growth. Fall 2021 was truly a transition for our students, faculty and staff. This year the Social Science & Creative Arts Division has adapted to facilitating learning in multiple modalities to meet the needs of students. While we saw some disciplines increase in enrollment in Spring/Summer of 2021 (ex. Art, Economics, Film) based on being fully remote. In Fall of 2021, we offered face to face offerings to assist our division in the transition of facilitating learning in Covid-19. We did have to cancel multiple sections and scale back offerings based on the overall decline in enrollment for the college and the district. Our division is committed to meeting the needs of students and providing courses to enhance and assist with their educational journey. We have highly encouraged our faculty to maintain use of Canvas regardless of the modality to further communication and enhance instructional quality for all students. We are encouraging faculty who are still struggling with utilizing Canvas and other online tools to work with CTTL for guidance and mentoring.

Hyflex. Recently renovated Piano Lab has received the technology to support this learning modality. Fall 2021 was a pilot semester to test the technology and facilitate learning for both face to face on synchronous (online) with students.

Faculty Hiring. The division received faculty input and put forth a presentation to request a total of (3) full-time faculty positions (Ethnic Studies and Economics). The Full Time Equivalent Faculty Allocation Committee (FTEFAC) approved and recommended the hiring of (2) Ethnic Studies Faculty and was later approved by the President and College Governance Council. The division will work on the job posting and hiring of faculty to begin August 2022.

Curriculum & Programs: In continuing with the growth and offerings of the Ethnic Studies department, adjunct faculty created and submitted 4 additional course offerings to begin Fall 2022 with support of the Curriculum Committee and our Matriculation Officer. History also accomplished aligning the CORs for the discipline to value the complexity of student experiences by addressing race, ethnicity, culture, gender and other intersectionality's to make their courses inclusive and upholding the values and mission of the college and district.

We are continuing to enhance the student experience by providing the following programming in our Division:

Spring Musical: "This is the 50th anniversary of Stephen Schwartz's 1972 ground-breaking musical, PIPPIN. Pippin's story is told by a mysterious performance troupe led by its Leading Player, whose ulterior motives may not be quite what we expect. Our intimate production will focus on the universal psychological journey of the title character to find meaning and significance in life." *The Spring Musical PIPPIN will be performed as a livestream on April 22, 23, and 24. Information about tickets to view the livestream will be up on the website in March* www.skylinecollege.edu/springmusical

Careers in Psychology **Speaker Series:** The Speaker Series brings professionals from varied professional background to campus (virtually this year) to learn about specific careers and hear about their academic/career journeys.
https://skylinecollege.edu/psychology/careersinpsych.php

Project Change: As a program that supports system impacted students, creating relationships and building community are at the core of the Skyline College Project Change mission – *to open doors, remove barriers, and create community for system impacted students.*
https://skylinecollege.edu/projectchange/events.php

Psi Beta Honor Society: This is a national honor society for community college students attending two-year colleges, inviting students who plan to major or minor in psychology, as well as students who simply have an interest in psychology**.** https://skylinecollege.edu/psibeta/

uSOAR – Undergraduate Symposium of Academic Research: The uSOAR was conceived through an interdisciplinary research collective of faculty and staff working to bring diverse voices together to celebrate research. This year the event will be in person in April 2022.
http://skylinecollege.edu/uSOAR/

Community Mural Project: This year we were able to meet in person to keep this project thriving and provides service to our communities. This year we will be partnering with businesses and schools in Millbrae and South City to provide murals which represent the community.

In addition to the above programs, faculty and staff continue to support students in campus wide events, conferences and opportunities to enhance their learning and success at Skyline and beyond.

IV.   **List and describe the major goals for your Division – What will the Division focus on achieving over the next 1-3 years? How do your Division goals align with the College's M-V-V and Education Master Plan?**

Major goals for the SSCA Division over the next 1-3 years include (continued from previous year):

1. **Curriculum alignment and Degree/Certificate development:**
   One of the important areas of work in the SSCA Division is the alignment of curriculum, which includes individual course alignment to statewide C-ID courses for transferability and the linking all of our courses to a certificate and/or degree program. Our goal is to offer courses with compelling content, while maximizing the impact of each course to meet the educational and career goals of our students. This work aligns directly with college's goal to "support students in attaining their educational goals" (Strategic Goals 1 & Success Initiative 15).

   Additionally, because a large amount of GE courses falls under the SSCA Division, we are streamlining and intentionally offering our GE courses, participating in thematic GE and ensuring that we have online and ZTC options for our most popular GE courses (Success Initiative 12 & 13).

2. **Develop and implement activities that support Guided Pathways and Meta Majors:**
   We have developed connections with dual enrollment (Strategic Goal 5, Success Initiatives 1) and career education in support of our Career Technical Programs. The offering of extra-curricular activities, such as our Psychology Careers Speakers Series, inform students about career options in a variety of fields. We have also provided research opportunities for students through the development of our IDST Honors Seminar Course that supports the research process for our students in the Honors Transfer Program. Our goal is to continue to build this research support course, offering multiple levels and modalities, as well as to create focus areas in STEM and the Humanities. Additionally, we hope to further build on our uSOAR Research Symposium, allowing our scholar-researchers opportunities to engage in the presentation of research. (Success Initiatives 2 & 3).

   ZTC and OER development is another key initiative in SSCA and all new faculty are on-boarded with an introduction to our CTTL ZTC team and are provided with resources to develop alternative open source offerings in support of students. (Success Initiative 11)

3. **Engage in anti-racist practices in our classrooms and campus:**
   (Strategic Goal 1, 2, 4, & 7)

   Ethnic Studies: As we build our Ethnic Studies course offerings, we are also building the capacity and knowledge of our student body to critique systems and narratives that do not represent our diverse collective. This program will educate student with the

framework and language to disrupt white supremacy and racist practices in their educational environments, as well as in their relationships and interactions on campus and beyond.

QOTL 2.0: Nearly all of the faculty in the SSCA Division have completed the CTTL QOTL training and are successfully teaching in the online modality. Many SSCA faculty have expressed the desire to move beyond the basics and learn how to better utilize technology to serve students and ensure that their courses and pedagogical approaches are equitable. We support additional training for faculty and staff in the use of Canvas and other technologies with a focus on equity with clear language and design that interrupts racist practices in the classroom.

Equity and Anti-racist PD: Skyline College has done an extraordinary job in creating innovative equity-based professional development opportunities. As we open up opportunities for our faculty (including adjunct faculty), classified professionals, and administrators to engage in courageous conversations, Intergroup Dialogue, Equity Training Series, Equity Institute programming, and the wide-ranging offerings at our campus, we will normalize anti-racist language and bring everyone into the work. In the coming years, my goal is to create space for anti-racist dialogue in our department and division meetings, as well as to support efforts to bring anti-racist pedagogy into our classrooms.

Hiring: One of the most important places that will allow us to make change within an institution is hiring. Through thoughtful and intentional hiring practices, we can ensure that students see faculty that look like them and that all new hires on our campus have a willingness to engage and further their learning around anti-racist practices. We can select employees who embody the desire to challenge the canon in our disciplines and reimagine academic environments beyond Eurocentric boundaries.

4. **Upgrade B1 facilities and technology:**
   We are in the process of upgrading portions of B1, including offices, faculty workroom, sculpture lab, ceramics kiln garage, gallery, theater, photo lab, vocal music lab, instrumental music lab, restrooms, elevator, and external entrances. Faculty have been closely consulted with regard to their needs and ideas for improvement as we move through the design process. Over the two years, we will work to create academic spaces that prioritize teaching and learning. We hope to mitigate the impact on student learning and will communicate closures and adapt course offerings whenever possible, to ensure the strength and continuity of our programs for our students (Strategic Goal 3).

V. **Using the boxes below, list the resource requests that the Division is moving forward for consideration. Please note that the resource requests should be in declining order of priority, as indicated in the upper left corner of each box. For each resource request, describe how it**

connects with your Division goals, and the potential consequences of not securing the requested resource. In sum, please explain why filling this request should be a priority for the College.

Order of Priority	Resource Request Title	Type	Program(s) Impacted	Amount $
1	Music Instructional Aide II	Classified Professional FTE	Music	Grade 22, Salary Schedule 60, Step 3, $61,344 + Benefits
Describe how this request impacts program/division operations, and how it will further completion of the Division goals stated above.				
We have had a short-term temporary assignment in this role for the last 1.5 years. This role is critical for supporting our music program and we will not be able to provide the necessary support to our music students and music majors without a permanent role. During COVID, this role has facilitated the checking-out of instruments and recording kits, monitored on-campus practice room usage, and assisted with courses and music preparations for our B1 upgrades. This role has been requested for many years and needs to be considered highest priority.				

Order of Priority	Resource Request Title	Type	Program(s) Impacted	Amount $
2	Program Services Coordinator (Project Change)	Classified Professional FTE	Project Change	Grade 27, Salary Schedule 60, Step 3, $69,348 + Benefits
Describe how this request impacts program/division operations, and how it will further completion of the Division goals stated above.				
With equity and social justice as our guiding principles, it is crucial that we develop programming to support our "rising scholars". Our currently-incarcerated, formally-incarcerated, and justice-impacted students will benefit from resources and opportunities to thrive. Project Change, and specifically a PSC position, will allow Skyline College to move forward with our commitment to serve the underserved, to educated a global community of leaders, and ultimately, to change lives.				

Order of Priority	Resource Request Title	Type	Program(s) Impacted	Amount $
3	Software Licenses to support programs	Other	Paralegal & Geography	$12,000

Describe how this request impacts program/division operations, and how it will further completion of the Division goals stated above.
The Paralegal Program needs Westlaw (bookstore) and NSLT ($5600) licenses for students to ensure that they are gaining experience with the technology used in the field. Geography needs ESRI's ArcGIS ($100 per student) licenses for the GIS course, which is an area with high demand jobs and we are planning to build a certificate program in future.

Order of Priority	Resource Request Title	Type	Program(s) Impacted	Amount $
4	Dedicated Budget Allocation for Programming (Art Gallery, Project Change, uSOAR, Film Festival, Spring Musical)	Other	-Gallery -Project Change -uSOAR -Film Festival -Spring Musical	$32,000 (total for five programs)

Describe how this request impacts program/division operations, and how it will further completion of the Division goals stated above.
We are currently running several programs without regular funding. To allow these programs to continue, we need to allocate an annual budget for each, to ensure that resources and time are not wasted seeking alternative funding sources each year. • **Gallery** - $5000/year • **Project Change** - $5000/year • **uSOAR (Undergraduate Symposium of Academic Research)** - $3000/year • **Stories of Transformation Film Festival** - $3000/year • **Spring Musical** - $15,000/year

Order of Priority	Resource Request Title	Type	Program(s) Impacted	Amount $
5	Performance Quality 9-foot Steinway Grand Pianos (locations: theater and choral room). Estimated cost ($150,000 + tax $15,000 + $1000 delivery) = $166,000	Equipment	Music, Musical Theater, Dance	TOTAL for two pianos $332,000

Describe how this request impacts program/division operations, and how it will further completion of the Division goals stated above.
Our current grand pianos are 50+ years old and are no longer performance quality. We were slated to get new pianos with the construction of a Creative Arts complex, and since this is no longer the plan, we need to allocate funds to replace our aging pianos. https://www.steinway.com/pianos/steinway/grand/model-d

Order of Priority	Resource Request Title	Type	Program(s) Impacted	Amount $
6	Upgrade Teaching Spaces: Music Lecture (1-107), Center for Creative Arts (1-124), Painting Lab (1-303), Lecture Classroom (1-304), Drawing Lab (1-320)	Rennovation/ Designated Space	All SSCA with emphasis on Creative Arts	$874,832

Describe how this request impacts program/division operations, and how it will further completion of the Division goals stated above.
We met with ITS earlier this year about additional funding for the technology upgrades needed in the spaces below to facilitate learning. We still wanted to include the requests until the work is completed which would update B1 based on the spaces that are not included in the current renovation/facelift. updating of B1, there are some spaces that will not be included in the renovation. Please see the list below from the previous allure: **Music Lecture** (1-107) = estimated $169,345 **Center for Creative Arts** (1-124) = estimated $379,481 **Painting Lab** (1-303) = estimated $146,514 **Lecture Classroom** (1-304) = estimated $53,069 **Drawing Lab** (1-320) = estimated $126,423

If you have additional resource requests, please copy and paste new boxes below, and be sure to update the priority ranking.