

**Skyline College**  
**Respiratory Therapy Program Community College Advisory Committee Meeting Minutes**  
**May 26, 2015**

In attendance:

Skyline faculty, clinical site managers and clinical preceptors: Ijaz Ahmed, Paul Roggero, Heather Esparza, Suad, Husary, Gabe Lapuz, Monte Schachner, Joe Rice, Scott Kawamura, Linda Feist, Mona Burke, Brian Daniel, Ray Hernandez, Lee Guion (Chair, Recording)

11 First and Second Year RT Program students

TOPIC	DISCUSSION	ACTION
Minutes from last meeting, new preceptor, introductions and welcome	Minutes approved Welcome Ed Saliba, new preceptor at SFGH	Minutes of past meetings posted on Skyline website. For changes or additions contact Lee
<b>Continuing business:</b> Enrollment (Ijaz)	Current enrollment: 22 first-year students will be returning as second-year students. 21 second-year students will be graduating on June 25th. There were 125 applicants for fall semester. Through the open lottery system 25 new students have been selected to begin the Fall 2015 semester, plus 2-3 returning students. (The enrollment & selection process strives to be open and fair utilizing a lottery system for all qualified candidates. Priority is given to qualified students who were not admitted through the lottery system in the past. )	Ijaz will continue to inform committee of enrollment & attrition with the goal of maintaining or improving positive outcomes for all students.
Budget update (Ray)	The budget situation for Skyline College is stable. Skyline College is 100% community supported through San Mateo County taxes. The recent State budget increases will not impact us. The challenge now is how to best serve students in a time of increasing enrollment. Two new campus buildings have been approved: environmental studies, center for workplace development, plus major renovations to Building 1. (Plans include a conference center overlooking the Pacific Ocean.)	Ray will continue to keep committee members informed of the financial health of Skyline College and RT Program.
Clinical rotations (Brian)	Noninvasive ventilation options (high-flow nasal cannulas, NIV) and a decrease in intubations in local critical care units have decreased our students' exposure to invasive mechanical ventilation. Brian is looking to expand CCU clinical sites (Example: Highland Hospital in Oakland.) Second-year students are facing challenges finding hospital internships due to competition with other Respiratory Care programs.	Brian will continue to report on student clinical experience and addition of new clinical sites with the goal of maintaining or improving the quality of clinical experiences for all students.

<p>Clinical rotations (continued)</p>	<p>First year students are beginning summer clinical rotations.  New priorities: patient education with an eye towards disease-specific case management.  Clinical simulations are going well and are preparing students for a variety of hospital scenarios. Second-year students and volunteers are training first-year students.</p>	
<p>Student reports</p>	<p><b>Second Year:</b> Michael Bustos and Elizabeth Williams  New scrubs and Skyline College arm patches improve professional image  2nd and 3<sup>rd</sup> place Sputum Bowl standing. Two new teams at CSRC this year.  <b>First Year:</b> Ingrid Barnoski  22 students are finishing clinical simulations and starting hospital rotations.  CSRC and Breathe California Scholarships will be presented at the CSRC convention.  Graduation will be held on June 25<sup>th</sup> at 6 PM. A dinner will be held June 23<sup>rd</sup>.</p>	<p>Continued Goals:  Mentoring of First Year students by Second Year students;  Find fundraising and community volunteer opportunities that allow for continued education and promotion of the profession of Respiratory Care.</p>
<p><b>New Business:</b>  Baccalaureate Degree Curriculum Task Force (Ray)</p>	<p>Bachelor of Science in Respiratory Care proposed curriculum distributed and reviewed. To begin Fall 2016. Enrollment could ramp up to 200 at any given time. Volunteers for Curriculum Task Force solicited. First meeting – June 17<sup>th</sup> at 5 PM. First cohort of BS students to be a local hybrid for currently working RCPs with an AS degree moving towards a fully on-line format after 3 years – with 2 new cohorts a year.  Budget and resources for BS and AS programs:  Personnel for Department of Respiratory Care  Current: Brian: Full time faculty; and Dr. Ijaz: Administration and some teaching  Proposed: Additional full-time tenure track position for AS and BS degree Or part-time faculty with specific areas of expertise  FT position for an instructional aide.  Discussion: (Paul R) Need succession planning within RC Departments and focus on leadership and management skills. Promotion of BS program within RC Departments and Bay Area Managers’ Group. Ways Managers can support staff that want to pursue an advanced degree in Respiratory Care.</p>	<p>RT Program faculty and administrators will continue to seek and provide improved educational opportunities for students with the goal of promoting classroom and clinical excellence and expanding professional opportunities following graduation.</p>
<p>Announcements:  Upcoming events</p>	<p>Credential success award at 2015 AARC Summer Forum (official announcement)  Name change from Respiratory Therapy to Respiratory Care  Graduation on June 25<sup>th</sup> and Graduation Dinner June 23<sup>rd</sup>  CSRC Convention: June 1-3, 2015 in Sonoma County</p>	
<p>Date for next meeting</p>	<p>Tuesday, August 25th</p>	
