Transfer Timeline

Here is a guide for you to follow to help you take the right steps to Transfer!

August/ Sept.

⇒ CONTACT the Transfer Center if you’re signing a TAG (Transfer Admissions Guarantee). Download TAG Checklist at http://www.skylinecollege.edu/general/transfercenter/transferGuarantee.html

October

⇒ Start applying to CSU at www.csumentor.edu (Deadline: Nov. 30 for fall semester)
⇒ Start entering data into the UC application at http://admissions.universityofcalifornia.edu/ (Submission period is Nov. 1 - Nov. 30 for fall semester)
⇒ Start working on Personal Statement
⇒ Applying to an impacted major? Check campus website for program requirements, instructions, and deadlines. Some may require a supplemental application.
⇒ Check application deadlines for Private Schools (some will be due in Nov., while others may be due by Feb or Mar)
⇒ Housing– Contact the Housing Office at the campus you’re applying to if you will need family housing
⇒ Preview days– Check campus websites for Preview days/ times in October

November

⇒ Submit application to CSU and/ or UC by Nov. 30 for fall semester transfer
⇒ Scholarships and Privates schools- Ask instructors for letters of recommendation

January

⇒ Submit “Application Update”– ALL UC APPLICANTS MUST submit this update or your application will not be processed. Report Spring Semester schedule changes and fall grades by logging into your UC Application
⇒ Submit FASFA/ Financial Aid Application (DEADLINE is March 2 for CA Colleges) http://www.fafsa.edu.gov/
⇒ Research scholarships opportunities AND request letters of recommendations if not done already
Transfer Timeline Continued...

**February**

⇒ Submit an Associate degree application IF you are completing one. Check Skyline College deadlines for more information.

**March**

⇒ Undecided about where to transfer? VISIT campuses in March! Check with the Transfer Center about campus visits OR contact campuses ahead of time to arrange campus tours.

⇒ Keep up with grades and studies!!! Acceptance IS conditional and can be rescinded if satisfactory grades are not met.

**April**

⇒ Acceptance Letters!!! You may start (or already have) received acceptance letters! CONGRATULATIONS!! If you are accepted, NOTIFY the Transfer Center!

**May**

⇒ Submit “Statement of Intent” to register at the college/ university you will be attending in fall. **DEADLINE** to submit letter for UCs is JUNE 1. You will usually need to pay a deposit. The UC requires a Statement of Legal Residence.

⇒ Transcripts:
  • Have final Transcripts sent from all colleges attended to your new school. For Skyline College, make request via Websmart. Transcripts will reflect work from all courses completed in SMCCD. **DEADLINE** to submit transcripts for UC is JULY 1. If applicable, request certification for CSU GE or IGETC by indicating this when you submit your transcripts request. For more information, visit the Transfer Center for handouts on how to do this.
  • If you’re using transcripts from other schools, including high school, to satisfy any CSU or IGETC requirements, send Official Transcripts to Skyline College in addition to your new college/ university.

⇒ Send AP or IB scores sent to your new college/ university IF you took them.

⇒ Contact Housing Office IF you applied for housing to notify them of your admittance.

⇒ CELEBRATE!!!!!! Congrats! You did it!

**Summer**

⇒ Attend orientations at your new college/ university and bring unofficial transcripts with you. Many schools will not allow you to register for classes until you do.

⇒ Double check with your school if you need to formally declare major. Orientation process will provide you with information as to whether this is required for your school.

⇒ Look into following: Campus email account, immunization documents, programs & services available to transfer students. Planning to go to grad school? Visit the graduate division/ career services. Moving??? Try to do it early. Buy your books early. Transferring to a quarter system?? Plan to start studying the FIRST day!