Faculty Diversity Internship Program Notes Carranza, October 2017

We are looking to place three to six interns with faculty mentors Spring 2018. Program placement/pairings at any of the three colleges will rely on available mentors, intern discipline, and need for potential instructors in a given discipline. Identifying interested mentors and informing our advocates in general is an essential first step.

Experienced, dedicated faculty mentors/advocates as yourselves will help to ensure the program's success. As a mentor, your insights, observations, and suggestions for improvement will guide the program into next year.

Even if you are not available to mentor in Spring 2018 but would like to participate Fall 2018 or just stay in the loop, we encourage you to note this and complete a mentor application. **The application is attached**. We ask for submission by Oct 20, but if you need more time, just let Cassandra and I know.

Send applications electronically to Cassandra Jackson, jacksonc@smccd.edu.

Visit <u>http://smccd.edu/fdip/index.php</u> for more information. For your easy reference, I've pasted far below the Mentor Responsibilities listed at the website. The compensation for 20 hours will be at the special rate, roughly \$1,000 to \$1,200.

For Questions: contact Cassandra, Leigh Anne, me, your ASLT deans, or Jeremiah Sims.

Copied from http://smccd.edu/fdip/index.php

Mentor Responsibilities

Ensure intern completes 20 hours of classroom observation/collaborative teaching:

- 10 hours: mentor/intern meetings
- 2 hour: Mid-term review and culminating evaluation

Participate with intern in the following:

- FDIP Orientation (2 hours)
- FDIP Critical Pedagogy Workshop (2 hours)
- FDIP Showcase (2 hours)

Participate with intern in one FDIP professional development workshop (2 hours):

- Hiring process
- Developing a syllabus
- Student services and academic support resources
- Critical pedagogy

Supervise intern participation in and successful completion of the following:

- Shadow mentor and consult regularly
- Develop, teach, and assess individual lessons
- Build portfolio and resume
- Attend Flex and other college community activities

Activities beyond those listed are at the discretion of the mentor/intern teams.