



Minutes of Strategic Planning and Allocation of Resources Committee
Held on March 12, 2020
Zoom

Chairs Present:

Kate Williams Browne, Ingrid Vargas

Members Present:

Lindsey Ayotte, Kathy Fitzpatrick, Lucy Jovel, Melissa Komadina, Sonya Pope, Nicole Porter, Barbara Lamson, Joe Morello, Athena Nazario, Bianca Rowden-Quince, Leigh Anne Shaw, Miranda Wang, Karen Wong

Members Absent:

Wissem Bennani, Zachary Bruno, Morelia Karina Cruz, Luis Escobar, Michael Fitzgerald, Connor Fitzpatrick, Angélica Garcia, Filipp Gleyzer, Gabe Saucedo, Jennifer Taylor-Mendoza, Andrea Vizenor, Kenyatta Weathersby, second Social Science/Creative Arts Representative

Resource Persons Present:

Belinda Chan (co-Recorder), Judy Hutchinson (co-Recorder), Zahra Mojtahedi

1. GENERAL FUNCTIONS

1.1. Call to Order

Ingrid Vargas called the regular meeting to order at 2:13 p.m. and did a roll call.

2. ACTION ITEM(S)

2.1. Approve Agenda

Due to unexpected circumstances, the presenter was unable to attend this meeting to present the Budget Planning Q & A under item 3. Ingrid Vargas proposed to change the agenda item without item 3. Kate Williams Browne made a motion which was seconded by Barbara Lamson to amend the March 12, 2020 Agenda as mentioned. Motion carried unanimously.

2.2. Approve Minutes

The February 27, 2019 Minutes were approved as written.

3. DISCUSSION/REPORT

3.1. Comprehensive Program Review (CPR) Update [Guided by Ingrid Vargas]

In light of the Coronavirus (COVID-19) situation, face-to-face classes are being switched over to an online format. Due to the unpredictability of the current circumstances, Comprehensive Program Review (CPR) presentations may be delivered in a different mode in April. If the current situation of all classes being delivered online persists beyond April 7, SPARC members recommended the options listed below:

Option One: Presenter(s) will present CPR via Zoom live from their preferred locations.

Option Two: Presenter(s) will present via Zoom live from a designated campus location with technical support.

Option Three: Presenter(s) will submit a pre-recorded presentation in advance and conduct a live Q & A session via Zoom live.

Bianca Rowden-Quince, Instructional Designer, suggested consulting with the presenters about the options as they may feel anxious about the changes.

3.2. CPR Team Review and Discussion

Members met with their groups via Zoom Breakout Rooms.

4. ANNOUNCEMENT

Referencing the last meeting about extending the April 30, 2020 meeting, Members agreed to hold a longer meeting on that day for 2020/21 budget scenario voting after the CPR presentations.

5. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, March 26, 2020 at 2:10 p.m. via Zoom.

6. ADJOURNMENT

There being no further business, the meeting was adjourned separately at 4:00 p.m.

Minutes were approved by Members via Zoom on March 26, 2020.