



Minutes of Strategic Planning and Allocation of Resources Committee
Held on April 28, 2016
Building 6, Room 6-203

Chair:

Aaron McVean

Members Present:

Wissem Bennani, Eric Brenner, Luis Escobar, Kathleen Feinblum, Mike Fitzgerald, Kathy Fitzpatrick, Nina Floro, Chris Gibson, Michelle Hawkins, Barbara Lamson, David Martinez, Sarah Perkins, Linda Whitten, Soodi Zamani

Members Absent:

Eloisa Briones (Chair), Kate Williams Browne (Chair), Angélica Garcia, Flipp Gleyzer, Jonathan Gonzalez, Mary Gutierrez, Melissa Komadina, Evan Leach, Dino Nomicos, Jesse Raskin

Resource:

Belinda Chan (Recorder), Judy Hutchinson (Recorder), Zahra Mojtahedi, Karen Wong

1. GENERAL FUNCTIONS

1.1 Call to Order

Aaron McVean called the regular meeting to order at 2:14 p.m.

1.2 Approval of Agenda

A motion was made by Mike Fitzgerald and seconded by Linda Whitten to approve the April 28, 2016 Agenda as written. No change was made. Motion carried unanimously.

1.3 Approval of Minutes

A motion was made by Barbara Lamson and seconded by Soodi Zamani to approve the March 21, 2016 Agenda as written. No change was made. Motion carried unanimously.

2. DISCUSSION/ REPORT

2.1 Innovation Fund Proposals

On behalf of Eloisa Briones, Aaron McVean reiterated that Skyline College received a total of \$800K of \$1.5M Innovation Fund in 2015/16 for Middle College and SparkPoint. In 2016/17, Skyline College will receive \$600K of \$2.0M of Innovation Fund: \$250K for Baccalaureate Degree Program, \$200K for Workforce Development, and \$150K for Career Advancement Academy. Because Innovation Funds are ongoing fund, Skyline College has accumulated an additional base funding of \$1.4M in two years. STEM Center and Summer Scholar Institute were not selected in this round of the Innovation Fund, and the college may use resources from one-time funding of Skyline College Promise.

2.2 Skyline College Promise Scholarship

The Skyline College Promise Scholarship is available now until August 1, 2016 for Fall 2016 admitted applicants. Interested applicants must apply for FAFSA and enroll in a minimum of 12 units of coursework to be eligible. However, applicants need not to be financial aid recipients. The amount of Skyline College Promise Scholarship



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will be awarded to applicants to cover the difference from financial aid for their tuition needs. An estimated 200 to 300 students are anticipated to be awarded from allocation of \$225,000 Skyline College Promise Scholarship Fund.

More information about the Skyline College Promise Scholarship can be found online at:
<http://www.skylinecollege.edu/promise/promisescholarship.php>.

2.3 Joint Divisional Meeting Debrief: The Skyline College Promise

The Joint Divisional Meeting was held on Friday, April 15, 2016 from 12:30 p.m. to 4:00 p.m. on the Second Floor of Building Six. Members found the meeting very insightful with great discussions and interaction opportunities. Below included some of the feedback from the Committee:

- The breakout session was great, but the first few combined sessions were too long. It was suggested to have some break times.
- The room was hot and it did not have enough chairs.
- The audience sitting in the back of the room were unable to see the projected materials clearly.
- Some members suggested to have the similar kind of meeting on a regular basis.

2.4 DCBF Meeting Update

Judy Hutchison on behalf of Eloisa Briones provided an update to the District Committee on Budget and Finance (DCBF) meeting. At the most recent DCBF meeting held on April 18, 2016, Karen Powell, Executive Director of Facilities Planning & Operations, gave a presentation about the current and upcoming projects.

- Building 12 is open for bidding and a bid will be awarded by early September
- Parking Lot L will be expanded
- Pacific Heights Building will be open for bidding 15 to 16 months from now
- Cañada College will be building a new Wellness Center with two swimming pools.
- Building One will be torn down. Residents of Building One may either be moved temporarily or permanent to Pacific Heights.

3. ACTION ITEMS

3.1 Recommendation of Revised ISLO Sub-Descriptors and Rubrics

Karen Wong, Chairperson of Institutional Effective Committee (a subcommittee of SPARC), proposed for an adoption of the revised Institutional Student Learning Outcomes (ISLO) sub-descriptors and rubrics to the participatory governance. Members of IEC divided into five different sub-groups (Effective Communication, Critical Thinking, Citizenship, Lifelong Wellness, and Information Literacy) helped align the ISLO sub-descriptors and rubrics with the rubrics created by Association of American Colleges & Universities (AAC&U). Aaron McVean thanked Karen Wong for the tremendous work leading the Institutional Effectiveness Committee on revision. See Appendix I for more detail the current and proposed ISLO sub-descriptors and rubrics version.

Mike Fitzgerald made a motion, which was seconded by Chris Gibson to adopt the revised ISLO sub-descriptors and rubrics to College Governance Council. All members in attendance voted in favor for the change. Motion carried.



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4. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, May 12, 2016 at 2:10 p.m. in Room 6-203.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:38 p.m.

Minutes were approved on May 12, 2016.