

SPARC: Update on the Program Review Process

November 9, 2023

2020 Program Review Redesign



- 1) Purview, Management, and Oversight
- 2) Communication and Transparency
- 3) Program Review Scope and Process
- 4) Program Review Cycle and Calendar

PURVIEW, MANAGEMENT, AND OVERSIGHT

Skyline College Integrated Planning and Resource Allocation Model



Informed by SMCCCD Strategic Plan.

Education Master PlanDefines Strategic Goals

Developed through an iterative dialogue involving the entire college community.



Institutional Effectiveness Committee

(IEC) manages and supports the program review process. Reviews student outcomes metrics and tracks progress to inform planning and resource allocation.

Strategic Planning & Allocation of Resources Committee (SPARC)

integrates strategic planning and makes institutional planning and Fund 1 budget recommendations (general unrestricted funds) by funding categories to CGC.

College Governance Council (CGC) reviews and makes planning and resource allocation recommendations to the College President.

PROGRAM-FOCUSED PLANNING

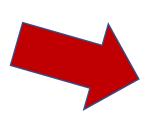
Comprehensive Program Review (CPR)

Instruction and Student Service Programs selfassess and establish long-term planning and funding priorities every 7 years.

Program Review Updates (PRU) Instruction and Student Service Programs submit 2 PRUs between CPR cycles, noting progress on CPR objectives, and updating objectives as needed.

Annual Resource Request (ARR) Instruction and Student Service programs have the option to submit resource requests each Fall, with reference to CPR and PRU objectives.

Division Dean ALURs review ARRs, outline divisional plans and initiatives, and, in dialogue with program faculty and staff, prioritize



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PROGRAM REVIEW ACCOMPLISHMENTS

- Secured College Governance Council (CGC) approval of Comprehensive Program Review (CPR) and Program Review Update (PRU) templates pilot
- 2. Reviewed, approved, and implemented the Comprehensive Program Review (CPR) checklists pilot to provide constructive, supportive feedback
- 3. Co-hosted a more robust curriculum review process with the Curriculum Committee and Center for Transformative Teaching and Learning, and secured funds for the Summer Curriculum Institute from the Office of Instruction
- 4. Implemented the online **Improvement Platform** to document assessment and program review
- 5. Hosted **orientation** for programs undergoing review, shifting to a "flipped classroom" model in year two
- 6. Shifted to a more dialogic culminating experience in year two, from presentations to **Share Outs**

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PROGRAM REVIEW INSTRUMENTS

COMPREHENSIVE PROGRAM REVIEW (CPR) EVERY SEVEN YEARS
PROGRAM REVIEW UPDATES (PRU) APPROXIMATELY EVERY
TWO YEARS

OPTIONAL ANNUAL RESOURCE REQUEST (ARR)



ADMINISTRATIVE LEADERSHIP UNIT REVIEW (ALUR)

COMMUNICATION AND TRANSPARENCY ON INTEGRATED PLANNING AND RESOURCE ALLOCATION

	Planning for Fiscal Year	FY22-23
PROGRAMS	Comprehensive Program Review CPR (Every 7 years*)	Draft: Nov 15, 2021 Final: April 1, 2022
	Program Review Update PRU (2 PRUs due between each CPR cycle*)	November 15, 2021
	Annual Resource Request ARR (optional)	November 15, 2021
DIVISIONS	Divisional Planning Meetings	February 2022
	Dean ALUR submitted	March 1, 2022
	Dean ALUR Report to Division	March 2022
VICE PRESIDENTS	VP ALUR submitted	April 1, 2022
	VPI & VPSS ALUR Report to SPARC	April 2022
	VPA Tentative Budget Report to SPARC	April/May 2022
	VPA Tentative Budget Report to CGC	May 2022
PRES	President's Budget Planning Report to CGC	May 2022

COMMUNICATION AND TRANSPARENCY ON INTEGRATED PLANNING AND RESOURCE ALLOCATION

POLL



Credit: fusenetwork

At division meetings, deans should:

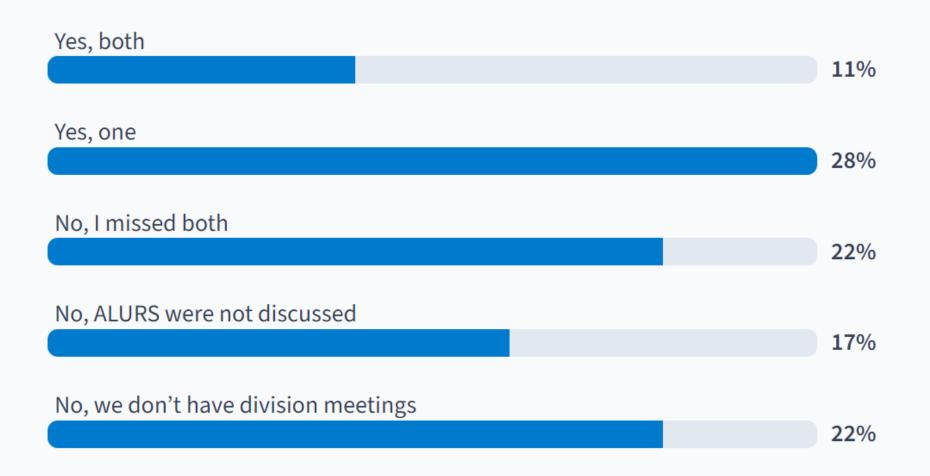
- (a) include a planning session to discuss division goals and resource request needs at the start of the spring semester, and
- (b) present highlights- including resource request prioritizations, after the ALUR (Administrative Leadership Unit Review) is submitted by March 1.

PollEv.com/karenwong251



Did you participate in the ALUR discussions at your spring division meetings?

15 Responses



COMMUNICATION AND TRANSPARENCY ON INTEGRATED PLANNING AND RESOURCE ALLOCATION

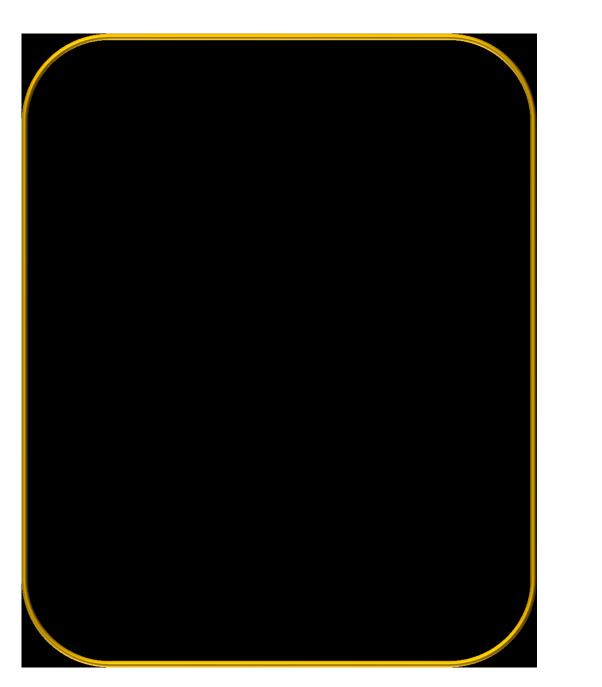
BREAKOUT GROUPS



Credit: fusenetwork

At division meetings, deans should: (a) include a planning session to discuss division goals and resource request needs at the start of the spring semester, and (b) present highlights- including resource request prioritizations, after the ALUR (Administrative Leadership Unit Review) is submitted by March 1.

- 1) Did you participate in the ALUR discussions at your spring division meetings? If yes, how did it go?
- 2) What would you like to see more of?
- 3) What would you like to see less of?
- 4) What additional insights and/or suggestions do you have regarding communication and transparency?





Comprehensive Program Review 2023



COMPREHENSIVE PROGRAM REVIEW 2023

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Total active description of program (next flactations fractionals program authorities)

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ADDITIONAL SIGNIFICANT INFORMATION

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