



September 18th, 2025

Thursdays, 2:10pm-4:00pm

Join us in person:4-301

Join us on zoom:

<https://smccd.zoom.us/j/88392078244?pwd=LcNWeHEG08G2ozZr8BGlfij2tUfBme.1>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters” (CA CCR Title 5).

Voting Members

<p>Executive Officers</p> <ul style="list-style-type: none"> ● President: Cassidy Ryan [votes in ties] ● Vice President: Jessica Truglio ● Secretary: Christopher Collins ● Treasurer: Tony Viertel ● Past President: Lindsey Ayotte (does not vote) <p>Senators</p> <p>ASLT:</p> <ul style="list-style-type: none"> ● Vincent Kang <p>BEPP</p> <ul style="list-style-type: none"> ● Lynsey Hemstreet ● Jill Rizzo <p>Counseling</p> <ul style="list-style-type: none"> ● Suzanne Poma ● Kenny Gonzalez ● Rocio Aguilar-Pedroza <p>CTE Liaison</p> <ul style="list-style-type: none"> ● Tammy Calderon 	<p>Language Arts</p> <ul style="list-style-type: none"> ● Vacant ● Janice Sapigao <p>KAD</p> <ul style="list-style-type: none"> ● Amber Steele <p>SPWD</p> <ul style="list-style-type: none"> ● Christine Herndon <p>SSCA</p> <ul style="list-style-type: none"> ● Vacant ● Kathy Zarur ● Jennifer Merrill <p>STEM</p> <ul style="list-style-type: none"> ● Michael Song (not present) ● Franco Deal (not present) ● Anrey Bartoszynski <p>SESP</p> <ul style="list-style-type: none"> ● Lucy Jovel <p>Part-Time Faculty</p> <ul style="list-style-type: none"> ● Kishaun Young ● Vacant ● Vacant
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Voting members: 22
Simple majority: 12
2/3: 13

Non-voting Members

<p>Governance Committee Chairs</p> <p>AFT</p> <ul style="list-style-type: none">• Michael Song (not present) <p>ASSC</p> <ul style="list-style-type: none">• William Oo <p>Curriculum Committee</p> <ul style="list-style-type: none">• Rick Hough	<p>PD/CTTL</p> <ul style="list-style-type: none">• Lucia Lachmayr <p>Professional Personnel</p> <ul style="list-style-type: none">• Soledad McCarthy (not present) <p>OER Liasson</p> <ul style="list-style-type: none">• Laurie Buchholz
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1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter: N/A

Time: 10 minutes

Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Ryan

Time: 1 minute

Notes: President Ryan calls meeting to order at 2:17

1.3 Adoption of Agenda

Presenter: President Ryan

Time: 1 minute

Notes: Senator makes a motion to adopt the agenda. Curriculum Chair Hough seconds the motion. The motion passes.

1.4 Adoption of Minutes

Presenter: President Ryan

Time: 1 minute

Notes: Approval of minutes from September 4th, Curriculum Chair Hough makes a motion to approve the minutes. Treasurer Viertel seconds the motion. The motion passes with 12 in favor, 0 opposed, and 5 members abstaining.

1.5 Adoption of Consent Agenda

Presenter: President Ryan

Time: 5 minutes

Notes: Consent agenda approved

SPARC Committee

Monique Ubungen Wardell- ASLT Replacement Rep

Salvador Victoria (Year 3) - Career Counselor

Carlos Romero- Replacement

COUN Tenured Evaluation Committee

Melissa Matthews- Replacement

1.6 Public Comment

Presenter: President Ryan

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person. Curriculum Chair Hough requests to be a Senator representing the STEM division. Counseling Faculty Alberto Santellan provides a public comment on the Title V changes related to academic probation and dismissal, highlighting student success and opportunities to improve. He reminds the body that there are 45 days to provide feedback and encourages participation. Senator Steele says that Joe Morello thanks everyone who participated in the Flash Mob

2.0 New Senate Business.

2.1 SWANA (aka Middle East North Africa) Population at Skyline

College

Procedure | Information | Discussion | Action

Presenters: Kathy Zarur

Time: 20 minutes

Notes: Senator Zarur and Senator Sapigao give a presentation on Year One and Year Two of the Teach Palestine President's Innovation Fund (PIF) Resolution, which passed in March 2024. The Task Group created by Academic Senate requested the grant with the goal of starting a SWANA Learning Community. A survey is shared with Academic Senate committee members. Senator Jovel recommends using another more secure survey instrument. Vice President Truglio recommends the implementation of safeguards to the survey platform to prevent multiple submissions from the same respondent, which could lead to duplicated or overcounted responses. Past President Ayotte recommends working with PRIE for the survey.

2.2 DAS Representative Needed

Procedure | Information | Discussion | Action

Presenters: Cassidy Ryan

Time : 10 minutes

Notes: President Ryan will serve as President Elect for District Academic Senate (DAS). This requires another person to represent Skyline College as a voting member for DAS. Senator Steele nominates herself. Motion to approve Senator Steele as replacement voting member for DAS, Senator Herndon seconds the motion. All members are in favor of the motion.

2.3 Goals for the Academic Year

Procedure | Information | Discussion | Action

Presenters: Cassidy Ryan

Time : 30 minutes

Notes: Academic Senate members review Academic Year Goals 22-24. Past President Ayotte makes a motion to edit the goals, Senator Steel seconds the motion. President Ryan will send members a document with revisions and available for comments, edits, and additions.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes: Curriculum Chair Hough discusses RFP committee resolution. IEC Tri Chair Treasurer Viertel reports the IEC is working on updating program templates, with more updates expected next week. Vice President Truglio reports that FTEFAC has an orientation meeting scheduled for Friday, September 19 with committee members. President Ryan reports that SPARC met last week, reviewed the budget, which was approved by the District board. CTE Liaison Calderon is in the midst of planning for CTE Day on Wednesday, November 12, and requesting support.

3.2 Campus Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Student Rep, CTTL, AFT Reps, OER

Time: 10 minutes

Notes: ASSC Student Rep William Oo wishes everyone a Happy Hispanic Heritage Month; 130 students participated in the Taste Tour and played Lotería. Student rep also shared upcoming events including Club Rush on September 23 and the LatinX Vendor Fair on September 30 from 3–5 PM. President Ryan congratulates ASSC for their efforts. Faculty Professional Development Coordinator Lachmayr notes that October 8 is Flex Day and the AFT Union action will impact the professional development day. President Ryan said a request will be made to AFT to provide a Union Representative to regularly attend Academic Senate meetings.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ryan

Time: 5 minutes

Notes: President Ryan reviews District Academic Senate information including academic year calendar, AI Community of Practice, and the two surveys regarding the screening committee and the creation of a condensed academic calendar

Senator Bartoszynski reports that the Respiratory Board of California is restructuring the Respiratory Care Associate Degree and Bachelor's programs.

4.2. Motion to Adjourn

Presenter: President Ryan

Time: 1 minute

Notes: The next meeting for the Fall 2025 semester is on October 2nd. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday September 30th by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate